



Moving Forward Working Together

AGENDA

November 27, 2023

Regular Meeting – 6:00 P.M.

- Call to Order
- Pledge of Allegiance
- Roll Call
- Review Minutes of Regular Meeting of October 30, 2023 – page 3
- Review Minutes of Committee of the Whole Meeting of November 8, 2023 – page 5
- Review Financial Statement ending October 31, 2023 – page 7
- Citizen Comments
- Budget and Finance
 - Approval of Bills
 - Introduce 2024 Village of Cass City Financial Budget – page 31
 - Set Public Hearing for proposed 2024 Village of Cass City Millage Rates – page 99
 - Set Public Hearing for proposed 2024 Village of Cass City Financial Budget – page 103
 - Review Real Estate Purchase Agreement from Renewable Operations Company, LLC for 4059 Doerr Rd-pg 107
- Public Services Committee
- Personnel and Public Safety
- Parks and Recreation Committee
- Downtown Development Authority – Minutes of September 12, 2023 Minutes – page 121
 - Appoint Christine Anthony to the Cass City DDA – page 123
- Economic Development Corporation – Minutes of September 12, 2023 Minutes – page 127
 - Appoint Christine Anthony to the Cass City EDC – page 129
- Planning Commission
- Communications
- Other Business
 - Recap of DDA/EDC/ Planning Board Vacancies
- Adjournment

December 2023 Meetings and Events:

December 6 – Committee of the Whole Meeting, 6 pm

December 11 – Budget & Finance Committee, 5 pm

December 11 – Council Meeting, 6 pm

December 14 - Personnel & Public Safety Committee, 4 pm

December 22, 25 – Christmas Eve and Day Observed, Offices Closed

December 29, January 1 – New Year's Eve and Day Observed, Offices Closed

December Meetings Cancelled – DDA/EDC

Next Meeting in January 2023 Parks and Recreation Committee

Public Services Committee

Planning Commission

A Regular Meeting of the Cass City Village Council was held at the Cass City Municipal Building on Monday, October 30, 2023, at 6:00 p.m. Council Members present: President Robert Piaskowski, Trustees: Jeffrey Benkelman, Kevven Dorland, Bill Hartzell, Michael Kirn and Joe Leeson.

MOTION# 2023.10.30-01

MOTION by Trustee Griesing, Supported by Trustee Leeson, to receive, approve, and file the minutes of the September 25, 2023 Regular Meeting. MOTION CARRIED 7 yeas 0 nays.

MOTION# 2023.10.30-02

MOTION by Trustee Dorland, Supported by Trustee Leeson to receive, and accept the Financial Statements of September 30, 2023. MOTION CARRIED 7 yeas 0 nays.

During Citizen Comments, Angie House, 4543 Oak Street, self-introduced, and commented that the Tuscola LEAD program's chosen charity this year was the Tuscola Child Advocacy Center.

MOTION# 2023.10.30-03

MOTION by Trustee Leeson, Supported by Trustee Benkelman, to receive and file the Village of Cass City Accounts Payable paid invoices. MOTION CARRIED 7 yeas 0 nays.

MOTION# 2023.10.30-04

MOTION by Trustee Leeson, Supported by Trustee Benkelman, to approve the Third Quarter Budget Amendment. MOTION CARRIED 7 yeas 0 nays.

MOTION# 2023.10.30-05

MOTION by Trustee Leeson, Supported by Trustee Griesing, to approve the quote from Abadata Connect for Voice Over Internet Protocol Phone System with a total initial investment of \$5,996.50, with a reoccurring monthly fee of \$463.29. MOTION CARRIED 7 yeas 0 nays.

MOTION# 2023.10.30-06

MOTION by Trustee Leeson, Supported by Trustee Griesing, to approve budget amendment in the amount of \$31,350, for the DDA Leach St. house demolition from the General Fund; Fund Balance account #101-000-699.100 and 101-440-965.000, Transfer to DDA -and- to DDA: Account # 248-000-691.000, Transfers from General Fund and 248-005-800.000, DDA Contracted Services. Roll Call Vote: Benkelman: no, Dorland: no, Griesing: no, Hartzell: no, Kirn: no, Leeson: no, Piaskowski: no MOTION FAILED, 0 yeas 7 nays

MOTION# 2023.10.30-07

MOTION by Trustee Kirn, Supported by Trustee Griesing, to approve the Facilities Solutions Agreement with Cintas for floor mats for the Municipal Building, for a term of five (5) years at the monthly fee of \$103.12 and twice monthly fee of \$137.38. MOTION CARRIED 7 yeas 0 nays.

MOTION# 2023.10.30-08

MOTION by Trustee Kirn, Supported by Trustee Benkelman, to approve the quote by Hach for the purchase of a Spectrophotometer, Digital Reactor and Bench Service, in the amount of \$9219. MOTION CARRIED 7 yeas 0 nays.

MOTION# 2023.10.30-09

MOTION by Trustee Kirn, Supported by Trustee Dorland, to enter into Closed Session, in accordance with the Open Meetings Act 267 of 1976, Section 15.268, Sec. 8(a) to review Village Manager Evaluation. Roll Call Vote: Benkelman: yea, Dorland: yea, Griesing: yea, Hartzell: yea, Kirn: yea, Leeson: yea, Piaskowski: yea. MOTION CARRIED 7 yeas 0 nays.

The Council entered into Closed Session at 6:25 pm.

The Council left Closed Session at 6:44 pm.

MOTION# 2023.10.30-10

MOTION by Trustee Leeson, Supported by Trustee Griesing, to return to the Regular Meeting. Roll Call Vote: Benkelman: yea, Dorland: yea, Griesing: yea, Hartzell: yea, Kirn: yea, Leeson: yea, Piaskowski: yea. MOTION CARRIED 7 yeas 0 nays.

The Council returned to the Regular Meeting at 6:45 pm.

The Manager's Report was reviewed.

MOTION# 2023.10.30-11

MOTION by Trustee Leeson, Supported by Trustee Benkelman, to adjourn the meeting at 6:58 pm. MOTION CARRIED 7 yeas 0 nays.

Nanette S. Walsh

Nanette Walsh, CMC, CPFA, CPFIM, MCAT

A Committee of the Whole Meeting of the Cass City Village Council was held Wednesday, November 8, 2023 at 7:00 p.m. at the Municipal Building.

Present: President Robert Piaskowski, Trustees: Jeffrey Benkelman, Dustin Griesing, Bill Hartzell, Michael Kirn and Joe Leeson

Excused: Jeffrey Benkelman, Kevven Dorland

Staff Present were Debbie Powell, Village Manager, Jim Freeman, Police Chief, and RJ Klaus, Utilities Director

Chris Townley, Townley Engineering, presented an update on the proposed Wastewater Treatment Plant upgrades, with discussion focused on an Oxidation Ditch Method of Treatment.

Trustee Dustin Griesing presented an overview of Cass City population trends, past and present, to consider when financing village debt and operations in the future.

Manager Powell presented the Water and Sewer Rate Study done by Mike Engels, Michigan Rural Water Association, showing a proposed rate increase of 3% for water, and for sewer. These rates will be included in the proposed 2024 Fee Schedule in the 2024 proposed Village Financial Budget.

Due to the length of recent meetings, a request to begin the Committee of the Whole Meetings at 6:00 pm.

By consensus, the meeting was adjourned at 9:05 pm.

Nanette S. Walsh

Nanette Walsh, CMC, CPFA, CPFIM, MCAT

Village of Cass City

Financial Statements

Month Ending 10/31/23

83.29% of Fiscal Year

User: NAN
 DB: Cass City

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 83.29

ACTIVITY FOR
 MONTH 10/31/23
 INCR (DECR)

YTD BALANCE
 10/31/2023
 NORM (ABNORM)

ENCUMBERED
 YEAR-TO-DATE

UNENCUMBERED
 BALANCE

% BDT
 USED

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	2023 MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 101 - GENERAL FUND							
101-000-402.000	REAL PROPERTY TAXES	629,975.00	(13,903.09)	612,453.46	0.00	17,521.54	97.22
101-000-404.000	REAL PROPERTY TX-PA359 (PROMOTIONS)	35,301.00	(761.88)	33,556.86	0.00	1,744.14	95.06
101-000-410.000	PERSONAL PROPERTY TAXES	64,523.00	0.00	60,689.98	0.00	3,833.02	94.06
101-000-418.000	PER PROP TAX-PA 359 (PROMOTIONS)	3,536.00	0.00	3,325.72	0.00	210.28	94.05
101-000-445.000	PENALTIES & INTEREST TAXES	144.00	0.00	73.38	0.00	70.62	50.96
101-000-447.000	COLLECTION FEES TAXES	10,278.00	0.00	9,963.10	0.00	314.90	96.94
101-000-451.000	LIQUOR LICENSE FEES	2,480.00	0.00	2,464.00	0.00	16.00	99.35
101-000-543.000	STATE GRANT-PA 302 FUNDS	1,761.00	949.80	1,760.10	0.00	0.90	99.95
101-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	185,166.00	72,533.44	185,165.51	0.00	0.49	100.00
101-000-574.000	STATE SHARED REVENUE	308,430.00	0.00	125,780.00	0.00	182,650.00	40.78
101-000-575.000	STATE SHARED REV, EVIP	56,052.00	0.00	28,030.00	0.00	28,022.00	50.01
101-000-581.000	REVENUES, CCPS: SCHOOL RESOURCE OFFICER	65,500.00	9,150.98	50,328.04	0.00	15,171.96	76.84
101-000-584.000	RESTITUTION FUNDS, CCPD	100.00	0.00	0.00	0.00	100.00	0.00
101-000-607.000	CABLE FRANCHISE FEES	35,000.00	0.00	17,361.16	0.00	17,638.84	49.60
101-000-608.000	ZONING PERMIT FEES	3,000.00	0.00	1,498.75	0.00	1,501.25	49.96
101-000-609.000	RENTAL REGISTRATION FEES	6,000.00	140.00	5,950.00	0.00	50.00	99.17
101-000-625.000	MISCELLANEOUS REVENUES	2,600.00	210.00	1,801.00	0.00	799.00	69.27
101-000-640.000	REFUSE FEES	165,980.00	12,529.45	112,618.70	0.00	53,361.30	67.85
101-000-651.000	SWIMMING FEES	53,267.00	0.00	53,266.00	0.00	1.00	100.00
101-000-652.000	ARTS / CRAFTS FEES	10,000.00	0.00	9,413.00	0.00	587.00	94.13
101-000-653.000	OTHER RECREATION FEES	2,730.00	500.00	2,730.00	0.00	0.00	100.00
101-000-655.000	ORDINANCE FINES	2,000.00	84.81	1,666.44	0.00	333.56	83.32
101-000-662.000	REFUSE PENALTIES	3,348.00	218.54	2,255.83	0.00	1,092.17	67.38
101-000-664.000	INTEREST & DIVIDENDS	15,000.00	1,621.40	11,538.85	0.00	3,461.15	76.93
101-000-671.000	MISCELLANEOUS REIMBURSEMENT	4,500.00	0.00	2,187.72	0.00	2,312.28	48.62
101-000-674.000	POOL DONATIONS/SPONSORSHIPS	250.00	0.00	200.00	0.00	50.00	80.00
101-000-675.000	DONATIONS FROM PUBLIC & PRIVATE	20,024.00	0.00	16,238.29	0.00	3,785.71	81.09
101-000-676.000	DOG PARK DONATIONS	32,263.00	0.00	32,262.90	0.00	0.10	100.00
101-000-678.000	DONATIONS, MUSIC IN THE PARK	2,500.00	0.00	1,750.00	0.00	750.00	70.00
101-000-699.000	TRANSFERS IN, ADMIN CHRG	193,967.00	193,967.00	193,967.00	0.00	0.00	100.00
101-000-699.100	TRANSFER IN FROM FUND BALANCE	80,000.00	0.00	0.00	0.00	80,000.00	0.00
101-000-699.200	TRANSFER IN FROM FB, POLICE	7,000.00	0.00	0.00	0.00	7,000.00	0.00
101-000-699.300	TRANSFER IN FROM FB, COMM PROMO	7,500.00	0.00	0.00	0.00	7,500.00	0.00

Fund 101 - GENERAL FUND:

TOTAL REVENUES

2,010,175.00

277,240.45

1,580,295.79

0.00

429,879.21

78.61

EXPENDITURE REPORT

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	2023 MONTH 10/31/23 ACTIVITY FOR INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BGDY USED
Fund 101 - GENERAL FUND							
101 - COUNCIL							
172 - ADMINISTRATIVE		163,469.00	12,362.67	125,746.15	0.00	37,722.85	76.92
215 - CLERK STAFF		187,076.00	12,411.89	136,158.38	0.00	50,917.62	72.78
223 - FINANCE		21,300.00	0.00	18,640.00	0.00	2,660.00	87.51
261 - GENERAL GOVERNMENT		134,037.00	14,068.33	87,061.72	1,999.00	44,976.28	66.44
262 - ELECTIONS		100.00	0.00	0.00	0.00	100.00	0.00
265 - BUILDINGS & GROUNDS		33,893.00	1,848.68	22,258.52	0.00	11,634.48	65.67
291 - COMMUNITY PROMOTION (PA 359)		63,850.00	1,881.46	48,974.32	0.00	14,875.68	76.70
301 - POLICE DEPARTMENT		667,498.00	51,125.77	531,033.30	5,620.94	130,843.76	80.40
315 - CRIME & SAFETY		10,385.00	0.00	10,384.95	0.00	0.05	100.00
401 - MISC GOVERNMENT		10,000.00	0.00	10,000.00	0.00	0.00	100.00
441 - PUBLIC WORKS		24,080.00	5,352.59	16,969.01	1.00	7,109.99	70.47
520 - SOLID WASTE DISPOSAL		165,980.00	12,460.71	124,385.00	0.00	41,595.00	74.94
722 - PLANNING AND ZONING		63,313.00	3,289.37	22,934.07	0.00	40,378.93	36.22
752 - SWIMMING POOL		133,013.00	4,076.45	125,307.02	1,801.65	5,904.33	95.56
754 - PARKS DEPARTMENT		299,307.00	24,261.87	224,984.65	2,833.15	71,489.20	76.12
758 - RECREATION / DAYCAMP		17,016.00	112.25	16,177.94	0.00	838.06	95.07
Fund 101 - GENERAL FUND:							
TOTAL EXPENDITURES		2,001,817.00	143,252.04	1,521,437.45	12,255.74	468,123.81	76.62

ACTIVITY FOR
 MONTH 10/31/23
 INCR (DECR)

YTD BALANCE
 10/31/2023
 NORM (ABNORM)

ENCUMBERED
 YEAR-TO-DATE

UNENCUMBERED
 BALANCE

% BDT
 USED

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 202 - MAJOR STREET							
202-000-402.000	MJ ST REAL PROPERTY TAXES	26,600.00	(110.16)	24,704.74	0.00	1,895.26	92.87
202-000-410.000	MJ ST PERSONAL PROPERTY TAXES	2,554.00	0.00	2,404.44	0.00	149.56	94.14
202-000-553.000	MJ ST GAS & WEIGHT	276,199.00	23,488.57	199,446.41	0.00	76,752.59	72.21
202-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	6,954.00	2,723.75	6,953.26	0.00	0.74	99.99
202-000-607.000	PA 48 METRO ACT, TELECOM RT OF WAY	13,665.00	0.00	13,627.68	0.00	37.32	99.73
202-000-664.000	INTEREST & DIVIDENDS	4,500.00	424.91	2,991.82	0.00	1,508.18	66.48
202-000-671.000	MJ ST MISC. REIMBURSEMENT	6,545.00	0.00	96.27	0.00	6,448.73	1.47
202-000-676.000	TRUNK LINE MAINTENANCE CONTRACT	48,148.00	0.00	15,728.30	0.00	32,419.70	32.67
202-000-690.000	MJ ST 1.5 MILLS CO. BRIDGE TAX	31,386.00	0.00	31,386.00	0.00	0.00	100.00

Fund 202 - MAJOR STREET:

TOTAL REVENUES 416,551.00 26,527.07 297,338.92 0.00 119,212.08 71.38

EXPENDITURE REPORT

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 202 - MAJOR STREET							
463 - STREET MAINTENANCE		91,785.00	24,203.49	64,785.25	2,175.00	24,824.75	72.95
470 - R. O. W. MAINTENANCE		12,475.00	0.00	9,500.00	0.00	2,975.00	76.15
474 - SIGNS		7,834.00	0.00	1,228.41	0.00	6,605.59	15.68
478 - SNOW		95,858.00	0.00	14,324.01	0.00	81,533.99	14.94
486 - TRUNKLINE MAINTENANCE		16,327.00	6,701.35	12,389.52	0.00	3,937.48	75.88
488 - TRUNKLINE SWEEPING/FLUSHING		11,294.00	(29.38)	6,303.47	0.00	4,990.53	55.81
493 - STATE MONUMENT PROPERTY T.L.		1,223.00	44.26	527.59	0.00	695.41	43.14
494 - TRUNKLINE UTILITIES		11,483.00	40.34	6,296.55	0.00	5,186.45	54.83
497 - TRUNKLINE SNOW REMOVAL		40,364.00	(1,467.02)	33,372.74	0.00	6,991.26	82.68
502 - TRUNKLINE FRINGE BENEFITS		8,191.00	3,692.15	8,953.38	0.00	(762.38)	109.31
<div style="text-align: center;"> 1 1 1 </div>							
Fund 202 - MAJOR STREET:							
TOTAL EXPENDITURES		296,834.00	33,185.19	157,680.92	2,175.00	136,978.08	53.85

PERIOD ENDING 10/31/2023
 % Fiscal Year Completed: 83.29

User: NAN
 DB: Cass City

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 203 - LOCAL STREET							
203-000-402.000	REAL PROPERTY TAXES	229,374.00	(5,398.01)	217,935.59	0.00	11,438.41	95.01
203-000-410.000	PERSONAL PROPERTY TAXES	23,009.00	0.00	21,639.86	0.00	1,369.14	94.05
203-000-553.000	GAS & WEIGHT	108,786.00	9,066.51	76,898.11	0.00	31,887.89	70.69
203-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	62,580.00	24,513.71	62,579.33	0.00	0.67	100.00
203-000-664.000	INTEREST & DIVIDENDS	8,000.00	902.16	8,632.04	0.00	(632.04)	107.90
203-000-671.000	MISC REIMBURSEMENTS	2,545.00	0.00	96.27	0.00	2,448.73	3.78
203-000-690.000	1.5 MILLS CO. BRIDGE TAX	45,371.00	0.00	45,354.19	0.00	16.81	99.96
203-000-699.000	TRANSFER IN, LOCAL STREET FUND BALANCE	100,000.00	0.00	0.00	0.00	100,000.00	0.00
Fund 203 - LOCAL STREET:		579,665.00	29,084.37	433,135.39	0.00	146,529.61	74.72
TOTAL REVENUES							

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDDT USED
Fund 203 - LOCAL STREET							
463 - STREET MAINTENANCE		341,918.00	35,595.33	253,078.08	6,554.60	82,285.32	75.93
470 - R. O. W. MAINTENANCE		21,560.00	0.00	19,808.60	0.00	1,751.40	91.88
474 - SIGNS		9,761.00	0.00	2,285.15	0.00	7,475.85	23.41
478 - SNOW		63,293.00	0.00	11,687.74	0.00	51,605.26	18.47
494 - TRUNKLINE UTILITIES		83,410.00	6,062.83	48,472.54	0.00	34,937.46	58.11
Fund 203 - LOCAL STREET:							
TOTAL EXPENDITURES		519,942.00	41,658.16	335,332.11	6,554.60	178,055.29	65.75

PERIOD ENDING 10/31/2023
 % Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
Fund 244 - ECONOMIC DEVELOPMENT							
244-000-664.000	INTEREST & DIVIDENDS	312.00	15.71	260.55	0.00	51.45	83.51
244-000-691.000	APPROPRIATION FROM FUND BALANCE	18,525.00	0.00	0.00	0.00	18,525.00	0.00
Fund 244 - ECONOMIC DEVELOPMENT:		18,837.00	15.71	260.55	0.00	18,576.45	1.38
TOTAL REVENUES							

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	2023 BUDGET	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 244 - ECONOMIC DEVELOPMENT							
001 - ADMINISTRATION		18,837.00	1,125.18	11,066.62	0.00	7,770.38	58.75

Fund 244 - ECONOMIC DEVELOPMENT:

TOTAL EXPENDITURES

18,837.00 1,125.18 11,066.62 0.00 7,770.38 58.75

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 83.29

User: NAN

DB: Cass City

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
			MONTH 10/31/23 INCR (DECR)	10/31/2023 NORM (ABNORM)				
Fund 248 - D.D.A.								
248-000-402.000	CAPTURED TAXES	14,815.00	20,173.15		20,173.15	0.00	(5,358.15)	136.17
248-000-403.000	CAPTURE TOWNSHIP TAXES	3,108.00	0.00		3,106.84	0.00	1.16	99.96
248-000-404.000	CAPTURE COUNTY TAXES	7,100.00	0.00		7,099.67	0.00	0.33	100.00
248-000-624.000	REVENUES, BUSINESS BLDRS	10,000.00	100.00		100.00	0.00	9,900.00	1.00
248-000-625.000	MISC FEES	260.00	0.00		0.00	0.00	260.00	0.00
248-000-664.000	INTEREST & DIVIDENDS	350.00	4.86		80.27	0.00	269.73	22.93
248-000-675.000	TRANSFER FROM FUND BALANCE	10,000.00	0.00		0.00	0.00	10,000.00	0.00
248-000-691.000	TRANSFER FROM GENERAL FUND	10,000.00	0.00		10,000.00	0.00	0.00	100.00

Fund 248 - D.D.A.:

TOTAL REVENUES

55,633.00 20,278.01 40,559.93 0.00 15,073.07 72.91

EXPENDITURE REPORT

PERIOD ENDING 10/31/2023
 % Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
Fund 248 - D.D.A.							
001 - ADMINISTRATION		31,665.00	544.25	22,907.69	0.00	8,757.31	72.34
005 - THORP PROPERTY		3,182.00	0.00	1,286.48	0.00	1,895.52	40.43
006 - BUSINESS BLDG PROGRAM		11,000.00	642.40	642.40	0.00	10,357.60	5.84
008 - DDA DEBT SERVICE		9,521.00	793.35	7,933.50	0.00	1,587.50	83.33
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Fund 248 - D.D.A.:		55,368.00	1,980.00	32,770.07	0.00	22,597.93	59.19
TOTAL EXPENDITURES							

PERIOD ENDING 10/31/2023

User: NAN

% Fiscal Year Completed: 83.29

DB: Cass City

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/23	INCR (DECR)	YTD BALANCE 10/31/2023	NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT									
401-000-501.000	OTHER LOAN PROCEEDS - USDA/RD	190,050.00	0.00	0.00	180,000.00		0.00	10,050.00	94.71
401-000-502.000	OTHER LOCAL REVENUES/MATCH	350.00	0.00	0.00	339.58		0.00	10.42	97.02
401-000-664.000	INTEREST & DIVIDENDS	20.00	0.05	0.05	11.03		0.00	8.97	55.15
Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT:		190,420.00	0.05	0.05	180,350.61		0.00	10,069.39	94.71
TOTAL REVENUES									

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDDT USED
Fund 401 - CAPITAL PROJECTS:	SEEGER STREET PROJECT						
001 - ADMINISTRATION		190,420.00	15.00	180,170.29	0.00	10,249.71	94.62
<hr/>							
Fund 401 - CAPITAL PROJECTS:	SEEGER STREET PROJECT:						
TOTAL EXPENDITURES		190,420.00	15.00	180,170.29	0.00	10,249.71	94.62

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 408 - WATER RECREATION FUND							
408-000-664.000	INTEREST & DIVIDENDS	100.00	0.00	0.00	0.00	100.00	0.00
408-000-675.000	DONATIONS, SPLASH PARK PROJECT	500.00	0.00	0.00	0.00	500.00	0.00
Fund 408 - WATER RECREATION FUND:		600.00	0.00	0.00	0.00	600.00	0.00
TOTAL REVENUES							

EXPENDITURE REPORT

PERIOD ENDING 10/31/2023
 % Fiscal Year Completed: 83.29

ACTIVITY FOR MONTH 10/31/23 2023 YTD BALANCE 10/31/2023 ENCUMBERED UNENCUMBERED % BDGT USED
 INCR (DECR) NORM (ABNORM) YEAR-TO-DATE BALANCE

GL NUMBER	DESCRIPTION	AMENDED BUDGET	2023 MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 408 - WATER RECREATION FUND							
001 - ADMINISTRATION		600.00	0.00	0.00	0.00	600.00	0.00

Fund 408 - WATER RECREATION FUND:

TOTAL EXPENDITURES

600.00 0.00 0.00 0.00 600.00 0.00

PERIOD ENDING 10/31/2023

User: NAN

% Fiscal Year Completed: 83.29

DB: Cass City

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDDT USED
Fund 590 - WASTEWATER TREATMENT							
590-000-528.000	OTHER FEDERAL GRANTS - ARPA	245,000.00	0.00	0.00	0.00	245,000.00	0.00
590-000-609.000	SEWER MISC REVENUES	27,000.00	3,185.00	23,140.00	0.00	3,860.00	85.70
590-000-628.000	SEWER OMR FEES	295,832.00	25,043.74	225,798.03	0.00	70,033.97	76.33
590-000-629.000	SEWER USAGE FEES PER 1K GALLONS	514,937.00	44,025.32	397,538.35	0.00	117,398.65	77.20
590-000-636.000	SEWER CONNECTIONS	1,071.00	0.00	0.00	0.00	1,071.00	0.00
590-000-662.000	SEWER SERVICE PENALTIES	14,461.00	1,364.11	10,939.95	0.00	3,521.05	75.65
590-000-664.000	INTEREST & DIVIDENDS	15,000.00	1,196.61	14,003.48	0.00	996.52	93.36
590-000-699.000	TRANSFERS FROM FUND BALANCE	98,300.00	0.00	0.00	0.00	98,300.00	0.00

Fund 590 - WASTEWATER TREATMENT:

TOTAL REVENUES 1,211,601.00 74,814.78 671,419.81 0.00 540,181.19 55.42

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 590 - WASTEWATER TREATMENT							
001 - ADMINISTRATION		231,228.00	85,496.17	179,390.74	0.00	51,837.26	77.58
002 - TREATMENT AND PUMPING		601,604.00	15,477.10	229,531.99	290,623.60	81,448.41	86.46
003 - COLLECTIONS		204,522.00	9,338.23	156,151.62	24,503.25	23,867.13	88.33
004 - MAINTENANCE		169,166.00	13,308.30	142,949.54	0.00	26,216.46	84.50
Fund 590 - WASTEWATER TREATMENT:		1,206,520.00	123,619.80	708,023.89	315,126.85	183,369.26	84.80
TOTAL EXPENDITURES							

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDTG USED
Fund 591 - WATER SYSTEM							
591-000-544.000	STATE GRANT - DWAM	121,660.00	0.00	14,629.21	0.00	107,030.79	12.02
591-000-628.000	WATER OMR FEES	307,085.00	26,477.66	261,751.23	0.00	45,333.77	85.24
591-000-629.000	WATER USAGE FEES PER 1000 GALLONS	372,765.00	29,142.02	234,025.60	0.00	138,739.40	62.78
591-000-636.000	CONNECTIONS	1,071.00	0.00	0.00	0.00	1,071.00	0.00
591-000-646.000	BULK WATER SALES REVENUE	2,642.00	612.00	1,959.00	0.00	683.00	74.15
591-000-662.000	SERVICE PENALTIES	11,109.00	855.87	7,111.83	0.00	3,997.17	64.02
591-000-664.000	INTEREST & DIVIDENDS	15,000.00	1,234.94	12,369.39	0.00	2,630.61	82.46
591-000-665.000	BUILDING LEASE REVENUES	51,459.00	51,459.00	51,459.00	0.00	0.00	100.00
591-000-671.000	MISC. REIMBURSEMENTS	6,927.00	478.41	6,277.81	0.00	649.19	90.63
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Fund 591 - WATER SYSTEM:		889,718.00	110,259.90	589,583.07	0.00	300,134.93	66.27
TOTAL REVENUES							

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDBG USED
Fund 591 - WATER SYSTEM							
001 - ADMINISTRATION		207,515.00	69,440.94	167,466.53	595.00	39,453.47	80.99
002 - TREATMENT AND PUMPING		220,389.00	12,486.87	120,024.70	1,712.50	98,651.80	55.24
003 - COLLECTIONS		148,962.00	14,852.51	82,526.89	1,545.00	64,890.11	56.44
004 - MAINTENANCE		25,417.00	0.00	9,610.63	0.00	15,806.37	37.81
011 - DWAM GRANT		121,660.00	21.49	27,117.25	0.00	94,542.75	22.29
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TOTAL EXPENDITURES		723,943.00	96,801.81	406,746.00	3,852.50	313,344.50	56.72

Fund 591 - WATER SYSTEM:

TOTAL EXPENDITURES

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 83.29

User: NAN

DB: Cass City

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDDT USED
Fund 651 - MOTOR VEHICLE & EQUIPMENT							
651-000-654.000	DPW CONTRACTING REVENUES	1,500.00	77.18	680.67	0.00	819.33	45.38
651-000-664.000	INTEREST & DIVIDENDS	9,000.00	686.05	8,655.88	0.00	344.12	96.18
651-000-670.000	INTERDEPARTMENT RENTALS	350,513.00	29,692.53	269,897.24	0.00	80,615.76	77.00
651-000-671.000	MISC REIMBURSEMENTS	400.00	0.00	0.00	0.00	400.00	0.00
651-000-673.000	SALE OF ASSETS	14,000.00	14,000.00	14,000.00	0.00	0.00	100.00
651-000-699.000	TRANSFER FROM FUND BALANCE	77,530.00	0.00	0.00	0.00	77,530.00	0.00

Fund 651 - MOTOR VEHICLE & EQUIPMENT:

TOTAL REVENUES 452,943.00 44,455.76 293,233.79 0.00 159,709.21 64.74

TOTAL REVENUES - ALL FUNDS

5,826,143.00 582,676.10 4,086,177.86 0.00 1,739,965.14 70.14

EXPENDITURE REPORT

PERIOD ENDING 10/31/2023
 % Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDBG USED
Fund 651 - MOTOR VEHICLE & EQUIPMENT							
001 - ADMINISTRATION		449,691.00	75,082.25	296,854.28	2,901.44	149,935.28	66.66
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Fund 651 - MOTOR VEHICLE & EQUIPMENT:							
TOTAL EXPENDITURES		449,691.00	75,082.25	296,854.28	2,901.44	149,935.28	66.66
TOTAL EXPENDITURES - ALL FUNDS		5,463,972.00	516,719.43	3,650,081.63	342,866.13	1,471,024.24	73.08

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		2,010,175.00	277,240.45	1,580,295.79	0.00	429,879.21	78.61
TOTAL EXPENDITURES		2,001,817.00	143,252.04	1,521,437.45	12,255.74	468,123.81	76.62
NET OF REVENUES & EXPENDITURES		8,358.00	133,988.41	58,858.34	(12,255.74)	(38,244.60)	
Fund 202 - MAJOR STREET							
Fund 202 - MAJOR STREET:							
TOTAL REVENUES		416,551.00	26,527.07	297,338.92	0.00	119,212.08	71.38
TOTAL EXPENDITURES		296,834.00	33,185.19	157,680.92	2,175.00	136,978.08	53.85
NET OF REVENUES & EXPENDITURES		119,717.00	(6,658.12)	139,658.00	(2,175.00)	(17,766.00)	
Fund 203 - LOCAL STREET							
Fund 203 - LOCAL STREET:							
TOTAL REVENUES		579,665.00	29,084.37	433,135.39	0.00	146,529.61	74.72
TOTAL EXPENDITURES		519,942.00	41,658.16	335,332.11	6,554.60	178,055.29	65.75
NET OF REVENUES & EXPENDITURES		59,723.00	(12,573.79)	97,803.28	(6,554.60)	(31,525.68)	
Fund 244 - ECONOMIC DEVELOPMENT							
Fund 244 - ECONOMIC DEVELOPMENT:							
TOTAL REVENUES		18,837.00	15.71	260.55	0.00	18,576.45	1.38
TOTAL EXPENDITURES		18,837.00	1,125.18	11,066.62	0.00	7,770.38	58.75
NET OF REVENUES & EXPENDITURES		0.00	(1,109.47)	(10,806.07)	0.00	10,806.07	
Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT							
Fund 401 - CAPITAL PROJECTS: SEEGER STREET PROJECT:							
TOTAL REVENUES		55,633.00	20,278.01	40,559.93	0.00	15,073.07	72.91
TOTAL EXPENDITURES		55,368.00	1,980.00	32,770.07	0.00	22,597.93	59.19
NET OF REVENUES & EXPENDITURES		265.00	18,298.01	7,789.86	0.00	(7,524.86)	
Fund 408 - WATER RECREATION FUND							
Fund 408 - WATER RECREATION FUND:							
TOTAL REVENUES		190,420.00	0.05	180,350.61	0.00	10,069.39	94.71
TOTAL EXPENDITURES		190,420.00	15.00	180,170.29	0.00	10,249.71	94.62
NET OF REVENUES & EXPENDITURES		0.00	(14.95)	180.32	0.00	(180.32)	
Fund 590 - WASTEWATER TREATMENT							
Fund 590 - WASTEWATER TREATMENT:							
TOTAL REVENUES		1,211,601.00	74,814.78	671,419.81	0.00	540,181.19	55.42
TOTAL EXPENDITURES		1,206,520.00	123,619.80	708,023.89	315,126.85	183,369.26	84.80
NET OF REVENUES & EXPENDITURES		5,081.00	(48,805.02)	(36,604.08)	(315,126.85)	356,811.93	
Fund 591 - WATER SYSTEM							
Fund 591 - WATER SYSTEM:							
TOTAL REVENUES		889,718.00	110,259.90	589,583.07	0.00	300,134.93	66.27
TOTAL EXPENDITURES		723,943.00	96,801.81	406,746.00	3,852.50	313,344.50	56.72
NET OF REVENUES & EXPENDITURES		165,775.00	13,458.09	182,837.07	(3,852.50)	(13,209.57)	

GL NUMBER	DESCRIPTION	2023 AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE 10/31/2023 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
			MONTH 10/31/23 INCR (DECR)	10/31/2023 INCR (DECR)				
	Fund 651 - MOTOR VEHICLE & EQUIPMENT							
	Fund 651 - MOTOR VEHICLE & EQUIPMENT:							
	TOTAL REVENUES	452,943.00	44,455.76	293,233.79	0.00	159,709.21	64.74	
	TOTAL EXPENDITURES	449,691.00	75,082.25	296,854.28	2,901.44	149,935.28	66.66	
	NET OF REVENUES & EXPENDITURES	3,252.00	(30,626.49)	(3,620.49)	(2,901.44)	9,773.93		
	TOTAL REVENUES - ALL FUNDS	5,826,143.00	582,676.10	4,086,177.86	0.00	1,739,965.14	70.14	
	TOTAL EXPENDITURES - ALL FUNDS	5,463,972.00	516,719.43	3,650,081.63	342,866.13	1,471,024.24	73.08	
	NET OF REVENUES & EXPENDITURES	362,171.00	65,956.67	436,096.23	(342,866.13)	268,940.90		



November 27, 2023

Village President and Council Trustees
6506 Main Street
Cass City, MI 48726

Re: Fiscal Year 2024 Budget

Dear President and Trustees:

Submitted for your consideration is the 2024 Proposed Village of Cass City Operating Budget. This is in accordance with Section 2 – 84 (b) (7) of the Code of Ordinances. As required by law, the expenditures are balanced against anticipated revenues.

This submittal will address revenues and expenditures of the nine operating funds that comprise the Village's Operating Budget. These funds are: General Fund, Major Streets, Local Streets, Economic Development Corporation, Downtown Development Authority, Water Recreation, Water Enterprise Fund, Wastewater Enterprise Fund, and Motor Vehicle and Equipment Fund. Additionally, the financial plan includes: Six-Year (2024 – 2029) Capital Improvement Plan, Millage Rates, Village Fee Schedules, Wage Charts, and the appropriate resolution.

The major sources of revenue for all funds are property taxes, state-shared revenues, user fees, utilities, and Federal, State, and Local grants. The property tax revenues are spread among four funds: General, Major Streets, Local Streets, and Downtown Development Authority.

The fiscal year 2024 budget is a complex and informative budget. Notes have been incorporated in the budget to provide more information on the line item details. The fiscal year 2024 budget reflects the direction given by the Village Council for our goals, staffing, utility rates, and operations. The total budget for 2023 was \$5,039,116, and the 2024 total budget is \$5,764,477. The increase in the budget is due to the increase in capital expenditures for street repair and the three vehicle purchases in the Motor Vehicle Fund.

The millage rates for the Village will remain the same. The total millage for the village will be 18.0051. The millage breakdown follows: 12.4089 Mills for Operating; 4.9162 Mills for Streets; and 0.6800 Mill for Community Promotion, totaling 18.0051 Mills.



The Strategic Planning Goals for 2024 have been funded in the proposed budget. Please note the following: 1) \$24,000 has been allocated for the street lighting for Scotty McCullough Drive, 2) \$15,000 has been allocated in both local and major streets for the new Forestry program, 3) \$23,188 has been allocated in Planning for a part-time Code Enforcement officer. 4) \$7,500 has been allocated for marketing. The Village will be able to receive MEDC funding to assist with our marketing and branding project estimated at \$25,000 - \$30,000. MEDC will fund 75% and the Village will be responsible for 25%. The Community Promotions budget reflects our \$7,500 match.

General Fund Revenues are proposed to increase \$115,678 overall more in 2024 as opposed to the original 2023 budget. The increase is due to a \$18,140 increase in state shared revenue based on projections from the State Treasury website; a taxable value 5% multiplier for increased taxes; an additional \$9,697 in cost allocation of administrative charges. Due to the State of Michigan raising the Personal Property Tax exemption to \$180,000 in taxable values, the replacement revenues, LCAS funding, is expected to increase by \$38,277. The use of \$85,000 from the General Fund Fund Balance is proposed to balance the budget; however, we do not anticipate using all these funds. The last three audits have added funds and increased our General Fund Fund Balance, and through rigorous oversight and management, we plan to continue adding to our fund balance.

The Capital Improvement Budget for 2024 is proposed in the amount of \$882,020 compared to \$638,520 in 2023. Capital items are for: municipal park street lighting improvements; motor vehicle purchases; sidewalks; hydrants; wastewater collection system improvements to Brooker Street, and street/infrastructure repairs. Specifically, in 2024 we budgeted \$240,000 in Major Streets to mill and pave Church Street from Sherman Street to Scotty McCullough Drive; and \$65,000 to chip and seal Huron Street from Seeger to Ale Street. These purchases and projects will need to receive further Village Council approval prior to purchase or the start of a project. There are no planned capital improvements for the Municipal Building for 2024 in the proposed budget.

There is a total of \$25,000 budgeted for sidewalk installation and repairs in both Major and Local Streets. The Village plans to repair and replace sidewalks in accordance with our Sidewalk Study.

The Water Fund budget is \$880,234 with anticipated appropriations of \$745,182. There will be rate increases for usage and Operations, Maintenance, and Repair (OMR). The residential water rates will increase two and a half percent (2.5%) on average. The average residential customer will have a \$0.92 per month increase in their bill. Commercial customers are in the fourth-year of a four-year rate increase to OMR to



bring them in alignment with industry standards which bill based on pipe size. This is the way we currently bill our commercial customers for sewer. The capital purchases planned are for three fire hydrants and total \$15,000. There is \$50,000 reserved for the ATRP filter media replacement in 2029 estimated to cost \$350,000.

The Wastewater Fund budget is \$1,171,701 with anticipated appropriations of \$1,171,243. The proposed budget reflects \$33,500 to be transferred in from the fund balance. There will be rate increases for usage and Operations, Maintenance, and Repair (OMR). The residential sewer rates will increase three percent (3%). The average residential customer will have a \$1.68 increase per month increase in their bill. The budget includes \$30,000 for maintenance of our plant, and \$100,000 for our collection system, sewer repairs for Brooker Street.

This budget has been prepared with the following considerations:

- The budget includes a three percent (3%) cost-of-living increase in expenditures in most line items.
- The Village is in year three of the Emterra refuse collection contract with a five year term. The rates will be \$13.85 per month. There is an addition to the monthly fee of \$1.00 per household due to a fuel surcharge by Emterra, which is allowed in their contract.
- The budget for employee healthcare reflects a three percent (3%) increase in the premium totaling \$16,358. The annual renewal rate for our current plan is \$31,643 per month totaling \$379,713 per year.
- A three percent (3%) wage increase for non-union and the Teamsters Local 214 employees were budgeted. A stipend increase was included for the wastewater treatment plant employees who are licensed for wastewater treatment. The licensing stipend for wastewater is comparable to the water treatment licensing stipends.
- There have been changes made to the Fee Schedule. The fee schedules for swimming lessons increased \$5.00 for all class offerings and private lessons. The fee increases were necessary to fund the increased wages for lifeguards. Lifeguards pay for their own certification and they have complained that the hourly wage was less than fast food restaurants. The hourly wage was \$11.21 and has been proposed to increase to \$13.00 in order to staff our pool operations.



- There is one new part-time position to be added to the 2024 Village of Cass City Budget for code enforcement. This position is funded by the General Fund at an anticipated cost of \$23,188.

The budget is a planning document and subject to change and quarterly amendments. There are planned projects and a bond issue that are not reflected in the proposed budget as we do not have enough information to include at this time.

This budget does not include the following.

- The full-time police department patrol officers have unionized and now are represented by Police Officers Local Council (POLC). Negotiations will start in December, therefore, this budget does not include economic conditions that may be in their collective bargaining agreement.
- The 2024 strategic planning goals of updating our Transportation Asset Management Plan (TAMP) for our streets has been completed in the third quarter of 2023 and will not need to be repeated in 2024, and no funds were budgeted.
- The timeline for the Wastewater Treatment Plant Renovation Project will require a bond issue in 2024. The budget changes due to the bond issue will be included in a future budget amendment.
- There is a major water main project planned for 2024. The water main on M-81 located in front of the auto parts store through to the Marathon gas station (2 blocks) will be relocated in the alley behind the buildings. The Water Fund has a fund balance of \$645,421, and will be used to fund engineering and contractor expenses for this work to be done. The alley roadway reconstruction is included in the 2025 transportation plan for street repair and maintenance to let the ground settle before paving.
- The utility rate increase for the sewer OMR and usage fees will only meet the increased costs for providing the services and the operation, maintenance and repair for this year. In this rate, no funds are set aside for the future renovation project.
- The property and general liability rates from our insurance carrier have not been received for 2024. A site visit is planned for November 29 to tour our facilities. The new rates should be provided after the meeting. The coverage period is for a calendar year, January through December.



It is appropriate to recognize the time-consuming preparation of the 2024 budget is a team effort by department heads and staff. Recognition and gratitude are extended to RJ Klaus, Public Utilities; Jim Freeman, Chief of Police; Melanie Radabaugh, Community Development Director; and Robin Wallace. Their extra work is greatly appreciated. Special recognition and gratitude are given to Nanette Walsh, Clerk/Treasurer.

A Committee of the Whole meeting has been scheduled for Wednesday, December 6, 2023 at 6:00 pm to discuss the 2024 budget. A public hearing on the budget will be held on December 11, 2023, in advance of a vote to approve the budget. The budget must be approved before the end of the fiscal year December 31, 2023. If you would like to discuss the budget, please contact me or Nanette Walsh, Clerk/Treasurer.

Respectfully,

Deboria L. Powell
Village Manager

Attachments



Moving Forward Working Together

VILLAGE OF CASS CITY

2024 OPERATING BUDGET

**Request for Approval
December 11, 2023**



Moving Forward Working Together

2024

**FINANCIAL DETAILS
OF VILLAGE'S
NINE OPERATING FUNDS**

- 101 - General Operations**
- 202 - Major Streets**
- 203 - Local Streets**
- 244 - Economic Development Corporation**
- 248 - Downtown Development Authority**
- 408 - Water Recreation Fund**
- 590 - Wastewater Enterprise**
- 591 - Water Enterprise**
- 651 - Motor Vehicles & Equipment**

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2024 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
101-000-402.000	REAL PROPERTY TAXES	570,535	599,062	629,975	648,874
101-000-404.000	REAL PROPERTY TX-PA359 (PROMOTION	31,260	32,823	35,301	36,360
101-000-410.000	PERSONAL PROPERTY TAXES	71,896	74,053	64,523	58,070
101-000-418.000	PER PROP TAX-PA 359 (PROMOTIONS)	3,940	4,058	3,536	3,182
101-000-445.000	PENALTIES & INTEREST TAXES	119	144	144	150
101-000-447.000	COLLECTION FEES TAXES	9,469	9,758	10,278	10,586
101-000-451.000	LIQUOR LICENSE FEES	2,028	2,030	2,480	2,000
101-000-543.000	STATE GRANT-PA 302 FUNDS		900	1,761	927
101-000-573.000	LOCAL COMM STABILIZATION SHARE (L	146,360	161,781	185,166	200,058
101-000-574.000	STATE SHARED REVENUE	278,019	298,000	308,430	316,140
101-000-575.000	STATE SHARED REV, EVIP	54,470	56,052	56,052	59,414
	FOOTNOTE AMOUNTS:				59,414
	CTVRS: 57,748, ARPA COMPLIANCE: 555, PUBLIC SAFETY STIPEND: 1,111				
101-000-581.000	REVENUES, CCPS: SCHOOL.RESOURCE.O	18,275	65,500	65,500	68,000
101-000-584.000	RESTITUTION FUNDS, CCPD		100	100	100
101-000-607.000	CABLE FRANCHISE FEES	35,015	35,000	35,000	36,050
101-000-608.000	ZONING PERMIT FEES	2,390	3,000	3,000	5,000
101-000-609.000	RENTAL REGISTRATION FEES			6,000	1,000
101-000-625.000	MISCELLANEOUS REVENUES	2,383	2,600	2,600	2,600
101-000-640.000	REFUSE FEES	146,307	165,980	165,980	170,959
101-000-651.000	SWIMMING FEES	46,971	48,000	53,267	60,000
101-000-652.000	ARTS / CRAFTS FEES	9,922	10,000	10,000	10,000
101-000-653.000	OTHER RECREATION FEES	2,010	2,700	2,730	2,800
101-000-655.000	ORDINANCE FINES	986	1,000	2,000	1,500
101-000-662.000	REFUSE PENALTIES	2,636	3,348	3,348	3,500
101-000-664.000	INTEREST & DIVIDENDS	3,139	7,500	15,000	18,000
101-000-671.000	MISCELLANEOUS REIMBURSEMENT	4,280	4,500	4,500	4,500
101-000-674.000	POOL DONATIONS/SPONSORSHIPS	150	150	250	250
101-000-675.000	DONATIONS FROM PUBLIC & PRIVATE	50,662	5,000	20,024	11,000
	FOOTNOTE AMOUNTS:				6,000
	POOL VACUUM GRANT/SPONSORSHIP				5,000
	FOOTNOTE AMOUNTS:				
	BUSINESS BUILDERS EVENT				11,000
	GL # FOOTNOTE TOTAL:				
101-000-676.000	DOG PARK DONATIONS	24,550	5,000	32,263	
101-000-678.000	DONATIONS, MUSIC IN THE PARK	2,650	2,500	2,500	2,500
101-000-694.000	OVER/SHORT CASH	(100)			
101-000-699.000	TRANSFERS IN, ADMIN CHR	188,316	193,967	193,967	203,664
101-000-699.100	TRANSFER IN FROM FUND BALANCE		120,000	80,000	85,000
101-000-699.200	TRANSFER IN FROM FB, POLICE		2,000	7,000	
101-000-699.300	TRANSFER IN FROM FB, COMM PROMO			7,500	7,500
	FOOTNOTE AMOUNTS:				7,500
	UTILIZE COMM PROMO FUND BALANCE FOR BRANDING/MKT TOOLBOX MATCH				
101-000-699.400	TRANSFER IN FROM FB, DOG PARK.				2,500
Totals for dept 000 -		1,708,638	1,916,506	2,010,175	2,032,184
TOTAL ESTIMATED REVENUES		1,708,638	1,916,506	2,010,175	2,032,184
APPROPRIATIONS					
Dept 101 - COUNCIL					
101-101-703.000	COUNCIL SALARIES	3,360	3,500	3,500	3,500
101-101-740.000	SUPPLIES		500	500	500
101-101-860.000	TRAVEL/MEALS/LODGING		1,100	1,100	1,200
101-101-960.000	PROFESSIONAL DEVELOPMENT	67	2,400	2,400	2,500
Totals for dept 101 - COUNCIL		3,427	7,500	7,500	7,700
Dept 172 - ADMINISTRATIVE					
101-172-706.000	SALARIES & WAGES	83,670	93,732	93,732	97,753
101-172-714.000	FRINGE BENEFITS	26,217	30,670	30,670	31,590
101-172-715.000	FICA/MEDICARE	6,787	7,171	7,171	7,702
101-172-722.000	RETIREMENT	8,464	9,373	9,373	9,775
101-172-726.000	CAR/VEHICLE ALLOWANCE	4,200	4,200	4,200	4,200
101-172-740.000	SUPPLIES	1,215	1,680	1,680	1,730
101-172-807.000	MEMBERSHIPS & DUES	1,297	1,700	1,700	1,751
101-172-853.000	COMMUNICATIONS/DIGITAL	2,280	2,280	2,280	2,348
101-172-860.000	TRAVEL/MEALS/LODGING	1,010	2,500	2,500	2,575
101-172-874.000	RETIREE'S FRINGE BENEFITS	3,881	4,127	4,127	4,296
101-172-960.000	PROFESSIONAL DEVELOPMENT	1,270	3,200	4,536	3,296
101-172-977.000	EQUIPMENT, UNDER \$5,000		1,500	1,500	1,545
Totals for dept 172 - ADMINISTRATIVE		140,291	162,133	163,469	168,561
Dept 215 - CLERK STAFF					
101-215-706.000	SALARIES & WAGES	88,069	91,771	91,771	113,309
101-215-707.000	SALARIES & WAGES - PART-TIME	16,075	18,125	18,125	20,278
101-215-714.000	FRINGE BENEFITS	33,823	54,955	54,955	59,960
101-215-715.000	FICA/MEDICARE	7,785	7,664	7,664	7,894

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2024 REQUESTED BUDGET
APPROPRIATIONS					
Dept 215 - CLERK STAFF					
101-215-722.000	RETIREMENT	8,706	9,621	9,621	9,910
101-215-853.000	COMMUNICATIONS	640	1,440	1,440	1,483
101-215-860.000	TRAVEL/MEALS/LODGING	132	2,000	1,000	2,060
101-215-960.000	CLERK STAFF PROFESSIONAL DEV.	1,023	2,500	1,500	2,575
101-215-977.000	EQUIPMENT UNDER \$5000		1,000	1,000	1,030
Totals for dept 215 - CLERK STAFF		156,253	189,076	187,076	218,499
Dept 223 - FINANCE					
101-223-807.000	AUDIT FEES	11,300	15,500	15,500	15,965
101-223-808.000	CPA SERVICES	5,835	5,000	5,000	5,150
101-223-809.000	FINANCIAL SOFTWARE/SUPPORT	2,719	2,800	800	
Totals for dept 223 - FINANCE		19,854	23,300	21,300	21,115
Dept 261 - GENERAL GOVERNMENT					
101-261-740.000	SUPPLIES	6,707	6,800	6,800	7,004
101-261-741.000	POSTAGE	10,482	11,000	11,000	11,330
101-261-807.000	MEMBERSHIPS/DUES	3,040	2,900	2,900	2,987
101-261-826.000	LEGAL FEES	17,047	37,000	37,000	38,110
101-261-827.000	INSURANCE & BONDS	12,843	11,500	15,000	15,450
101-261-853.000	TELEPHONE	4,786	4,887	4,887	5,034
101-261-900.000	PRINTING & PUBLISHING	7,536	6,000	6,000	6,180
101-261-933.000	MAINTENANCE CONTRACTS EQUIPMENT	33,224	42,000	40,185	39,331
101-261-956.000	MISC EXPENSE BANK/PENSION CHG	2,593	2,500	2,500	2,575
101-261-965.000	TAXES ABATED	440	450	765	788
101-261-970.000	CAPITAL OUTLAY		6,000	6,000	
101-261-977.000	EQUIPMENT UNDER \$ 5K		1,000	1,000	1,030
Totals for dept 261 - GENERAL GOVERNMENT		98,698	132,037	134,037	129,819
Dept 262 - ELECTIONS					
101-262-703.000	ELECTION SALARIES		100	100	103
Totals for dept 262 - ELECTIONS			100	100	103
Dept 265 - BUILDINGS & GROUNDS					
101-265-706.000	SALARIES & WAGES	1,044	2,500	2,500	2,575
101-265-707.000	SALARIES & WAGES - PART-TIME	13,003	14,265	14,265	16,796
101-265-714.000	FRINGE BENEFITS	727	2,500	2,500	2,575
101-265-715.000	FICA/MEDICARE	1,009	1,094	1,094	1,127
101-265-722.000	RETIREMENT	106	425	425	438
101-265-740.000	SUPPLIES	1,251	2,008	2,008	2,068
101-265-800.000	CONTRACTED SERVICES	4,431	3,300	3,300	3,300
101-265-920.000	UTILITIES	4,448	6,262	4,962	6,450
101-265-933.000	REPAIR AND MAINTENANCE	553	2,184	2,184	2,250
101-265-943.000	EQUIPMENT RENTAL	56	655	655	675
101-265-970.000	CAPITAL OUTLAY	27,000			
Totals for dept 265 - BUILDINGS & GROUNDS		53,628	35,193	33,893	38,254
Dept 291 - COMMUNITY PROMOTION (PA 359)					
101-291-706.000	SALARIES & WAGES	5,790	7,660	10,660	9,435
101-291-707.000	SALARIES & WAGES - PART-TIME	2,305	3,146	3,146	3,240
101-291-714.000	FRINGE BENEFITS	1,304	1,938	1,938	1,996
101-291-715.000	FICA/MEDICARE	616	1,190	1,190	1,226
101-291-722.000	RETIREMENT	330	414	914	941
101-291-740.000	OPERATING SUPPLIES	3,774	3,350	3,350	3,450
		FOOTNOTE AMOUNTS:			
		SPRING BANNERS: 3,200; MISC SUPPLIES: 250			
101-291-800.000	CONTRACTED SERVICES	5,338	6,000	6,000	12,710
		FOOTNOTE AMOUNTS:			
		BRANDING AND MARKETING MATCH FOR TOOLBOX GRANT			
		FOOTNOTE AMOUNTS:			
		DOWNTOWN FLOWERS			
		FOOTNOTE AMOUNTS:			
		THUMB VACATION GUIDE			
		FOOTNOTE AMOUNTS:			
		M-53 BILLBOARD			
		FOOTNOTE AMOUNTS:			
		MUSIC IN PARK - PORTA POTTIES			
		FOOTNOTE AMOUNTS:			
		MUNICODE ORDINANCE ON-LINE			
		FOOTNOTE AMOUNTS:			
		MAIL CHIMP EMAIL MARKETING			
		GL # FOOTNOTE TOTAL:			
		12,710			
101-291-807.000	MEMBERSHIPS & DUES	125	130	130	130
101-291-880.000	COMMUNITY PROMOTION	8,452	7,820	4,820	6,200
		FOOTNOTE AMOUNTS:			
		BUSINESS BUILDERS 2024			
		FOOTNOTE AMOUNTS:			
		1,200			

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2024 REQUESTED BUDGET
APPROPRIATIONS					
Dept 291 - COMMUNITY PROMOTION (PA 359)					
VILLAGE DONATION FOR MUSIC IN THE PARK					
GL # FOOTNOTE TOTAL:					6,200
101-291-881.000	MARKETING/STRATEGIC PLANNING		10,000	1,000	
101-291-900.000	PRINTING AND PUBLISHING	1,513	4,000	4,000	2,500
FOOTNOTE AMOUNTS:					2,500
SPRING AND FALL VOCC NEWSLETTER					
101-291-943.000	EQUIPMENT RENTAL	2,243	2,402	7,902	4,500
101-291-965.000	TUSCOLA COUNTY EDC	7,500	7,500	15,000	7,500
101-291-977.000	EQUIPMENT UNDER 5K		800	3,800	
Totals for dept 291 - COMMUNITY PROMOTION (PA 359)		39,290	56,350	63,850	53,828
Dept 301 - POLICE DEPARTMENT					
101-301-706.000	SALARIES & WAGES	284,462	280,289	276,289	277,561
101-301-707.000	SALARIES & WAGES - PART-TIME	63,065	46,245	71,160	78,534
101-301-708.000	SALARIES, S.R.O.	10,785	38,000	38,000	43,689
FOOTNOTE AMOUNTS:					43,689
75% OF FT WAGES					
101-301-714.000	FRINGE BENEFITS	66,783	102,041	110,241	120,540
101-301-715.000	FICA/MEDICARE	27,962	28,156	28,156	31,698
101-301-722.000	RETIREMENT	25,995	30,630	30,630	31,185
101-301-740.000	OPERATING SUPPLIES	3,011	2,000	2,000	2,060
101-301-768.000	UNIFORMS	7,916	8,200	10,900	5,000
101-301-800.000	ADMINISTRATION CONTRACTED SERVICE			1,000	1,000
101-301-807.000	MEMBERSHIP & DEVELOPMENT	280	300	300	300
101-301-851.000	RADIO MAINTENANCE	146	500	500	250
101-301-853.000	COMMUNICATIONS	4,471	10,900	12,650	11,485
101-301-860.000	TRAVEL/MEALS/LODGING	228	1,500	1,800	1,500
101-301-933.000	EQUIPMENT MAINTENANCE	859	1,000	1,000	1,030
101-301-943.000	EQUIPMENT RENTAL POLICE	64,189	67,398	67,398	69,420
101-301-960.000	PROFESSIONAL DEVELOPMENT	1,633	3,000	3,250	3,000
101-301-960.100	PA 302 TRAINING FUND	595	900	900	900
101-301-977.000	EQUIPMENT UNDER \$5000	7,266	3,300	11,324	3,000
FOOTNOTE AMOUNTS:					2,400
3 DESKTOP COMPUTERS					
FOOTNOTE AMOUNTS:					600
SECURITY BOXES FOR WEAPONS					
GL # FOOTNOTE TOTAL:					3,000
Totals for dept 301 - POLICE DEPARTMENT		569,646	624,359	667,498	682,152
Dept 315 - CRIME & SAFETY					
101-315-701.000	CROSSING GUARDS	12,299	13,000	10,385	11,000
Totals for dept 315 - CRIME & SAFETY		12,299	13,000	10,385	11,000
Dept 440 - MISC GOVERNMENT					
101-440-965.000	TRANSFER TO OTHERS (DDA/EDC)		10,000	10,000	13,500
FOOTNOTE AMOUNTS:					13,500
HILLAKER/DOERR ROAD PROPERTY MORTGAGE					
Totals for dept 440 - MISC GOVERNMENT			10,000	10,000	13,500
Dept 441 - PUBLIC WORKS					
101-441-706.000	SALARIES & WAGES	555	2,484	2,484	2,559
101-441-707.000	SALARIES & WAGES - PART-TIME	248	1,966	1,966	2,025
101-441-714.000	FRINGE BENEFITS	191	1,033	1,033	1,064
101-441-715.000	FICA/MEDICARE	60	298	298	307
101-441-722.000	RETIREMENT	49	261	261	269
101-441-740.000	SUPPLIES	3,139	4,368	4,368	4,499
101-441-800.000	CONTRACTED SERVICES	7,317	8,500	8,500	8,164
101-441-943.000	EQUIPMENT RENTAL	1,395	2,720	2,720	2,800
101-441-945.000	BUILDING LEASE FEE	2,330	2,450	2,450	2,524
Totals for dept 441 - PUBLIC WORKS		15,284	24,080	24,080	24,211
Dept 520 - SOLID WASTE DISPOSAL					
101-520-801.000	CONTRACTED SERV - REFUSE/RECYC C	148,182	165,980	165,980	170,959
Totals for dept 520 - SOLID WASTE DISPOSAL		148,182	165,980	165,980	170,959
Dept 722 - PLANNING AND ZONING					
101-722-706.000	SALARIES & WAGES	10,055	31,590	28,490	42,313
FOOTNOTE AMOUNTS:					16,563
CODE ENFORCEMENT					
101-722-707.000	SALARIES & WAGES - PART-TIME	991	3,000	3,000	3,090
101-722-714.000	FRINGE BENEFITS	5,732	13,212	13,212	3,702
101-722-715.000	FICA/MEDICARE	276	792	2,292	3,267
101-722-722.000	RETIREMENT	361	886	2,386	4,656
101-722-740.000	SUPPLIES	141	437	437	450
101-722-800.000	CONTRACTED SERVICES	9,055	17,000	12,000	3,000
101-722-807.000	MEMBERSHIP & DUES	133	218	318	225

BUDGET REPORT
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2024 REQUESTED BUDGET
APPROPRIATIONS					
Dept 722 - PLANNING AND ZONING					
101-722-960.000	PROFESSIONAL DEVELOPMENT		928	1,178	1,000
	FOOTNOTE AMOUNTS:				1,000
	PLANNING COMMISSION CONTINUING ED				
Totals for dept 722 - PLANNING AND ZONING		26,744	68,063	63,313	61,703
Dept 752 - SWIMMING POOL					
101-752-706.000	SALARIES & WAGES	5,118	6,792	5,292	6,996
101-752-707.000	SALARIES & WAGES - PART-TIME	53,577	62,209	52,709	64,075
101-752-714.000	FRINGE BENEFITS	2,527	2,200	2,700	22,266
101-752-715.000	FICA/MEDICARE	4,472	4,702	4,702	4,843
101-752-722.000	RETIREMENT	471	713	713	734
101-752-740.000	OPERATING SUPPLIES	5,830	5,483	7,483	7,500
101-752-743.000	CHEMICALS	15,814	19,000	14,600	22,000
101-752-800.000	CONTRACTED SERVICES	2,380	3,200	1,200	2,400
101-752-827.000	INSURANCE & BONDS	240	315	315	325
101-752-853.000	TELEPHONE	501	499	499	500
101-752-900.000	PRINTING & PUBLISHING		546	546	550
101-752-920.000	UTILITIES	16,142	17,812	16,212	17,800
101-752-933.000	REPAIR & MAINTENANCE	8,857	9,450	1,950	5,000
101-752-943.000	EQUIPMENT RENTAL	83	1,092	1,092	1,125
101-752-970.000	CAPITAL OUTLAY	9,606	20,000	23,000	6,000
	FOOTNOTE AMOUNTS:				6,000
	POOL VACUUM				
Totals for dept 752 - SWIMMING POOL		125,618	154,013	133,013	162,114
Dept 754 - PARKS DEPARTMENT					
101-754-706.000	SALARIES & WAGES	43,292	83,040	73,040	85,531
101-754-707.000	SALARIES & WAGES - PART-TIME	34,962	40,419	40,419	41,632
101-754-714.000	FRINGE BENEFITS	20,914	17,219	27,219	17,736
101-754-715.000	FICA/MEDICARE	5,919	5,447	5,447	5,610
101-754-722.000	RETIREMENT	4,373	3,954	3,954	4,073
101-754-740.000	SUPPLIES	11,908	11,943	11,943	12,301
101-754-778.000	EXPENSES, MUSIC IN THE PARK	3,150	2,500	3,000	2,500
101-754-779.000	EXPENSES, DOG PARK		5,000	56,815	
101-754-800.000	CONTRACTED SERVICES	7,277	7,900	7,900	5,000
101-754-827.000	INSURANCE & BONDS	491	573	573	590
101-754-853.000	TELEPHONE	1,000	990	1,290	1,300
101-754-860.000	TRAVEL/MEALS/LODGING	188	260	760	1,200
101-754-920.000	UTILITIES	3,593	3,276	5,276	5,300
101-754-933.000	REPAIR & MAINTENANCE	8,165	7,350	10,850	9,500
101-754-943.000	EQUIPMENT RENTAL	23,025	22,976	32,976	33,000
101-754-970.000	CAPITAL OUTLAY	63,152	17,000	15,500	24,000
	FOOTNOTE AMOUNTS:				24,000
101-754-977.000	MUNICIPAL PARK ROAD LIGHTING EQUIPMENT UNDER \$5000	1,980	3,845	2,345	1,500
Totals for dept 754 - PARKS DEPARTMENT		233,389	233,692	299,307	250,773
Dept 758 - RECREATION / DAYCAMP					
101-758-706.000	SALARIES & WAGES	51	210	210	225
101-758-707.000	SALARIES & WAGES - PART-TIME	10,681	11,393	12,610	11,735
101-758-714.000	FRINGE BENEFITS	152	152	327	350
101-758-715.000	FICA/MEDICARE	821	870	995	1,000
101-758-722.000	RETIREMENT	5	53	53	55
101-758-740.000	OTHER RECREATION SUPPLIES	885	935	635	
101-758-741.000	ARTS AND CRAFTS SUPPLIES	163	172		800
101-758-741.100	DAY CAMP SUPPLIES, FIELD TRIPS	2,122	2,237	1,437	2,300
101-758-853.000	COMMUNICATIONS		416	416	428
101-758-977.000	EQUIPMENT, UNDER 5K	403	1,050	333	1,000
Totals for dept 758 - RECREATION / DAYCAMP		15,283	17,488	17,016	17,893
TOTAL APPROPRIATIONS		1,657,886	1,916,364	2,001,817	2,032,184
NET OF REVENUES/APPROPRIATIONS - FUND 101		50,752	142	8,358	

BUDGET REPORT
Fund: 202 MAJOR STREET

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2024 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
202-000-402.000	MJ ST REAL PROPERTY TAXES	22,939	24,810	26,600	27,398
202-000-410.000	MJ ST PERSONAL PROPERTY TAXES	2,848	2,934	2,554	2,300
202-000-553.000	MJ ST GAS & WEIGHT	287,294	276,199	276,199	284,485
202-000-573.000	LOCAL COMM STABILIZATION SHARE (L	5,496	5,662	6,954	7,088
202-000-607.000	PA 48 METRO ACT, TELECOM RT OF WA	12,782	13,165	13,665	14,075
202-000-664.000	INTEREST & DIVIDENDS	714	3,000	4,500	7,000
202-000-671.000	MJ ST MISC. REIMBURSEMENT	6,354	6,545	6,545	6,700
202-000-676.000	TRUNK LINE MAINTENANCE CONTRACT	31,834	48,148	48,148	49,592
202-000-690.000	MJ ST 1.5 MILLS CO. BRIDGE TAX	30,472	31,386	31,386	32,328
202-000-691.000	APPROPRIATION FROM GENERAL FUND				117,000
Totals for dept 000 -		400,733	411,849	416,551	547,966
TOTAL ESTIMATED REVENUES		400,733	411,849	416,551	547,966
APPROPRIATIONS					
Dept 463 - STREET MAINTENANCE					
202-463-706.000	SALARIES & WAGES	21,204	18,061	18,061	18,603
202-463-707.000	SALARIES & WAGES - PART-TIME	89	1,092	1,092	1,125
202-463-714.000	FRINGE BENEFITS	8,820	6,410	6,410	6,602
202-463-715.000	FICA/MEDICARE	1,619	1,361	1,361	1,402
202-463-722.000	RETIREMENT	2,130	1,867	1,867	1,923
202-463-740.000	SUPPLIES	1,473	2,608	2,598	2,676
202-463-800.000	CONTRACTED SERVICES	209,116	18,000	18,000	240,000
FOOTNOTE AMOUNTS:					240,000
UPGRADE CHURCH STREET					
202-463-827.000	INSURANCE & BONDS	149	164	174	179
202-463-853.000	TELEPHONE EXPENSE	538	764	764	787
202-463-933.000	MAINTENANCE CONTRACTS EQUIPMENT		563	563	580
202-463-943.000	EQUIPMENT RENTAL	40,194	15,689	15,689	16,500
202-463-963.000	ADMIN. CHARGE G.F.	22,966	24,114	24,114	24,837
202-463-977.000	EQUIPMENT, LESS THAN \$5000		1,092	1,092	1,000
Totals for dept 463 - STREET MAINTENANCE		308,298	91,785	91,785	316,214
Dept 470 - R. O. W. MAINTENANCE					
202-470-706.000	SALARIES & WAGES		465	465	479
202-470-714.000	FRINGE BENEFITS	169	581	581	598
202-470-715.000	FICA/MEDICARE		214	214	220
202-470-722.000	RETIREMENT		165	165	170
202-470-740.000	SUPPLIES, SIDEWALKS	941	1,050	1,050	1,082
202-470-800.000	CONTRACTED SERVICES, SIDEWALKS	20,000	10,000	10,000	40,000
FOOTNOTE AMOUNTS:					20,000
2024 SIDEWALK PROJECTS					
FOOTNOTE AMOUNTS:					15,000
2024 STREET FORESTRY PROGRAM					
FOOTNOTE AMOUNTS:					5,000
2024 50/50 SIDEWALK PROGRAM					
GL # FOOTNOTE TOTAL:					40,000
Totals for dept 470 - R. O. W. MAINTENANCE		21,110	12,475	12,475	42,549
Dept 474 - SIGNS					
202-474-706.000	SALARIES & WAGES	40	1,050	1,050	1,082
202-474-714.000	FRINGE BENEFITS	34	559	559	576
202-474-715.000	FICA/MEDICARE	3	109	109	112
202-474-722.000	RETIREMENT	4	128	128	132
202-474-740.000	MJ ST SUPPLIES	1,421	2,759	2,759	2,007
202-474-800.000	CONTRACTED SERVICES		1,092	1,092	1,125
202-474-943.000	EQUIPMENT RENTAL	43	2,137	2,137	2,200
Totals for dept 474 - SIGNS		1,545	7,834	7,834	7,234
Dept 478 - SNOW					
202-478-706.000	SALARIES & WAGES	4,997	17,855	17,855	18,391
202-478-707.000	SALARIES & WAGES - PART-TIME	788	1,911	1,911	1,968
202-478-714.000	FRINGE BENEFITS	2,684	9,359	9,359	9,640
202-478-715.000	FICA/MEDICARE	441	1,434	1,434	1,477
202-478-722.000	RETIREMENT	320	1,874	1,874	1,930
202-478-740.000	SUPPLIES ICE CONTROL	4,980	20,475	20,475	21,089
202-478-943.000	EQUIPMENT RENTAL	16,966	46,250	42,950	45,000
Totals for dept 478 - SNOW		31,176	99,158	95,858	99,495
Dept 484 - LOCAL STREET					
202-484-999.000	TRANSFERS OUT	86,000			
Totals for dept 484 - LOCAL STREET		86,000			
Dept 486 - TRUNKLINE MAINTENANCE					
202-486-706.000	SALARIES & WAGES	-47- 1,346	1,617	5,617	1,666
202-486-943.000	EQUIPMENT RENTAL TRUNKLINE	756	710	10,710	5,000

BUDGET REPORT
Fund: 202 MAJOR STREET

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2024 REQUESTED BUDGET
APPROPRIATIONS					
Dept 486 - TRUNKLINE MAINTENANCE					
Totals for dept 486 - TRUNKLINE MAINTENANCE		2,102	2,327	16,327	6,666
Dept 488 - TRUNKLINE SWEEPING/FLUSHING					
202-488-706.000	SALARIES & WAGES	3,115	3,677	3,677	3,787
202-488-943.000	EQUIPMENT RENTAL-TRUNKLINE	8,237	7,617	7,617	8,500
Totals for dept 488 - TRUNKLINE SWEEPING/FLUSHING		11,352	11,294	11,294	12,287
Dept 493 - STATE MONUMENT PROPERTY T.L.					
202-493-706.000	SALARIES & WAGES	111	275	275	283
202-493-707.000	SALARIES & WAGES - PART-TIME	83	328	328	338
202-493-943.000	EQUIPMENT RENTAL-TRUNKLINE	199	620	620	650
Totals for dept 493 - STATE MONUMENT PROPERTY T.L.		393	1,223	1,223	1,271
Dept 494 - TRUNKLINE UTILITIES					
202-494-920.000	UTILITIES-TRUNKLINE	5,399	11,483	11,483	11,827
Totals for dept 494 - TRUNKLINE UTILITIES		5,399	11,483	11,483	11,827
Dept 497 - TRUNKLINE SNOW REMOVAL					
202-497-706.000	SALARIES & WAGES	6,394	11,226	11,226	11,563
202-497-707.000	SALARIES & WAGES - PART-TIME	922	1,092	1,392	1,434
202-497-715.000	FICA/MEDICARE	133			
202-497-722.000	RETIREMENT	50			
202-497-784.000	ICE CONTROL-TRUNKLINE	4,829	6,300	6,300	6,489
202-497-943.000	EQUIPMENT RENTAL-TRUNKLINE	14,246	18,446	21,446	22,500
Totals for dept 497 - TRUNKLINE SNOW REMOVAL		26,574	37,064	40,364	41,986
Dept 502 - TRUNKLINE FRINGE BENEFITS					
202-502-966.000	LEAVE & BENEFITS-TRUNKLINE	5,791	8,191	8,191	8,437
Totals for dept 502 - TRUNKLINE FRINGE BENEFITS		5,791	8,191	8,191	8,437
TOTAL APPROPRIATIONS		499,740	282,834	296,834	547,966
NET OF REVENUES/APPROPRIATIONS - FUND 202		(99,007)	129,015	119,717	

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2024 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
203-000-402.000	REAL PROPERTY TAXES	203,093	213,249	229,374	236,255
203-000-410.000	PERSONAL PROPERTY TAXES	25,635	26,405	23,009	23,699
203-000-553.000	GAS & WEIGHT	110,684	108,786	108,786	112,050
203-000-573.000	LOCAL COMM STABILIZATION SHARE (L	49,464	51,012	62,580	63,841
203-000-664.000	INTEREST & DIVIDENDS	1,533	3,000	8,000	10,000
203-000-671.000	MISC REIMBURSEMENTS	2,471	2,545	2,545	2,621
203-000-690.000	1.5 MILLS CO. BRIDGE TAX	41,671	42,921	45,371	46,732
203-000-692.000	CONTRIBUTION FROM MAJOR STREETS	86,000			
203-000-699.000	TRANSFER IN, LOCAL STREET FUND BA			100,000	10,000
Totals for dept 000 -		520,551	447,918	579,665	505,198
TOTAL ESTIMATED REVENUES		520,551	447,918	579,665	505,198
APPROPRIATIONS					
Dept 463 - STREET MAINTENANCE					
203-463-706.000	SALARIES & WAGES	57,263	63,185	55,685	65,081
203-463-707.000	SALARIES & WAGES - PART-TIME	1,570	2,121	9,621	2,185
203-463-714.000	FRINGE BENEFITS	20,051	30,679	30,679	31,599
203-463-715.000	FICA/MEDICARE	6,309	6,613	6,613	6,811
203-463-722.000	RETIREMENT	4,899	7,282	7,282	7,500
203-463-740.000	SUPPLIES	2,491	3,822	3,822	3,937
203-463-800.000	CONTRACTED SERVICES	98,021	10,000	110,000	65,000
FOOTNOTE AMOUNTS:					
UPGRADE HURON STREET					
203-463-827.000	INSURANCE & BONDS	149	164	174	179
203-463-853.000	TELEPHONE EXPENSE	352	573	573	590
203-463-933.000	MAINTENANCE CONTRACTS EQUIPMENT		1,403	1,403	1,445
203-463-943.000	EQUIPMENT RENTAL	74,129	104,784	104,784	107,000
203-463-963.000	ADMIN. CHARGE G.F.	9,705	10,190	10,190	10,496
203-463-977.000	EQUIPMENT, LESS THAN \$5000		1,092	1,092	1,000
Totals for dept 463 - STREET MAINTENANCE		274,939	241,908	341,918	302,823
Dept 470 - R. O. W. MAINTENANCE					
203-470-706.000	SALARIES & WAGES	20	546	546	562
203-470-714.000	FRINGE BENEFITS	28	322	1,822	332
203-470-715.000	FICA/MEDICARE	2		50	52
203-470-722.000	RETIREMENT	2		50	52
203-470-740.000	SUPPLIES		1,092	1,092	1,125
203-470-800.000	CONTRACTUAL SERVICES, SIDEWALKS	14,840	15,000	18,000	40,000
FOOTNOTE AMOUNTS:					
2024 SIDEWALK PROJECT					
FOOTNOTE AMOUNTS:					
50/50 SIDEWALK PROGRAM					
FOOTNOTE AMOUNTS:					
2024 STREET FORESTRY MGT					
GL # FOOTNOTE TOTAL:					
Totals for dept 470 - R. O. W. MAINTENANCE		14,892	16,960	21,560	42,123
Dept 474 - SIGNS					
203-474-706.000	SALARIES & WAGES		1,638	1,638	1,687
203-474-714.000	FRINGE BENEFITS	112	1,413	1,413	1,455
203-474-715.000	FICA/MEDICARE		269	269	277
203-474-722.000	RETIREMENT		353	353	364
203-474-740.000	SUPPLIES	991	3,276	3,276	1,000
203-474-943.000	EQUIPMENT RENTAL		2,812	2,812	2,850
Totals for dept 474 - SIGNS		1,103	9,761	9,761	7,633
Dept 478 - SNOW					
203-478-706.000	SALARIES & WAGES	4,447	15,733	15,733	16,205
203-478-707.000	SALARIES & WAGES - PART-TIME	1,356	2,196	2,196	2,262
203-478-714.000	FRINGE BENEFITS	2,526	8,818	8,818	9,083
203-478-715.000	FICA/MEDICARE	442	1,350	1,350	1,391
203-478-722.000	RETIREMENT	286	1,767	1,767	1,820
203-478-740.000	SUPPLIES ICE CONTROL	1,806	7,350	7,350	7,571
203-478-943.000	EQUIPMENT RENTAL	16,999	26,179	26,079	27,000
Totals for dept 478 - SNOW		27,862	63,393	63,293	65,332
Dept 494 - TRUNKLINE UTILITIES					
203-494-920.000	UTILITIES	69,294	83,410	83,410	85,912
Totals for dept 494 - TRUNKLINE UTILITIES		69,294	83,410	83,410	85,912
TOTAL APPROPRIATIONS		388,090	415,432	519,942	503,823
NET OF REVENUES/APPROPRIATIONS - FUND 203		32,461	32,486	59,723	1,375

BUDGET REPORT
 Fund: 244 ECONOMIC DEVELOPMENT

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2024 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
244-000-664.000	INTEREST & DIVIDENDS	78	312	312	300
244-000-691.000	APPROPRIATION FROM FUND BALANCE		525	18,525	3,800
244-000-692.000	CONTRIBUTION FROM GENERAL FUND				13,500
	FOOTNOTE AMOUNTS:				13,500
	HILLAKER/ DOERR ROAD PROPERTY MORTGAGE				
Totals for dept 000 -		78	837	18,837	17,600
TOTAL ESTIMATED REVENUES		78	837	18,837	17,600
APPROPRIATIONS					
Dept 001 - ADMINISTRATION					
244-001-740.000	SUPPLIES	31		1,122	500
244-001-800.000	CONTRACTED SERVICES	870	725	725	500
244-001-801.000	ALL EXPENSES		52	52	50
244-001-960.000	PROFESSIONAL DEVELOPMENT		60	60	50
244-001-991.000	LOAN PAYMENT: PRINCIPAL			10,162	11,000
244-001-996.000	NOTE PAYMENT: INTEREST EXP			6,716	5,500
Totals for dept 001 - ADMINISTRATION		901	837	18,837	17,600
TOTAL APPROPRIATIONS		901	837	18,837	17,600
NET OF REVENUES/APPROPRIATIONS - FUND 244		(823)			

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2024 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
248-000-402.000	CAPTURED TAXES	15,379	14,815	14,815	20,677
248-000-403.000	CAPTURE TOWNSHIP TAXES	2,752	3,103	3,108	4,075
248-000-404.000	CAPTURE COUNTY TAXES	6,295	7,100	7,100	9,313
248-000-624.000	REVENUES, BUSINESS BLDRS			10,000	
248-000-625.000	MISC FEES	650	260	260	268
248-000-664.000	INTEREST & DIVIDENDS	67	350	350	361
248-000-665.200	RENTALS AND LEASES, THORP PRPTY	1,576			
248-000-675.000	TRANSFER FROM FUND BALANCE			10,000	2,800
248-000-678.000	DONATIONS, PINNEY FOUNDATION	3,100			
248-000-691.000	TRANSFER FROM GENERAL FUND		10,000	10,000	
Totals for dept 000 -		29,819	35,628	55,633	37,494
TOTAL ESTIMATED REVENUES		29,819	35,628	55,633	37,494
APPROPRIATIONS					
Dept 001 - ADMINISTRATION					
248-001-706.000	SALARIES & WAGES	4,314	3,386	5,886	6,063
248-001-707.000	SALARIES & WAGES - PART-TIME	4,824	2,715	1,965	2,024
248-001-707.100	PT WAGES, THORP HOUSE MAINT		100	100	103
248-001-714.000	FRINGE BENEFITS	1,771	1,728	2,278	2,346
248-001-715.000	FICA/MEDICARE	744	603	553	570
248-001-722.000	RETIREMENT	449	377	627	645
248-001-740.000	OPERATING SUPPLIES	533	1,040	540	556
248-001-800.000	CONTRACTED SERVICES	4,950	6,092	9,036	4,000
248-001-943.000	EQUIPMENT RENTAL	2,865	4,160	9,160	9,250
248-001-956.000	MISC EXPENSES		1,000	1,000	1,030
248-001-960.000	PROFESSIONAL DEVELOPMENT		520	520	500
248-001-977.000	EQUIPMENT UNDER \$5000	5,869			
Totals for dept 001 - ADMINISTRATION		26,319	21,721	31,665	27,087
Dept 005 - THORP PROPERTY					
248-005-707.000	SALARIES & WAGES - PART-TIME	790	2,037	1,037	500
248-005-714.000	FRINGE BENEFITS	197	645	645	100
248-005-740.000	OPERATING SUPPLIES, THORP MT	1,900		1,100	
248-005-800.000	CONTRACTED SERVICES, THORP MAINT		1,500	400	
Totals for dept 005 - THORP PROPERTY		2,887	4,182	3,182	600
Dept 006 - BUSINESS BLDRS PROGRAM					
248-006-740.000	OPERATING SUPPLIES, BUSINESS BLDR			1,000	
248-006-800.000	CONTRACTUAL SERVICES, BUSINESS BLD			10,000	
Totals for dept 006 - BUSINESS BLDRS PROGRAM				11,000	
Dept 008 - DDA DEBT SERVICE					
248-008-991.000	LOAN PRINCIPAL PAYMENT	8,512	9,103	9,103	9,376
248-008-996.000	LOAN INTEREST EXPENSE	1,009	418	418	431
Totals for dept 008 - DDA DEBT SERVICE		9,521	9,521	9,521	9,807
TOTAL APPROPRIATIONS		38,727	35,424	55,368	37,494
NET OF REVENUES/APPROPRIATIONS - FUND 248		(8,908)	204	265	

BUDGET REPORT

Fund: 408 WATER RECREATION FUND

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2024 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
408-000-664.000	INTEREST & DIVIDENDS	7	100	100	
408-000-675.000	DONATIONS, SPLASH PARK PROJECT	3,050	500	500	500
Totals for dept 000 -		3,057	600	600	500
TOTAL ESTIMATED REVENUES		3,057	600	600	500
APPROPRIATIONS					
Dept 001 - ADMINISTRATION					
408-001-740.000	SUPPLIES	337	600	600	500
Totals for dept 001 - ADMINISTRATION		337	600	600	500
Dept 002 - TREATMENT AND PUMPING					
408-002-986.000	SPLASH PAD CAPITAL IMPROVEMENTS	7,970			
Totals for dept 002 - TREATMENT AND PUMPING		7,970			
TOTAL APPROPRIATIONS		8,307	600	600	500
NET OF REVENUES/APPROPRIATIONS - FUND 408		(5,250)			

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2024 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
590-000-528.000	OTHER FEDERAL GRANTS - ARPA			245,000	245,000
590-000-609.000	SEWER MISC REVENUES	27,420	27,000	27,000	27,810
590-000-628.000	SEWER OMR FEES	280,105	295,832	295,832	304,707
590-000-629.000	SEWER USAGE FEES PER 1K GALLONS	483,059	514,937	514,937	530,184
590-000-636.000	SEWER CONNECTIONS	2,000	1,071	1,071	1,000
590-000-662.000	SEWER SERVICE PENALTIES	11,364	14,461	14,461	15,000
590-000-664.000	INTEREST & DIVIDENDS	2,685	5,500	15,000	14,500
590-000-675.000	CONTRIBUTIONS FROM COUNTY	250,000			
590-000-699.000	TRANSFERS FROM FUND BALANCE		38,300	98,300	33,500
Totals for dept 000 -		1,056,633	897,101	1,211,601	1,171,701
TOTAL ESTIMATED REVENUES		1,056,633	897,101	1,211,601	1,171,701
APPROPRIATIONS					
Dept 001 - ADMINISTRATION					
590-001-706.000	SALARIES & WAGES	62,504	77,012	70,512	79,322
590-001-707.000	SALARIES & WAGES - PART-TIME	733	1,050	1,050	1,082
590-001-714.000	FRINGE BENEFITS	17,494	16,035	25,535	19,606
590-001-715.000	FICA/MEDICARE	4,602	4,354	4,354	4,485
590-001-722.000	RETIREMENT	5,783	6,083	6,083	6,265
590-001-740.000	OPERATING SUPPLIES	1,343	4,847	4,847	4,992
590-001-800.000	ADMINISTRATION CONTRACTED SERVICE	3,000	819	819	1,000
590-001-803.000	FEES	95	3,348	3,348	3,448
590-001-807.000	MEMBERSHIP & DUES		1,339	1,339	1,400
590-001-826.000	SEWER LEGAL FEES	2,888	3,200	3,200	3,296
590-001-826.100	LEGAL FEES, USDA BOND PROJECT	(463)			
590-001-827.000	INSURANCE & BONDS	6,177	9,719	9,719	10,011
590-001-853.000	TELEPHONE	4,030	3,913	3,913	4,030
590-001-860.000	TRAVEL/MEALS/LODGING		1,300	1,300	1,300
590-001-933.000	MAINTENANCE CONTRACTS EQUIPMENT	111	2,249	2,249	2,316
590-001-943.000	SEWER EQUIPMENT RENTAL	926	6,071	6,071	6,300
590-001-960.000	PROFESSIONAL DEVELOPMENT	2,429	5,250	5,250	5,400
590-001-963.000	ADMIN. CHARGE G.F.	77,751	81,639	81,639	84,088
590-001-968.000	SEWER DEPRECIATION	99,219			
Totals for dept 001 - ADMINISTRATION		288,622	228,228	231,228	238,341
Dept 002 - TREATMENT AND PUMPING					
590-002-706.000	SALARIES & WAGES	79,337	70,660	70,660	72,780
590-002-707.000	SALARIES & WAGES - PART-TIME	1,533	1,339	2,339	1,379
590-002-714.000	FRINGE BENEFITS	28,955	26,716	26,716	27,517
590-002-715.000	FICA/MEDICARE	6,151	6,739	6,739	6,941
590-002-722.000	RETIREMENT	7,090	6,823	6,823	7,028
590-002-740.000	OPERATING SUPPLIES	10,418	16,800	16,800	17,304
590-002-743.000	CHEMICALS	20,173	19,950	21,450	22,000
590-002-800.000	CONTRACTED SERVICES	36,305	27,791	307,791	28,625
590-002-800.100	CONTRACTUAL ENGINEERING, ARPA				270,000
590-002-853.000	COMMUNICATIONS	416	1,092	1,092	1,125
590-002-920.000	UTILITIES	97,844	89,832	89,832	92,527
590-002-933.000	REPAIR & MAINTENANCE	1,185	5,624	5,624	5,793
590-002-943.000	EQUIPMENT RENTAL		1,638	1,638	1,700
590-002-965.000	INTEREST EXPENSE	1,534	1,100	1,100	1,133
590-002-970.000	CAPITAL OUTLAY		40,000	40,000	30,000
FOOTNOTE AMOUNTS:					30,000
590-002-977.000	EQUIP MAINTENANCE FOR PLANT EQUIPMENT UNDER \$5000		3,000	3,000	2,000
Totals for dept 002 - TREATMENT AND PUMPING		290,941	319,104	601,604	587,852
Dept 003 - COLLECTIONS					
590-003-706.000	SALARIES & WAGES	11,757	22,575	23,575	18,102
590-003-707.000	SALARIES & WAGES - PART-TIME	120	1,575	1,575	1,622
590-003-714.000	FRINGE BENEFITS	4,724	8,431	8,431	8,684
590-003-715.000	FICA/MEDICARE	905	1,100	3,100	6,283
590-003-722.000	RETIREMENT	1,102	1,958	1,958	2,017
590-003-740.000	OPERATING SUPPLIES	2,027	6,500	5,500	6,695
590-003-800.000	CONTRACTED SERVICES	8,643	8,000	8,000	8,240
590-003-943.000	EQUIPMENT RENTAL	10,763	24,810	24,810	26,000
590-003-945.000	BUILDING LEASE EXPENSE	7,212	7,573	7,573	7,800
590-003-970.000	CAPITAL OUTLAY	34	120,000	120,000	108,000
FOOTNOTE AMOUNTS:					8,000
CONTROL BOARD, SOUTH LIFT STATIONS					100,000
FOOTNOTE AMOUNTS:					100,000
SEWER SLEEVE FOR BROOKER STREET					100,000
GL # FOOTNOTE TOTAL:					108,000
Totals for dept 003 - COLLECTIONS		47,287	202,522	204,522	193,443

Dept 004 - MAINTENANCE

BUDGET REPORT

Fund: 590 WASTEWATER TREATMENT

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2024 REQUESTED BUDGET
APPROPRIATIONS					
Dept 004 - MAINTENANCE					
590-004-706.000	SALARIES & WAGES	98,451	61,986	86,986	63,846
590-004-707.000	SALARIES & WAGES - PART-TIME	7,063	10,465	4,465	10,779
590-004-714.000	FRINGE BENEFITS	39,666	28,368	38,368	29,219
590-004-715.000	FICA/MEDICARE	8,048	7,111	7,111	7,324
590-004-722.000	RETIREMENT	8,528	9,676	9,676	9,966
590-004-740.000	OPERATING SUPPLIES	1,714	9,883	8,883	10,179
590-004-800.000	CONTRACTED SERVICES	5,395	5,460	5,460	5,650
590-004-933.000	REPAIR & MAINTENANCE	782	13,125	7,125	13,519
590-004-977.000	EQUIPMENT UNDER \$5000		1,092	1,092	1,125
Totals for dept 004 - MAINTENANCE		169,647	147,166	169,166	151,607
TOTAL APPROPRIATIONS		796,497	897,020	1,206,520	1,171,243
NET OF REVENUES/APPROPRIATIONS - FUND 590		260,136	81	5,081	458

BUDGET REPORT
Fund: 591 WATER SYSTEM

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2024 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
591-000-544.000	STATE GRANT - DWAM	12,177	121,660	121,660	103,228
591-000-628.000	WATER OMR FEES	267,085	307,085	307,085	320,678
591-000-629.000	WATER USAGE FEES PER 1000 GALLONS	372,030	372,765	372,765	387,139
591-000-636.000	CONNECTIONS	2,000	1,071	1,071	1,000
591-000-646.000	BULK WATER SALES REVENUE	820	2,142	2,642	2,200
591-000-662.000	SERVICE PENALTIES	8,220	11,109	11,109	11,500
591-000-664.000	INTEREST & DIVIDENDS	2,638	7,500	15,000	15,500
591-000-664.100	INTEREST INCOME - USDA WATER PROJ	5			
591-000-665.000	BUILDING LEASE REVENUES	49,005	50,475	51,459	53,024
591-000-671.000	MISC. REIMBURSEMENTS	4,178	6,427	6,927	6,900
591-000-679.000	REVENUES, WALBRO PROJ ESCROW	9,148			
Totals for dept 000 -		727,306	880,234	889,718	901,169
TOTAL ESTIMATED REVENUES		727,306	880,234	889,718	901,169
APPROPRIATIONS					
Dept 001 - ADMINISTRATION					
591-001-706.000	SALARIES & WAGES	56,903	77,012	77,012	79,322
591-001-708.000	SALARIES-SAMPLES	881	3,276	2,776	2,859
591-001-714.000	FRINGE BENEFITS	19,766	25,207	25,207	25,963
591-001-715.000	FICA/MEDICARE	4,593	5,162	5,162	5,317
591-001-722.000	RETIREMENT	6,134	6,119	6,119	6,303
591-001-740.000	OPERATING SUPPLIES	1,837	2,184	2,934	2,250
591-001-800.000	ADMINISTRATION CONTRACTED SERVICE		627	627	646
591-001-803.000	FEES	105	1,260	1,760	1,813
591-001-807.000	MEMBERSHIP & DUES	1,555	549	1,049	1,000
591-001-827.000	INSURANCE & BONDS	1,816	4,040	2,040	4,161
591-001-853.000	COMMUNICATIONS	1,558	1,966	1,966	2,000
591-001-860.000	TRAVEL/MEALS/LODGING	315	1,100	600	1,100
591-001-933.000	MAINTENANCE CONTRACTS EQUIPMENT	912	4,000	4,000	4,100
591-001-943.000	EQUIPMENT RENTAL	2,885	6,776	6,776	7,000
591-001-960.000	PROFESSIONAL DEVELOPMENT	4,796	7,300	7,300	7,500
591-001-963.000	ADMIN. CHARGE G.F.	55,898	58,693	58,693	60,454
591-001-968.000	DEPRECIATION	65,910			
591-001-977.000	EQUIPMENT UNDER \$5000		3,494	3,494	2,000
Totals for dept 001 - ADMINISTRATION		225,864	208,765	207,515	213,788
Dept 002 - TREATMENT AND PUMPING					
591-002-706.000	SALARIES & WAGES	18,427	23,946	23,946	24,664
591-002-714.000	FRINGE BENEFITS	6,685	16,262	16,262	16,750
591-002-715.000	FICA/MEDICARE	1,404	1,794	1,794	1,848
591-002-722.000	RETIREMENT	1,863	1,994	1,994	2,054
591-002-740.000	OPERATING SUPPLIES	4,813	10,500	10,500	10,815
591-002-743.000	CHEMICALS	13,704	21,000	21,000	21,630
591-002-800.000	CONTRACTED SERVICES	7,019	16,288	16,288	16,777
591-002-802.000	WATER QUALITY TESTING FEES		2,625	2,625	2,704
591-002-853.000	TELEPHONE EXPENSE	2,223	3,389	3,389	3,491
591-002-920.000	UTILITIES	53,019	57,750	57,750	59,483
591-002-933.000	REPAIR AND MAINTENANCE	1,345	6,930	6,930	7,138
591-002-943.000	EQUIPMENT RENTAL	848	2,103	2,103	2,250
591-002-965.000	ATRP INTEREST EXPENSE	33,705	30,750	30,800	10,000
FOOTNOTE AMOUNTS:					
FIRST MERCHANT BANK					
591-002-965.100	INTEREST EXPENSE/SEEGER ST	11,267	20,913	20,913	10,000
FOOTNOTE AMOUNTS:					
USDA BOND - SSP INTEREST					
591-002-970.000	CAPITAL OUTLAY				60,000
FOOTNOTE AMOUNTS:					
ROOF REPLACEMENT ON 3 WELL HOUSES					
FOOTNOTE AMOUNTS:					
ATRP FILTER MEDIA REPLACEMENT, YEAR 1 OF 6					
GL # FOOTNOTE TOTAL:					
591-002-977.000	EQUIPMENT UNDER \$5000		4,095	4,095	4,200
FOOTNOTE AMOUNTS:					
CHEMICAL FEED PUMPS (2)					
Totals for dept 002 - TREATMENT AND PUMPING		156,322	220,339	220,389	253,804
Dept 003 - COLLECTIONS					
591-003-706.000	SALARIES & WAGES	49,702	39,653	39,653	40,843
591-003-707.000	SALARIES & WAGES - PART-TIME	413	1,092	2,092	1,125
591-003-714.000	FRINGE BENEFITS	19,168	15,490	15,490	15,955
591-003-715.000	FICA/MEDICARE	3,821	4,426	4,426	4,559
591-003-722.000	RETIREMENT	4,724	5,083	4,767	5,235
591-003-740.000	OPERATING SUPPLIES	9,183	9,446	9,446	9,729
591-003-800.000	CONTRACTED SERVICES	91,806	33,930	33,930	35,000
FOOTNOTE AMOUNTS:					

BUDGET REPORT
 Fund: 591 WATER SYSTEM

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2024 REQUESTED BUDGET
APPROPRIATIONS					
Dept 003 - COLLECTIONS					
TOWNLEY ENGINEERING ON UPGRADING WATER LINES					
591-003-800.200	CONTRACTUAL, WALBRO PROJ ENGINEER	3,273			
591-003-943.000	EQUIPMENT RENTAL	23,790	24,158	24,158	25,000
591-003-970.000	CAPITAL OUTLAY		15,000	15,000	15,000
FOOTNOTE AMOUNTS:					
REPLACE 3 WATER HYDRANTS					
Totals for dept 003 - COLLECTIONS		205,880	148,278	148,962	152,446
Dept 004 - MAINTENANCE					
591-004-706.000	SALARIES & WAGES	430	2,249	5,249	3,861
591-004-707.000	SALARIES & WAGES - PART-TIME			1,000	
591-004-714.000	FRINGE BENEFITS	125	1,181	1,681	1,731
591-004-715.000	FICA/MEDICARE	33	181	581	598
591-004-722.000	RETIREMENT	27	126	526	542
591-004-740.000	OPERATING SUPPLIES	838	928	1,828	1,368
591-004-800.000	CONTRACTED SERVICES	365	1,050	1,050	1,082
591-004-933.000	REPAIR & MAINTENANCE	2,995	9,450	9,450	9,734
591-004-943.000	EQUIPMENT RENTAL	28	1,427	1,427	1,500
591-004-977.000	EQUIPMENT, UNDER 5K		2,625	2,625	1,500
Totals for dept 004 - MAINTENANCE		4,841	19,217	25,417	21,916
Dept 011 - DWAM GRANT					
591-011-706.000	SALARIES & WAGES	1,271		4,000	3,605
591-011-707.000	SALARIES & WAGES - PART-TIME			750	
591-011-714.000	FRINGE BENEFITS	334		1,750	1,288
591-011-715.000	FICA/MEDICARE	97		350	258
591-011-722.000	RETIREMENT	111		500	515
591-011-800.100	DWAM, CONTRACTUAL SERV, AMP		10,585	10,585	23,912
591-011-800.200	DWAM, CONTRACTUAL SERV, DSMI		95,925	83,925	64,551
591-011-943.000	EQUIPMENT RENTAL	6,359		8,000	8,000
591-011-970.000	DWAM, EQUIPMENT		15,150	11,800	1,099
Totals for dept 011 - DWAM GRANT		8,172	121,660	121,660	103,228
TOTAL APPROPRIATIONS		601,079	718,259	723,943	745,182
NET OF REVENUES/APPROPRIATIONS - FUND 591		126,227	161,975	165,775	155,987

GL NUMBER	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	2024 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
651-000-654.000	DPW CONTRACTING REVENUES	318	1,500	1,500	1,545
651-000-663.000	MVF, INSURANCE PROCEEDS	10,000			
651-000-664.000	INTEREST & DIVIDENDS	1,673	4,500	9,000	10,000
651-000-670.000	INTERDEPARTMENT RENTALS	311,224	364,513	350,513	435,720
651-000-671.000	MISC REIMBURSEMENTS		400	400	400
651-000-673.000	SALE OF ASSETS			14,000	12,000
	FOOTNOTE AMOUNTS:				12,000
	POTENTIAL SALE OF WELDING TRUCK				
651-000-699.000	TRANSFER FROM FUND BALANCE		77,530	77,530	91,000
Totals for dept 000 -		323,215	448,443	452,943	550,665
TOTAL ESTIMATED REVENUES		323,215	448,443	452,943	550,665
APPROPRIATIONS					
Dept 001 - ADMINISTRATION					
651-001-706.000	SALARIES & WAGES	29,009	56,002	56,002	57,682
651-001-707.000	SALARIES & WAGES - PART-TIME	2,150	3,822	3,822	3,937
651-001-714.000	FRINGE BENEFITS	7,633	18,810	18,810	19,374
651-001-715.000	FICA/MEDICARE	2,379	3,459	3,459	3,563
651-001-722.000	RETIREMENT	2,926	4,346	4,346	4,476
651-001-740.000	SUPPLIES	6,080	15,750	15,750	16,500
651-001-751.000	GAS & OIL	43,772	57,225	57,225	59,000
651-001-827.000	VEHICLE INSURANCE	21,276	22,607	23,707	24,000
651-001-853.000	TELEPHONE EXPENSE		425	425	438
651-001-860.000	TRAVEL/MEALS/LODGING		563	563	580
651-001-933.000	REPAIR & MAINTENANCE	51,063	42,000	42,000	43,500
651-001-945.000	BUILDING LEASE EXPENSE	39,463	41,436	41,436	42,700
651-001-960.000	PROFESSIONAL DEVELOPMENT	381		150	160
651-001-963.000	ADMIN CHARGE GF	21,996	23,096	23,096	23,789
651-001-968.000	DEPRECIATION	92,812			
651-001-970.000	CAPITAL OUTLAY	501	150,000	150,000	241,520
	FOOTNOTE AMOUNTS:				51,520
	2024 POLICE UTILITY VEHICLE				
	FOOTNOTE AMOUNTS:				150,000
	DUMP TRUCK TO REPLACE 1989 FORD F-700				
	FOOTNOTE AMOUNTS:				40,000
	REPLACE 2009 UTILITY PICKUP				
	GL # FOOTNOTE TOTAL:				241,520
651-001-977.000	EQUIPMENT UNDER \$5000	699	8,900	8,900	9,167
651-001-996.000	INTEREST EXPENSE	699			
Totals for dept 001 - ADMINISTRATION		322,839	448,441	449,691	550,386
TOTAL APPROPRIATIONS		322,839	448,441	449,691	550,386
NET OF REVENUES/APPROPRIATIONS - FUND 651		376	2	3,252	279
ESTIMATED REVENUES - ALL FUNDS		4,770,030	5,039,116	5,635,723	5,764,477
APPROPRIATIONS - ALL FUNDS		4,314,066	4,715,211	5,273,552	5,606,378
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		455,964	323,905	362,171	158,099



Moving Forward Working Together

VILLAGE OF CASS CITY

2024 PROPOSED OPERATING BUDGET

Attachments

- A. Capital Improvement Plan**
- B. Village Fee Schedule**
- C. Village Wage Chart**
- D. 2024 Year Budget Appropriations Act Resolution
(To be enacted AFTER Public Hearing on December 11, 2023 with any adjustments)**
- E. 2024 Council Regular Meetings**

VILLAGE OF CASS CITY CAPITAL IMPROVEMENT PLAN

FISCAL YEARS: 2024 THROUGH 2029

Police Department.....	2`
Municipal Building.....	3
Community Promotions.....	3
Parks and Helen Stevens Pool.....	4
Sidewalks.....	5
Wastewater Treatment Plant.....	6
Hydrant Replacement.....	7
Well Maintenance & Distribution System.....	7
Motor Vehicle and Equipment Fund.....	8
Municipal Street Fund.....	9

The Village of Cass City has a six-year Capital Improvement Plan, in accordance with Michigan Economic Development Corporation (MEDC) guidelines for Redevelopment Ready Community (RRC) Certification Program.

The 2024 Village of Cass City Financial Budget and the Capital Improvement Plan will include Capital Projects and Equipment over \$5,000, in accordance with the Village of Cass City Capitalization Guidelines and Policy. The fiscal year for the Village of Cass City is January – December.

The Capital Improvement Plan for the Village of Cass City is the result of budgeting for anticipated improvements and repairs as a result of planning. The Village Council meets annually to conduct Strategic Planning for Village. The goals for 2024 Include: 1) Municipal Park Lighting and Expanded Festival Vendor Electrical Outlets; 2) Street Forestry Management; 3) Downtown Street Parking Options; and 4) Branding and Marketing Cass City; 5) Update Transportation Asset Management Plan (TAMP). The funding for the goals are incorporated in the budget.

In addition, the Village staff and consultants have prepared the following plans to assist the Village Council with making data driven decisions for the Capital Improvement Budget, they include: Economic Development, Parks, Wastewater, Water, Transportation, Sidewalks, and of course our guiding Master Plan.

VILLAGE OF CASS CITY
CAPITAL IMPROVEMENT PLAN
FISCAL YEARS 2024 THROUGH 2029

Police Department.....2

Municipal Building, Community Promotions.....3

Pool.....4

Sidewalks, Street Forestry5

Wastewater6

Hydrant Replacement, Well Maintenance & Water Supply7

Motor Vehicle and Equipment Fund.....8

Municipal Street Fund.....9

VILLAGE OF CASS CITY CAPITAL IMPROVEMENT PLAN

FISCAL YEARS: 2024 THROUGH 2029

Police Department.....	2
Municipal Building.....	3
Community Promotions.....	3
Parks and Helen Stevens Pool.....	4
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Police Department

YEAR	NAME	AMOUNT	LINE ITEM	FY TOTAL
2024	Patrol Car Lease	46,020	651-001-970	
	New Car Setup	5,500	651-001-970	51,520
2025	Patrol Car Lease	47,020	651-001-970	
	New Car Setup	5,500	651-001-970	51,520
2026	Fourth Year on 2022 Police SUV - No Replacement during 2025	N/A	651-001-970	N/A
2027	Patrol Car Lease	48,020	651-001-970	48,020
	(No new car set-up, able to repurpose light bar, accessories)			
2028	Patrol Car Lease	49,000	651-001-970	49,000
2029	Patrol Car Lease	49,000	651-001-970	49,000

Municipal Building

YEAR	NAME	AMOUNT	LINE ITEM	FY TOTAL
2025	Municode Codification	12,000	101-261-826	12,000
2025	Municipal Parking Lot Upgrades	125,000	101-441-800	125,000
2026	Kitchen Upgrade and Appliances	7,000	101-265-970	7,000
2026	Exterior Upgrades, including masonry	30,000	101-265-970	30,000
2027	Council Chambers Renovation/Furniture	12,000	101-265-970	101-265-970
2028	Boiler/ HVAC Upgrade	30,000	101-265-970	30,000
2029	To Be Determined			

Community Promotions

YEAR	NAME	AMOUNT	LINE ITEM	FY TOTAL
2024	Branding and Marketing	7,500	101-291-800	7,500
	Business Builders	5,000	101-291-880	5,000
2025	Business Builders	5,000	101-291-880	5,000
2026	TBD	N/A		
2027	TBD	N/A		
2028	TBD	N/A		
2029	TBD	N/A		

Parks and Helen Stevens Pool

YEAR	NAME	AMOUNT	LINE ITEM	FY TOTAL
2024	Municipal Park Road Lighting	24,000	101-754-970	24,000
	Pool Vacuum	6,000	101-754-970	6,000
2025	Lions Club Pavilion Improvements	20,000	101-754-970	20,000
	Electrical Updates in Park (Festival Access)	20,000	101-754-970	20,000
	Fencing for Softball Field #2	30,000	101-754-970	30,000
2026	DayCamp Building Improvements, Phase I	50,000	101-754-970	50,000
2027	Pool Maintenance/Repair	25,000	101-752-970	25,000
	DayCamp Building Improvements, Phase II	25,000	101-754-970	25,000
2028	Playground Equipment	25,000	101-754-970	25,000
2029	TBD	TBD		TBD

Major/Local Sidewalks

YEAR	NAME	AMOUNT	LINE ITEM	FY TOTAL
2024	Sidewalk Major	20,000	202-470-800	
	Sidewalk Local	20,000	203-470-800	
	By Request (50% Program) All local	10,000	203.470.800	25,000
2025	Sidewalk Major	20,000	202-470-800	
	Sidewalk Local	20,000	203-470-800	
	By Request (50% Program) All local	10,000	203.470.800	50,000
2026	Sidewalk Major	20,000	202-470-800	
	Sidewalk Local	20,000	203-470-800	
	By Request (50% Program) All local	10,000	203.470.800	50,000
2027	Sidewalk Major	20,000	202-470-800	
	Sidewalk Local	20,000	203-470-800	
	By Request (50% Program) All local	10,000	203.470.800	50,000
2028	Sidewalk Major	20,000	202-470-800	
	Sidewalk Local	20,000	203-470-800	
	By Request (50% Program) All local	10,000	203-470-800	50,000
2029	Sidewalk Major	20,000	202-470-800	
	Sidewalk Local	20,000	203-470-800	
	By Request (50% Program) All local	10,000	203-470-800	50,000

Street Forestry Management

YEAR	NAME	AMOUNT	LINE ITEM	FY TOTAL
2024	Pruning, Removal, Stump Grinding, Replacement, Major	15,000	202-470-800	
	Pruning, Removal, Stump Grinding, Replacement, Local	15,000	203-470-800	
2025	TBD		203.470.800	
2026	TBD		202-470-800	
2027	TBD		203-470-800	
2028	TBD		203.470.800	
2029	TBD		202-470-800	

Wastewater Treatment Plant (Built in 1981)

YEAR	NAME	AMOUNT	LINE ITEM	FY TOTAL
2024	Control Board South Lift Station Per RJ	8,000	590-003-970	8,000
	Equipment Maintenance for Waste Water Treatment Plant Per RJ	30,000	590-002-970	30,000
	Sewer Sleeve for Brooker Street Per RJ	100,000	590-003-970	100,000
2023-2028	The Village will work with contractor to design renovations to existing wastewater treatment plant facility and apply for funding. Construction estimated in years 2024-2026.			

Water Hydrant Replacement

YEAR	NAME	AMOUNT	LINE ITEM	FY TOTAL
2024	Hydrant Replacement (3 new units) Per RJ	15,000	591-003-970	15,000
2025	Hydrant Replacement (3 new units)	15,000	591-003-970	15,000
2026	Hydrant Replacement (3 new units)	15,000	591-003-970	15,000
2027	Hydrant Replacement (3 new units)	15,000	591-003-970	15,000
2028	Hydrant Replacement (3 new units)	15,000	591-003-970	15,000
2029	Hydrant Replacement (3 new units)	15,000	591-003-970	15,000

Well Maintenance & Distribution System

YEAR	NAME	AMOUNT	LINE ITEM	FY TOTAL
2024	Roof Replacements on Well House #1, 2 and 3, per RJ	10,000	591-002-970	10,000
	ATRP Filter Media Replacement Project 2029: Year 1 of 6	50,000	591-002-970	50,000
2025	Chlorine Analyzer	10,000	591-002-970	10,000
	ATRP Filter Media Replacement Project 2029: Year 2 of 6	50,000	591-002-970	50,000
2026	ATRP Filter Media Replacement Project 2029: Year 3 of 6	50,000	591-002-970	50,000
2027	ATRP Filter Media Replacement Project 2029: Year 4 of 6	50,000	591-002-970	50,000
2028	ATRP Filter Media Replacement Project 2029: Year 5 of 6	50,000	591-002-970	50,000
2029	ATRP Filter Media Replacement Year 6 of 6	50,000	591-002-970	300,000 Total Project
2025-2029	To be determined based on the Water Asset Management Plan recommendations.	TBD	591-002-970	TBD

Motor Vehicle and Equipment Fund

2024	Dump Truck (Replacement 1989 Ford F-700)	150,000	651-001-970	150,000
	Replace 2009 Utility Pickup, per RJ	40,000	651-001-970	40,000
2025	Replace 1998 Blade Truck/Salt Truck	150,000	651-001-970	150,000
2026	Replace leaf vac	65,000	651-001-970	65,000
2027	Tool Truck (pickup) 2001	60,000	651-001-970	60,000
2028	TBD		651-001-970	
2029	TBD		651-001-970	

Municipal Street Fund

YEAR	NAME	AMOUNT	LINE ITEM	
2024	Church Street	240,000	202-463-800	Major
	Huron Street	65,000	203-463-800	Local
2025- 2029	See the Transportation Asset Management Plan	TBD	TBD	TBD

VILLAGE OF CASS CITY

Fee Schedules

2024

2024 Proposed VILLAGE FEE SCHEDULE

As of January 1, 2024

Police Department.....	1
Police Department	1
Liquor License/Review	1
Parks and Recreation	2
Swimming Pool / Splash Park.....	2
Swim Lessons.....	2
Summer Day Camp Program.....	2
Field Use	3
Ball Diamonds.....	3
Soccer Leagues	3
Tournaments.....	3
Pavilion Rental.....	3
Zoning	4
Zoning Compliance Permits & Site Plan Reviews.....	4
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Sewer Department.....	7
WWTP Lab.....	7
Storm Sewer	7
Refuse.....	7

Police Department

	2023 Current	2024 Proposed
Preliminary Breathalyzer Test (PBT)	5.00	5.00
Liquor License/Review	250.00	250.00

Parks and Recreation

As of January 1, 2024

Swimming Pool / Splash Park

	2023 Current	2024 Proposed
Splash Park and Pool: Single Daily Admission	5.00/day	5.00/day
Splash Park and Pool: Family Daily Admission (4+ ppl)	15.00/day	15.00/day
Splash Pad and Pool Season Pass, Village Residents	60.00 /single 100.00 /2-person 10.00 /each additional person	60.00 /single 100.00 /2-person 10.00/each additional person
Splash Pad and Pool Season Pass, Non-Village Residents	65.00 /single 110.00 /2-person 15.00 /each additional person	65.00 /single 110.00 /2-person 15.00 /each additional person
Adult Lap Swim Pass	\$52.50 Village Resident/ \$56.00 Non-Resident	\$52.50 Village Resident/ \$56.00 Non-Resident
Pool Rental (2-hour maximum)	150.00 for 1-50 swimmers 200.00 for 50+ swimmers	150.00 for 1-50 swimmers 200.00 for 50+ swimmers
Splash Pad Rental (2-hour maximum)	\$25.00/ hour, Village Resident \$35.00/hour, Non-Resident	\$25.00/ hour, Village Resident \$35.00/hour, Non-Resident
Sponsor Free Pool Day for Open Swim	150.00 per day	200.00 per day
Locker Rental (Seasonal)	25.00	25.00

Swim Lessons

	2023 Current	2024 Proposed
One Child under 18, Two Week Session, Village Resident	40.00/session	45.00/session
One Child under 18, Two Week Session, Non-Village Resident	45.00/session	50.00/session
Late Registration Fee	\$5.00 /child	5.00 /child
One Child under 18, Accelerated 1 Week Session, Village Resident	55.00/session	60.00/session
One Child under 18, Accelerated 1 Week Session, Non-Village Resident	60.00/session	65.00/session
Infant and Child Session, 6 months to 2 years, Village Resident	30.00/session	35.00/session
Infant and Child Session, 6 months to 2 years, Non-Village Resident	35.00/session	40.00/session
Private Lessons by Appointment	15.00/hour	20.00/hour

Arts and Crafts/Day Camp Summer Program

	2023 Current	2024 Proposed
Village Residents	15.00/day per child	15.00 /day per child
	300.00/season per child	300.00/season per child
Non-Village Residents	19.00/day per child	20.00/day per child
	350.00/season per child	350.00/season per child
Early Drop-Off Penalty Fee	\$ 7.00/ day per child	\$ 7.00/ day per child
Late Pick-up Penalty Fee	\$ 7.00/ day per child	\$ 7.00/ day per child
Field Trips	Based upon actual cost	Based upon actual cost

Field Use

Ball Diamonds

	2023 Current	2024 Proposed
Adult Leagues (under 10 games per week/per league)	50.00/team	50.00/team
Adult Leagues (10 games and over per week/per league)	350.00/season	350.00/season
Lighting Fee	50.00/season	50.00/season

Soccer Leagues

	2023 Current	2024 Proposed
Soccer Leagues	250.00/season	250.00/season
Re-Locate Soccer Fields	<i>Actual Material and Labor Costs</i>	<i>Actual Material and Labor Costs</i>

Tournaments

	2023 Current	2024 Proposed
Tournament Field Fee - 1 Day	100.00 per field per day	100.00 per field per day
Tournament Field Fee - 2 Day	200.00 per field per day	200.00 per field per day
Tournament Field Fee - 3 Day	250.00 Per field per day	250.00 Per field per day
Tournament Re-Chalk/Re-Float	25.00 per field	25.00 per field
Special Event Chalk/Float Fee	25.00 per field	25.00 per field
Chalk & Balls	At Cost	At Cost
After Hours Shower Privileges/ Pool Bldg	25.00/hour for showers	25.00/hour for showers
Event Electrical Fee (Without Pavilion Rental)	25.00 per field	25.00 per field

Pavilion Rental (Reservations can be made beginning January 2, 2024)

	2023 Current	2024 Proposed
North Pavilion Rental	35.00 Village Resident	35.00 Village Resident
	50.00 Non-Village Resident	50.00 Non-Village Resident
Stevens Terrace (DayCamp Terrace)	35.00 Village Resident	35.00 Village Resident
	50.00 Non-Village Resident	50.00 Non-Village Resident
Lions Pavilion Rental	75.00 Village Resident	75.00 Village Resident
	100.00 Non-Village Resident	100.00 Non-Village Resident

Zoning

Zoning Compliance Permits & Site Plan Reviews	2023 Current	2024 Proposed
Permits and Site Plan Review and Inspections Fees may be waived by the Village Council	Permits: 60.00 per permit, includes one pre-inspection and one post-inspection. (per contract) Site Plan Reviews. \$75 per hour Inspections: Residential: 30.00 per hour Non-residential: 75.00 per hour	Permits: 60.00 per permit, includes one pre-inspection and one post-inspection. (per contract) Site Plan Reviews. \$75 per hour Inspections, per hour: Residential: 30.00 Industrial/Commercial: 75.00
Sign Permit	N/A	35.00
Consultant Costs	Actual	Actual

Zoning Board of Appeals

	2023 Current	2024 Proposed
Deposit – Residential	200.00	200.00
Deposit – Business/Commercial	400.00	400.00

Building Code Services

	2023 Current	2024 Proposed
Annual Rental Unit Registration Fee	\$35 per unit	\$35 per unit
Rental Unit Inspection Fee (Payable Directly to SafeBuilt)	\$ 100 per unit, per inspection	To Be Determined
As Requested Dangerous Building Inspection Services	\$82.000 per hour – one (1) hour minimum	To Be Determined
After Hours/ Emergency Inspection Services	\$125.000 per hour – two (2) hour minimum	To Be Determined
After Hours/ Meetings and Court	\$82.000 per hour – two (2) hour minimum	To Be Determined

Miscellaneous

Freedom of Information Act

	2023 Current	2024 Proposed
Initial Cost Less than/Equal to \$50.00	FOIA fee will be charged at the rate for wages and fringe benefits of the employee able to comply with the request, who is paid the least	FOIA fee will be charged at the rate for wages and fringe benefits of the employee able to comply with the request, who is paid the least
Duplication Fees – Black/White Copies	.10 per page	.10 per page
Mailing Fees – Envelopes	.50/each #10 size 1.00/each legal/letter size	.50/each #10 size 1.00/each legal/letter size
Mailing Fees – Postage	Actual Cost	Actual Cost
Hourly Labor	FOIA fee will be charged at the rate for wages and fringe benefits of the employee able to comply with the request, who is paid the least	FOIA fee will be charged at the rate for wages and fringe benefits of the employee able to comply with the request, who is paid the least
Out-sourced work	Actual cost.	Actual cost.

Village Clerk/Treasurer

	2023 Current	2024 Proposed
Bad Check Fee	30.00/check	30.00/check
Notary	\$ 5.00	\$ 5.00
Passports	Fees set by State Department	Fees set by State Department
Vacant, Abandoned, Foreclosed Building Registration	\$25.00	\$25.00
Medical Marijuana Facility Permit	\$5,000.00	\$5,000.00

Plotter Fees

Regular Prices:	Print		Scan	Copy	Intense Color Addtl. Charge
	Bond	Presentation			
Paper Size				Bond	
18x24	\$ 2.50	\$ 4.50	\$ 3.00	\$ 3.50	+ \$ 10.00
24x36	\$ 5.00	\$ 7.00	\$ 3.00	\$ 6.00	+ \$ 18.00
30x42	\$ 7.30	\$ 9.30	\$ 3.00	\$ 8.30	+ \$ 26.00
36x48	\$10.00	\$12.00	\$ 3.00	\$11.00	+ \$ 36.00
Odd sizes by square foot	\$ 0.90	\$ 1.20	\$ 0.75	\$ 1.20	+ \$ 3.25

Department of Public Works

Water Department

	2023 Current	2024 Proposed **
Operation/Maintenance/Repair (OMR): 3/4" Meter Size	20.18 / Month	20.79 / Month
Operation/Maintenance/Repair (OMR):: 1" Meter Size	31.21 / Month	34.64/ Month
Operation/Maintenance/Repair (OMR): 1 1/2" Meter Size	57.21 / Month	69.28 / Month
Operation/Maintenance/Repair (OMR):: 2" Meter Size	88.42 / Month	110.86 / Month
Operation/Maintenance/Repair (OMR):: 3" Meter Size	161.24 / Month	207.85 / Month
Operation/Maintenance/Repair (OMR):: 4" Meter Size	265.27 / Month	346.42 / Month
Water Usage rate per 1000 gallons (Tier 1: 0-65,000 gallons/month)	4.15 per each 1000 gallons	4.23 per each 1000 gallons
Water Usage rate per 1000 gallons (Tier 2: 65,000+ gallons/month)	3.32 per each 1000 gallons after 65,000 gallons billed in Tier 1	3.38 per each 1000 gallons after 65,000 gallons billed in Tier 1
New Account Deposit	75.00	75.00
Tap-In Fee (Fees may be waived by the Village Council)	1000.00 per tap	1,000.00 per tap
Shut-off Fee	25.00	25.00
Turn-On Fee	25.00	25.00
Private Water Well Violation	\$250/Day	\$250/Day
Manual Read Fee	25.00	25.00
Outside Manual Read Fee, Water Only	25.00	25.00
Water Sales Dock	.25/25 gallons	.25/25 gallons
Sale of material	Actual or current cost plus 5% handling charge	Actual or current cost plus 5% handling charge
Connection Costs	Actual Costs (Labor, Equipment, Material	Actual Costs (Labor, Equipment, Material
Ready to Serve Charge, for Active Military Homeowners, with Proof of Deployment over six months, and water shut off during deployment. (As of 5/20/2019)	OMR Waived during deployment	OMR Waived during deployment

** 2024 to be based on Water/Sewer Rate Study completed by M.Engels/MRWA

Wastewater Treatment Plant

Sewer Department

	2023 Current	2024 Proposed ***
Operation/Maintenance/Repair (OMR): ¾" Meter Size	19.18 / Monthly	19.76 / Monthly
Operation/Maintenance/Repair (OMR):: 1" Meter Size	31.97 / Monthly	32.93 / Monthly
Operation/Maintenance/Repair (OMR):1.5" Meter Size	63.93 / Monthly	65.85 / Monthly
Operation/Maintenance/Repair (OMR):: 2" Meter Size	102.29 /Monthly	105.36 /Monthly
Operation/Maintenance/Repair (OMR):: 3" Meter Size	191.80 / Monthly	197.55 / Monthly
Operation/Maintenance/Repair (OMR):: 4" Meter Size	319.67 / Monthly	329.26 / Monthly
(6" Meter Size dropped: No customers at that level)		
Usage per each thousand gallons	9.17 per each 1000 gallons	9.45 per each 1000 gallons
Tap-In Fee (Fees may be waived by the Village Council)	1,000.00 per tap	1,000.00 per tap*
Connection Costs	Actual Costs (Labor, Equipment, Material	Actual Costs (Labor, Equipment, Material
New Account Deposit	75.00 (waived, if paying Water Deposit)	75.00 (waived, if paying Water Deposit)
Sewer Repair Registration Fee (Notice from Private Contractor of work for Village Sewer repair)	N/A	35.00
Sale of material	Actual or current cost plus 5% handling charge	Actual or current cost plus 5% handling charge
Ready to Serve Charge, for Active Military Homeowners, with Proof of Deployment over six months, and water shut off during deployment. (As of 5/20/2019)	OMR Waived during deployment	OMR Waived during deployment

WWTP Lab

	2023 Current	2024 Proposed
Water Samples	35.00	40.00
Other Tests	TBD	TBD
Sale of material	Actual or current cost plus 5% handling charge	Actual or current cost plus 5% handling charge

Storm Sewer

	2023 Current	2024 Proposed
Tap-In Fee (Fees may be waived by the Village Council)	1,000.00/tap	50.00/tap
Sale of material	Actual or current cost plus 5% handling charge	Actual or current cost plus 5% handling charge

Refuse

	2023 Current	2024 Proposed
Per unit, up to three units Contract year: (September - August)	<i>Per contract</i> 13.05 /month – January – August 13.45 /month– Sept – December +1.00 /month– Fuel Surcharge (Jan-Dec)	<i>Per contract</i> 13.45 /month – January – August 13.85 /month– Sept – December +1.00 /month– Fuel Surcharge (Jan- Dec)

*** 2024 to be based on Water/Sewer Rate Study completed by M.Engels/MRWA

VILLAGE OF CASS CITY

Wage Chart

2024

**VILLAGE OF CASS CITY
2024 WAGE CHART
NON-UNION FULL-TIME EMPLOYEES
(Includes 3% Increase)**

<u>SALARIED ADMINISTRATION:</u>	<u>2023</u>	<u>2024</u>
Clerk/Treasurer	70,904	73,031
Chief of Police	74,160	76,385
Director of Public Utilities	94,760	97,603

HOURLY STAFF:

MUNICIPAL OFFICE:

Executive Assistant	21.96	22.62
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WASTEWATER TREATMENT PLANT:

Asst. WWTP Superintendent	28.81	31.22
WWTP Operator, Licensed	26.16	28.49
WWTP Operator, Unlicensed	24.83	25.57

(License Premium \$0.50 per license per hour)

POLICE:

Sargent	28.99	29.86
Patrol Officer	27.71	28.54
Patrol Officer/Code Enforcement/SRO	27.19	28.01

(Evening Shift Premium \$0.50 per hour)

PARKS AND RECREATION / ECONOMIC DEVELOPMENT:

Parks and Recreation/ Community Development Director	19.81	24.76
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**VILLAGE OF CASS CITY
2023 WAGE CHART (PER HOUR)
NON-UNION PART-TIME EMPLOYEES
(Includes 3% Increase)**

<u>RECREATION:</u>	<u>2023</u>	<u>2024</u>
Pool		
Pool Manager	16.16	16.64
Lifeguard IV	11.47	13.00
Lifeguard III	11.47	13.00
Lifeguard II	11.21	13.00
Lifeguard I	11.21	13.00
Special Instructors	% of Registration Fee	% of Reg. Fee (TBD)
DPW/Parks		
Part-Time Maintenance/ Non Supervisory	24.05	24.77
Summer Laborer III	13.12	13.51
Summer Laborer II	12.03	12.39
Summer Laborer I	10.94	11.27
Day Camp Program		
Program Manager	16.16	16.64
Counselor III	11.26	11.60
Counselor II	11.21	11.55
Counselor I	11.21	11.55
 ADMIN SUPPORT		
Admin Assistant	17.43	17.95
 POLICE		
PT Patrol Officer/Technology Officer	24.50	25.24
PT Patrol Officer	23.41	24.11
 (Evening Shift Premium \$0.50 per hour)		
 WWTP		
PT Crew	13.11	13.50
 MUNICIPAL BUILDING		
Custodian	14.68	15.12

Note 1: Michigan Minimum Wage increases to \$10.33/hour on January 1, 2024.

Note 2: Wage Chart does not include contracted employees.

VILLAGE OF CASS CITY

**2024
Budget Appropriations Act
Resolution**

**To be enacted AFTER Public Hearing
on December 11, 2023
(with any adjustments)**

VILLAGE OF CASS CITY RESOLUTION

2024 FISCAL YEAR BUDGET GENERAL APPROPRIATIONS ACT

A RESOLUTION TO PROVIDE FOR ADOPTION OF A BUDGET AND CAPITAL IMPROVEMENT PROGRAM PROPOSED BY THE VILLAGE MANAGER CONTAINING ESTIMATES OF PROPOSED REVENUES AND EXPENDITURES FOR

THE FISCAL YEAR BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024

At a Regular Cass City Village Council Meeting on Monday, December 11, 2023:

MOTION by: _____ Supported by: _____

WHEREAS, in accordance with the provisions of Public Act 2 of 1968, Public Act 621 of 1978, As Amended, the Uniform Budgeting and Accounting Act for Local Government, and Ordinance 124 of the Village of Cass City, the Village Manager as the Chief Administrative Officer and the Chief Financial Officer, shall prepare the budget proposal for the ensuing year and shall submit it to the Village Council at its meeting on November 27, 2023 and

WHEREAS, at its November 27, 2023, Meeting, Village Council received the Village Manager's Proposed 2024 Village Budget Plan and Six-Year Capital Improvement Program, and held a Public Hearing on December 11, 2023 at 6:05 PM to hear comments on the Proposed Budget Plan; and

WHEREAS, the Village Council, following the Public Hearing on the Proposed Budget, acknowledges the Village tax rates for 2023 that were presented at the November 27, 2023 Regular Meeting, to provide the tax revenues included in the Proposed 2023 Budget as follows:

Village General Operating	12.4089 Mills
Streets	4.9162 Mills
Community Promotion	0.6800 Mills
Total Village Millage:	18.0051 Mills

per Thousand Dollars (\$1,000) of taxable valuation, as equalized; and

NOW, THEREFORE, BE IT RESOLVED that the Village Council of the Village of Cass City:

SECTION 1. That for the revenues and expenditures of the Village Government and its activities for the fiscal year, **beginning January 1, 2024 and ending December 31, 2024**, the amounts in the following sections are hereby appropriated.

SECTION 2. That for the said fiscal year the General Fund is hereby appropriated, on a fund basis, as follows:

TOTAL REVENUES	\$ 2,032,184
TOTAL EXPENDITURES	\$ 2,032,184
TOTAL FROM FUND BALANCE	\$ 85,000

SECTION 3. That for the said fiscal year the Major Streets Fund is hereby appropriated, on a fund basis, as follows:

TOTAL REVENUES	\$	547,966
TOTAL EXPENDITURES	\$	547,966
TOTAL FROM FUND BALANCE	\$	117,000

SECTION 4. That for the said fiscal year the Local Streets Fund is hereby appropriated, on a fund basis, as follows:

TOTAL REVENUES	\$	505,198
TOTAL EXPENDITURES	\$	503,823
TOTAL FROM FUND BALANCE	\$	10,000

SECTION 5. That for the said fiscal year the Economic Development Corporation is hereby appropriated, on a fund basis, as follows:

TOTAL REVENUES	\$	17,600
TOTAL EXPENDITURES	\$	17,600
TOTAL FROM FUND BALANCE	\$	3,800

SECTION 6. That for the said fiscal year the Downtown Development Authority is hereby appropriated, on a fund basis, as follows:

TOTAL REVENUES	\$	37,494
TOTAL EXPENDITURES	\$	37,494
TOTAL FROM FUND BALANCE	\$	2,800

SECTION 8. That for the said fiscal year the Water Recreation Fund is hereby appropriated, on a fund basis, as follows:

TOTAL REVENUES	\$	500
TOTAL EXPENDITURES	\$	500

SECTION 9. That for the said fiscal year the Wastewater Fund is hereby appropriated, on a fund basis, as follows:

TOTAL REVENUES	\$	1,171,701
TOTAL EXPENDITURES	\$	1,171,243
TOTAL FROM FUND BALANCE	\$	33,500

SECTION 10. That for the said fiscal year the Water Fund is hereby appropriated, on a fund basis, as follows:

TOTAL REVENUES	\$	901,169
TOTAL EXPENDITURES	\$	745,182

SECTION 11. That for the said fiscal year the Motor Vehicle Fund is hereby appropriated, on a fund basis, as follows:

TOTAL REVENUES	\$	550,665
TOTAL EXPENDITURES	\$	550,386
TOTAL FROM FUND BALANCE	\$	91,000

SECTION 11. That amounts budgeted for specific items or purposes and are not required to be utilized for such items or purposes, may be spent by the Village Manager, for other items or purposes within the same fund for which such allocations are made, except as provided for in Village Code, Sections 2-84 and 2-85, limitations.

SECTION 12. Be it further resolved that the Property Tax Collection Fee and any type of late penalty charge as provided for by statute be assessed.

SECTION 13. Be it further resolved that charges, services, fees, permits, licenses, penalties, and fines are hereby assessed, to provide for the revenues included in the proposed 2024 Fiscal Year Budget excepting where ordinance amendment and public notice is required.

Ayes: _____

Nays: _____

Resolution Adopted/Not Adopted

CERTIFICATE

I, Nanette S. Walsh, Cass City Village Clerk, do hereby certify that the foregoing is a complete and true copy of a resolution, the original of which is on file in my office, adopted by the Cass City Village Council at a regular meeting thereof held on Monday, December 11, 2023.

Nanette S. Walsh Village Clerk/Treasurer

Date



Moving Forward Working Together

VILLAGE OF CASS CITY

Schedule of Council Meetings

January – December, 2024

2024 Village of Cass City Council Regular Meetings

Monday, January 29, 2024

Monday, February 26, 2024

Monday, March 25, 2024

Monday, April 29, 2024

Monday, May 20, 2024*

Monday, June 24, 2024

Monday, July 29, 2024

Monday, August 26, 2024

Monday, September 30, 2024

Monday, October 28, 2024

Monday, November 25, 2024

Monday, December 9, 2024 **

Monday, December 9, 2024 Public Hearing on Proposed 2025 Budget

*Third Monday of the month because of the Holiday

** Second Monday of the month because of the Holidays

2024 Committee of the Whole (2nd Wednesday)

January 10, 2024

March 13, 2024

May 8, 2024

July 10, 2024

September 11, 2024

November 13, 2024

Adopted September 25, 2023



Moving Forward Working Together

November 27, 2023

To: Village President and Council

From: Nanette Walsh, Clerk/Treasurer

**RE: Set a Public Hearing to receive comment on the 2024
Village of Cass City Millage Rates**

As part of the process of adopting the 2024 Village of Cass City Financial Budget, it is appropriate to receive public comments on the proposed 2024 Village of Cass City Millage Rates, which generate the Village Taxes, the primary revenue source for the upcoming budget.

Therefore, we request the following:

**MOTION: Set a Public Hearing for Monday, December 11, 2023 at 6:00 pm
for the proposed 2024 Village of Cass City Millage Rates.**

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org



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Village of Cass City

NOTICE OF PUBLIC HEARING

A Millage Hearing will be held on Monday, December 11, 2023 at 6:00 P.M. for all interested citizens of the Village of Cass City.

The proposed 2024 Property Tax Millage rate to be levied to support the proposed 2023 Village of Cass City Fiscal Budget as follows:

	Mills
Village General Operating	12.4089
Streets	4.9162
PA Act 359 – Promotion	0.6800
Total Village Millage:	18.0051

All interested citizens will have the opportunity to give written and oral comment.

Nanette S. Walsh
Clerk/Treasurer



Moving Forward Working Together

November 27, 2023

To: Village President and Council

From: Nanette Walsh, Clerk/Treasurer

**RE: Set a Public Hearing to receive comment on the 2024
Village of Cass City Financial Budget**

As part of the Michigan Department of Treasury Uniform Budgeting and Accounting Act, PA 2 of 1968, and PA 621 of 1978, each municipality must approve a balanced budget prior to the commencement of each fiscal year. Prior to adoption, there must be an opportunity for public comment on the annual budget.

Therefore, we request the following:

**MOTION: Set a Public Hearing for Monday, December 11, 2023 at 6:05 pm
for the proposed 2024 Village of Cass City Financial Budget.**

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org

NOTICE OF PUBLIC HEARING

A Budget Hearing will be held on Monday, December 11, 2023 at 6:05 P.M. for all interested citizens of the Village of Cass City .

PROPOSED REVENUES AND EXPENDITURES FOR THE YEAR 2024

REVENUES:

General Fund	2,032,184	
Major Street Fund	547,966	
Local Street Fund	505,198	
Economic Development Fund	17,600	
Downtown Development Fund	37,494	
Water Recreation Fund	500	
Wastewater Treatment Fund	1,171,701	
Water Fund	901,169	
Motor Vehicle/Equipment Fund	550,665	
	5,764,477	Operating Revenues

EXPENDITURES:

General Fund	2,032,184	
Major Street Fund	547,966	
Local Street Fund	503,823	
Economic Development Fund	17,600	
Downtown Development Fund	37,494	
Water Recreation Fund	500	
Wastewater Treatment Fund	1,171,243	
Water Fund	745,182	
Motor Vehicle/Equipment Fund	550,386	
	5,606,378	Operating Expenses

The Property Tax Millage rate to support the proposed budget was introduced on November 27, 2023 as follows:

	Mills
Village General Operating	12.4089
Streets	4.9162
PA Act 359 – Promotion	0.6800
 Total Village Millage:	 18.0051

The proposed budget may be examined on weekdays at the Municipal Building, 6506 Main Street, Cass City, Michigan from 9:00 am -1200 pm and 1:00 pm to 4:00 pm. All interested citizens will have the opportunity to give written and oral comment.

Nanette S. Walsh
Clerk/Treasurer



Moving Forward Working Together

TO: Village President and Council
FROM: Deboria L. Powell, Village Manager
DATE: November 27, 2023
RE: Draft Real Estate Purchase Agreement

Included is a draft real estate purchase agreement for discussion and review on the sale of eight-acres of property located in our Industrial Park at 4059 Doerr Road, in the amount of \$108,000. The agreement is between the Village of Cass City and Renewable Operations Company, LLC, a dairy equipment repair company.

The Village Attorney has been working with the buyer's attorney to prepare this draft agreement for your review.

MOTION: Approve the Draft Real Estate Purchase Agreement for 4059 Doerr Road, in the amount of \$108,000.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org

REAL ESTATE PURCHASE AGREEMENT

THIS REAL ESTATE PURCHASE AGREEMENT (this “**Agreement**”) is hereby entered into as of this ____ day of _____, 2023 (the “**Effective Date**”), by and between Village of Cass City, a Michigan municipality with an address of 6506 Main St., Cass City, MI 48726 (“**Seller**”), and Renewable Operations Company, LLC, a Delaware limited liability company with an address of 7675 Omnitech Place, Suite 190, Victor, NY 14564 (“**Buyer**”).

RECITALS:

A. Seller owns certain real property consisting of approximately [eight (8)] acres located in Tuscola County, Michigan, Parcel ID No. 007-033-000-3900-01, with a property address of 4059 Doerr Rd, Cass City, MI 48726, as depicted on Exhibit A attached hereto (such property, together with all improvements thereon and all rights, privileges, easements, benefits and agreements appurtenant thereto, the “**Property**”).

B. Seller desires to sell, and Buyer desires to purchase, the Property in accordance with the terms and conditions hereinafter set forth.

AGREEMENT:

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Seller and Buyer agree to the following terms and conditions:

1. Purchase Price.

(a) The purchase price for the Property shall be Thirteen Thousand, Five Hundred and 00/100 Dollars (\$13,500.00) per acre and is estimated to be [One Hundred and Eight Thousand and 00/100 Dollars (\$108,000.00)] based upon [eight (8)] acres (the “**Purchase Price**”). Exhibit A attached hereto shall be replaced with a legal description prepared in connection with the Survey (as defined in Section 10), and the Purchase Price shall be adjusted based on the actual acreage set forth in the Survey. Subject to any prorations and adjustments provided for herein, and subject to the other terms and provisions of this Agreement, the Purchase Price for the Property shall be due and payable by Buyer at Closing.

(b) Within five (5) business days after the Effective Date, Buyer shall make an earnest money deposit of Five Thousand and 00/100 Dollars (\$5,000.00) (the “**Deposit**”) to Seller’s attorney acting as an escrow agent (“**Escrow Agent**”). The Deposit shall be placed and held in escrow by Escrow Agent. The Deposit is non-refundable (except in the event of Seller’s default and as set forth in Section 10) and will be applied to the Purchase Price at Closing.

2. Delivery of Seller’s Materials. Within five (5) business days after the Effective Date of this Agreement, Seller shall furnish to Buyer copies of all documents, plats, studies, test results, surveys, reports and all other materials relating to the Property that are in the Seller’s possession or control, including but not limited to plats, plans, surveys, property condition reports, wetlands, and hazardous material audits and environmental reports, title materials (including any existing

abstract of title, title commitment or title policy), soils reports, zoning notices and approvals and restrictive covenants (collectively, “**Seller’s Materials**”).

3. Due Diligence. Commencing on the Effective Date and continuing for the entire term of this Agreement, Buyer and its agents, contractors, employees and representatives shall have complete and continued access to the Property for the purposes of conducting, continuing, expanding, and renewing such surveys, examinations, measurements, soil borings, soil analyses, engineering tests and studies, environmental tests and studies, economic and/or topographic tests and studies, and such other activities, including without limitation Phase I and/or Phase II environmental site assessments to be performed by an environmental consultant selected by Buyer (collectively, the “**Studies**”) as Buyer, in its sole and absolute discretion, deems necessary or desirable.

4. Indemnification for Activities on the Property. Each party shall indemnify, defend and hold harmless the other party from and against all costs, losses, damages and expenses arising solely and directly out of any of the activities of the indemnifying party, its agents, contractors, employees and representatives upon the Property from and after the Effective Date; provided, however, (a) neither party shall have any obligation whatsoever to indemnify, defend or hold harmless the other party from or against any costs, losses, damages or expenses arising in whole or in part out of or in connection with or in any manner whatsoever related to any negligence or willful misconduct of the other party or its agents, employees, contractors, representatives, successors or assigns, and (b) Buyer shall not be responsible for any pre-existing conditions that may be encountered or in any manner whatsoever by the activities of Buyer or its agents, contractors, employees or representatives upon the Property from and after the Effective Date.

5. Due Diligence Objections; Termination. If Buyer determines, in its sole and absolute discretion, that (a) it is dissatisfied with its investigation or the Studies or (b) the Property is unsuitable for Buyer’s intended purposes, Buyer may terminate this Agreement by delivering written notice of such election to Seller (the “**Termination Notice**”) at any time prior to the nine (9)-month anniversary of the Effective Date (the “**Due Diligence Period**”). If Buyer elects to terminate this Agreement pursuant to this Section 5, absent Seller default, the Deposit shall be delivered to Seller, and, other than the parties’ indemnification obligations under Section 4, the parties shall have no further rights or obligations under this Agreement.

6. Closing.

(a) Closing Date. Closing under this Agreement (the “**Closing**”) shall be made at the offices of the Title Company (as defined in Section 10) or remotely by exchange of documents and signatures (or their electronic counterparts) on or before the earlier to occur of (the “**Closing Date**”) (i) thirty (30) days following the expiration of the Due Diligence Period or (ii) on such earlier date selected by Buyer; provided that, if the Buyer desires to close prior to the expiration of the Due Diligence Period, Buyer shall provide at least ten (10) days’ prior written notice to Seller. Notwithstanding the foregoing, the parties may elect to deliver any required documents and funds to the Title Company in escrow.

(b) Conditions Precedent to Closing. In addition to the conditions precedent described in Section 5, Buyer and Seller expressly acknowledge and agree that the obligation of

Buyer under this Agreement to purchase the Property from Seller is subject to the satisfaction, as of the Closing Date, of each of the following conditions precedent:

(i) Seller is not a “foreign person” within the meaning of Section 1445 of the Internal Revenue Code of 1986;

(ii) Seller shall have performed and observed, in all material respects, all covenants and agreements set forth in this Agreement to be performed and observed by Seller as of the date of Closing Date and Seller’s representations and warranties contained in Section 11, Section 12, and other provisions of this Agreement shall be true and correct on the date when made and on the Closing Date as if made on and as of the Closing Date;

(iii) there shall have been no material change in the physical condition of the Property or any portion thereof;

(iv) Buyer has obtained all requisite government and other third-party approvals necessary to construct, install, operate and maintain on the Property an operations and maintenance warehouse facility;

(v) the Title Company shall be irrevocably committed to issue to Buyer an owner’s policy of title insurance for the Property in a form approved by Buyer pursuant to Section 10;

(vi) Seller shall have prepared, executed, acknowledged and delivered the following to Buyer:

(1) an original duly executed and acknowledged warranty deed (the “**Deed**”) executed with the appropriate acknowledgement form and otherwise in proper form for recording so as to convey title to the Property as required by this Agreement and describing the Property, incorporating the legal description therefor contained on the Survey or other legal description satisfactory to Buyer;

(2) counterparts of any required transfer tax returns and other forms and certificates necessary to record the Deed, prepared and duly executed and acknowledged by Seller in proper form for submission, all consistent with standard Michigan practice;

(3) such additional documents, including, but not limited to, the affidavits and agreements described in Section 11(c) and any documents, affidavits and agreements as shall be required by the Title Company to issue to Buyer at Closing an owner’s title insurance policy satisfactory to Buyer in its sole and absolute discretion;

(4) an affidavit to Buyer that Seller is not a foreign person under the provisions of Section 1445 of the Internal Revenue Code of 1986;

(5) any documents and instruments that may be required of Seller under applicable law, including any affidavits, certifications, or statements relating to individual sewage treatment systems, the environmental condition of the Property, the

presence (or absence) of storage tanks about the Property, or the extent of compliance with any of the Property with applicable law; and

(6) such other documents as may be reasonably required by Buyer to consummate the transaction contemplated by this Agreement.

(c) Possession. Exclusive possession of the Property shall be delivered to Buyer at Closing, free and clear of all leases, tenancies, occupants, and rights of any persons and entities to possession.

7. Conveyance. At the Closing, Seller shall convey good and marketable fee simple title to the Property, together with all easements and appurtenances, by the Deed, subject only to the Permitted Exceptions (as defined in Section 10).

8. Expenses.

(a) Seller shall pay:

(i) any transfer or deed taxes and sales taxes payable in connection with the transaction contemplated by this Agreement;

(ii) all recording fees for the release of any liens on the Property, as required pursuant to the terms of this Agreement;

(iii) any and all costs incurred by Seller in connection with the preparation, review, and negotiation of this Agreement and the transactions and the Closing contemplated by this Agreement, including any attorneys' or consultancy fees;

(iv) all fees charged by Escrow Agent.

(b) Buyer shall pay:

(i) any other fees or costs related to Buyer's due diligence reviews;

(ii) all recording fees payable in connection with the recording of the deed and Buyer's lender's security instruments, if any;

(iii) the costs related to the Survey and any other survey or survey update; and

(iv) one hundred percent (100%) of the costs charged by the Title Company, including, without limitation, costs related to the Title Commitment and owner's title premiums and standard endorsements, and one hundred percent (100%) of the cost of any additional endorsements.

9. Prorations. Utilities, real estate taxes and assessments, stormwater fees and other costs customarily prorated in a commercial real estate transaction in the State of Michigan due and payable in the year in which Closing occurs shall be prorated as of the Closing Date, with Seller

being responsible for such amounts allocable to the period prior to the Closing Date and Buyer being responsible for such amounts allocable to the period on and after the Closing Date. All Property revenues and expenses accrued before the Closing Date shall be for Seller's account, and all Property revenues and expenses accrued on or after the Closing Date shall be for Buyer's account. Seller shall pay in full all catch-up or other deferred taxes applicable to any of the Property as of the Closing Date. Any errors in calculations or apportionments shall be corrected or adjusted as soon as practicable after the Closing Date. All real estate taxes shall be apportioned as of the Closing Date based on the fiscal year for which they are assessed and, if not separately assessed, shall be prorated with respect to the Property based upon acreage. If the Closing shall occur before a new tax rate is fixed, the apportionment of real estate taxes shall be upon the basis of the tax rate for the preceding fiscal period applied to the latest assessed valuation.

10. Title. At Closing, Seller shall convey to Buyer good and marketable fee simple title to the Property, insurable by a title insurance company of Buyer's selection (the "**Title Company**") that is authorized and licensed to do business in the State of Michigan and that would be willing to insure at regular rates without exceptions, subject to the matters set forth in this Agreement and to such matters that are acceptable to Buyer, in Buyer's sole and absolute discretion. Buyer may order a standard owner's title policy with a Standard Michigan Endorsement in the full Purchase Price, as increased at Buyer's discretion to cover any planned improvements up to \$2,500,000, insuring fee simple title for the Property (the "**Title Commitment**"). Buyer shall, at its expense, order a survey of the Property (the "**Survey**"). The Survey or a plat shall be recorded with the Deed, if required by the Title Company. If Buyer, in its sole discretion, finds any of the exceptions to title set forth in the Title Commitment or finds any matter shown on the Survey to be reasonably objectionable, Buyer shall, on or before expiration of the Due Diligence Period, give written notice to Seller setting forth the Buyer's title objections (the "**Title Objections**") and enclosing a copy of the Title Commitment (if any). If Buyer (a) fails to give such notice within the permitted timeframe, Buyer shall be deemed to have accepted all title exceptions that are reported in the Title Commitment, or (b) does give such notice, Buyer shall be deemed to have accepted all title exceptions reported in the Title Commitment other than the Title Objections expressly set forth in the notice. Seller agrees to diligently attempt to remedy any Title Objections, and in the event that Seller is unable to cure any such Title Objections on or before the Closing Date, then Buyer may, at its option, either (m) terminate this Agreement by delivery of written notice thereof to Seller, in which case Seller shall cause Escrow Agent to immediately return the Deposit to Buyer, and Seller and Buyer shall have no further rights or obligations to one another hereunder, (n) waive such Title Objections and proceed to Closing or (o) extend the Closing Date for a period of time sufficient for Seller to remedy such Title Objections, without Buyer waiving its right to terminate this Agreement in the event that Seller is unable to remedy such Title Objections prior to such extended Closing Date. Notwithstanding anything contained in this Section 10 to the contrary, Seller covenants and agrees at Closing to satisfy all monetary encumbrances affecting the Property evidenced by mortgages, deeds of trust, tax liens, judgments, mechanics' liens, or other liens or charges in a fixed sum (collectively, the "**Mandatory Cure Items**"), and Seller authorizes use of the Purchase Price or a portion thereof to pay and discharge the Mandatory Cure Items at Closing. Buyer may request an update to the effective date of such Title Commitment and give notice to Seller of all defects or objections appearing subsequent to the effective date of the initial Title Commitment. All matters relating to title that (x) are disclosed by the Title Commitment and not objected to by Buyer pursuant to the provisions of this Section 10 or (y) are not Mandatory Cure Items will be the "**Permitted Exceptions**".

11. Covenants, Representations and Warranties of Seller. Seller hereby covenants, represents and warrants to Buyer that the following are true, accurate and complete as of the Effective Date and will be true, accurate and complete as of the Closing Date:

(a) On and after the Effective Date hereof, Seller shall not, without the prior written approval of Buyer, in its sole and absolute discretion, grant or permit to be placed on the Property or any part thereof any easements and/or rights-of-way on, over, through or across the Property or any part thereof or further encumber or permit to be encumbered the Property or any part thereof. Seller shall not construct or install on the Property or permit to be constructed or installed on the Property any improvements or structures or allow any existing improvements, natural deposits, resources, or vegetation thereon to be wasted, removed, sold, or in any way encumbered (in each case, other than the 2023 crops that have already been planted), all without the prior written consent of Buyer, which consent may be withheld by Buyer in its sole and absolute discretion.

(b) Seller has not received notice of and has no knowledge of any violations of law or municipal ordinances, orders, or requirements noted or issued by any governmental entity, department or authority having jurisdiction over or affecting the Property or any part thereof; and Seller has complied with and will comply with any such notices, orders, and requirements noted or issued prior to the Closing Date.

(c) All bills and claims for labor performed and materials furnished to or for the benefit of the Property or any part thereof for all periods prior to the Closing Date have been (or prior to the Closing Date will be) paid in full, and there are not now, nor shall there be on the Closing Date, mechanics' liens or materialmen's liens, whether or not perfected, on or affecting any portion of the Property, and if there shall be any such liens, Seller shall obtain the release of the same on or before the Closing Date. Seller agrees, at Closing, to execute any affidavits and/or indemnity agreements that may be required by the Title Company in order for Buyer to obtain from the Title Company an owner's policy of title insurance covering the Property without exception for mechanics' liens or rights of parties in possession.

(d) There is no pending or threatened condemnation or similar proceeding affecting the Property or any part thereof.

(e) Seller has the power to enter into this Agreement and to consummate the transaction contemplated herein; the execution and delivery of this Agreement and the consummation of the transaction contemplated herein does not violate any agreement, contract, or other instrument to which Seller is a party or is bound; and Seller is the owner of and is lawfully seized of the Property as of the date of this Agreement and will continue to own and be so seized up to and including the Closing Date.

(f) No special assessments have been levied or are threatened or pending against all or any part of the Property, and Seller has no knowledge of any intended assessments.

(g) There are no legal actions, suits, zoning or rezoning actions, or other legal or administrative proceedings pending or threatened against Seller as it relates to the Property or the Property itself, and Seller is not aware of any facts that might result in any such action, suit or

other proceedings, and there is no action, suit, proceeding, or claim affecting Seller or the Property relating to or arising out of the ownership, operation, use or occupancy of the Property pending in any court or by or before any federal, state, county, or municipal department, commission, board, bureau, agency or other governmental instrumentality, nor has any such action, suit, proceeding, or claim been threatened or asserted.

(h) There are and there will be no parties in possession of any portion of the Property as lessees, tenants at will or at sufferance, trespassers or otherwise.

(i) There are no graveyards, cemeteries or graves located upon the Property.

(j) Improvements on the Property are not within an area determined to be flood-prone under the Federal Flood Protection Act of 1973.

(k) Seller is not, and will not become, a person or entity with whom United States persons or entities are restricted or prohibited from doing business under regulations of the Office of Foreign Asset Control (“OFAC”) of the Department of the Treasury (including those named on OFAC’s specially designated and blocked persons list) or under any statute, executive order (including the September 24, 2001, Executive Order Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism), or other governmental action and is not and will not engage in any dealings or transactions or be otherwise associated with such persons or entities.

(l) Seller shall not (i) seek to change the Property’s zoning classification, (ii) enter into any zoning lot declaration or zoning lot development agreement, or (iii) materially alter the Property.

(m) (i) Seller’s possession of the Property has been peaceable and undisturbed; (ii) to Seller’s knowledge, Seller’s title to the Property has never been disputed or questioned; and (iii) Seller does not have any knowledge of any facts by reason of which said possession or title might be disturbed or questioned, or by reason of which any claim to the Property, or any part thereof, might arise or be set up adverse to the Seller.

(n) The roads bounding the Property are dedicated public roads under the jurisdiction of the appropriate political subdivision.

(o) The Property is not dependent upon any other parcel of real estate (other than public drainage facilities) to satisfy drainage, parking, open space, or other legal requirements under applicable zoning laws.

(p) There are no buildings, driveways, or other improvements on the Property, and there are no encroachments thereon other than for utilities.

(q) The Property is taxed as one separate parcel for real estate tax purposes.

(r) No additional easements are required for the provision of utilities, access, egress, and drainage to or for the benefit of the Property.

All of the representations, warranties, and covenants of Seller contained in this Agreement or in any document delivered to Buyer pursuant to the terms of this Agreement are true and correct in all respects as of the Effective Date and shall be true and correct in all respects as of the Closing Date, just as though the same were made at such time, and shall survive Closing. Seller shall inform Buyer immediately if any of the foregoing covenants, representations and warranties is or becomes untrue or misleading.

12. Environmental Representations and Warranties of Seller. Seller hereby expressly represents and warrants to Buyer that during the period of Seller's ownership of the Property, and to Seller's best knowledge, at no other time, has the Property or any portion thereof been used for landfill, dumping or other waste disposal activities or operation, storage of raw materials, products or wastes of a toxic or hazardous nature, or for any other use that might give rise to the existence of hazardous materials on the Property that could create a liability for Buyer under any applicable state, federal or local statute, law, rule, ordinance or other enactment, and to the best of Seller's knowledge, no such hazardous materials or raw materials of a toxic or hazardous nature presently exist on the Property. As used herein, all references to "hazardous materials" and "raw materials, products or waste of a toxic or hazardous nature" shall mean and refer to "hazardous waste" as that term is defined in the Resource Conservation and Recovery Act of 1976 (42 U.S.C. Section 6901, et. seq.), the Comprehensive Environmental Response Compensation and Liability Act of 1980 (42 U.S.C. Section 9601, et. seq.), or under any other federal, state or local law, ordinance, statute, rule or regulation, including, without limitation, any asbestos or asbestos-related products and any petroleum, oils or pesticides, PCBs, lead paint, urea formaldehyde, radioactive materials, putrescible materials, and infectious materials, and any other substances regulated because of their effect or potential effect on public health and the environment. Seller shall indemnify, defend and hold harmless Buyer from and against any and all damages, costs, expenses and liabilities that may be incurred by Buyer as a result of, in connection with or in any manner related to the breach, the inaccuracy or the incompleteness of any representations and warranties contained in this Section 12 and the enforcement by Buyer of any of its rights and remedies.

13. Default. Default for the purpose of this Agreement shall mean any failure by Seller or Buyer to perform or satisfy any of the respective terms, requirements, provisions, conditions or covenants contained herein that it is obligated to perform or satisfy, of which the other party shall give written notice specifying in reasonable detail the facts and circumstances surrounding and the basis for such default. A party in default shall have five (5) business days to cure a default, which cure period shall begin on the date the defaulting party receives written notice of the default.

14. Remedies. Upon Seller's default (not cured within applicable cure periods), Buyer shall have the right to terminate this Agreement and receive the Deposit, and all other rights and remedies available to it at law, in equity (including, but not limited to, the remedy of specific enforcement) and under this Agreement. Upon Buyer's default (not cured within applicable cure periods), as Seller's sole and exclusive remedy, Seller may terminate this Agreement. Upon such termination, the Deposit shall be delivered to Seller, and, with the exception of the indemnification obligations of Buyer set forth in Section 4, both parties shall be released from all other obligations hereunder. Seller and Buyer agree that actual damages resulting to Seller from Buyer's breach of the Agreement would be difficult or impossible to measure because of the uncertainties of the real estate market and fluctuations of property values and differences with respect thereto, and that the Deposit is a reasonable estimate of the damages that would be incurred by Seller.

15. Parties Bound. The covenants and agreements herein contained shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors and permitted assigns.

16. Applicable Law. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan, without giving effect to its conflicts of laws principles.

17. Commission. Each of the parties hereby represents, covenants, and warrants to the other that it has not retained or used the services of a broker, finder or agent in connection with this transaction. Each party shall indemnify, defend and hold harmless the other party from any claims, liabilities, damages, costs and expenses (including, but not limited to, attorneys' fees and costs in all tribunals and whether or not legal proceedings are commenced) of brokers, finders, agents or any other person or entity for fees, brokerage commissions, finder's fees, or other remuneration arising out of this transaction attributable to a breach by such party of its representations under this Section 17.

18. Other Provisions.

(a) Total Agreement. This Agreement contains the full and final agreement between the parties hereto with respect to the subject matter hereof. Buyer and Seller shall not be bound by any terms, conditions, statements, warranties, or representations, oral or written, not contained herein. No change or modification of this Agreement shall be valid unless the same is in writing and is signed by the parties hereto. No waiver of any of the provisions of this Agreement shall be valid unless the same is in writing and is signed by the party against which it is sought to be enforced.

(b) Notices. All notices, demands, or other communications that may be necessary or proper hereunder shall be in writing and shall be deemed to be delivered: (i) when received, if delivered by hand or by nationally recognized overnight courier service (costs prepaid) or (ii) three (3) business days following deposit of same with the U.S. Postal Service, if sent by mail, postage prepaid, as registered or certified mail, return receipt requested, addressed as follows:

If to Seller:

Village of Cass City
6506 Main St.
Cass City, MI 48726
Attn: Steven Erickson, Executive Director

If to Buyer:

Renewable Operations Company, LLC
7675 Omnitech Place, Suite 190
Victor, NY 14564
Attn: David Kailbourne, CEO

With a copy to:

Nixon Peabody LLP
1300 Clinton Square
Rochester, NY 14604-1792
Attn: Kathleen K. Suher, Esq

Any party hereto may change its address for notice purposes hereunder by delivering written notice thereof to the other parties in accordance with the foregoing. Rejection or refusal to accept, or the inability to deliver because of a changed address of which no notice was given shall not affect the validity of notice given in accordance with this Section 18(b). Any notice may be given by counsel for the party giving same to counsel for the other party.

(c) Assignment. Neither party may assign this Agreement in whole or in part without the prior written consent of the other party, such consent not to be unreasonably withheld, conditioned or delayed, provided that Buyer shall have the right to assign this Agreement to an affiliate or development partner with prior written notice to Seller.

(d) Condemnation. Seller agrees to give Buyer prompt notice of any actual or threatened taking of all or any portion of the Property by condemnation or eminent domain prior to the Closing hereunder. In the event that prior to Closing hereunder there shall occur a taking by condemnation or eminent domain of all or any portion of the Property or a proposed conveyance to a condemning authority in lieu of condemnation, then Buyer, at its option, may either (i) terminate this Agreement by delivery of written notice thereof to Seller, and thereupon the Deposit shall be immediately returned to Buyer and Buyer and Seller shall have no further rights or obligations hereunder, or (ii) proceed to Closing hereunder, in which event Seller shall assign to Buyer at Closing all interest of Seller in and to any condemnation proceeds that may be payable to Seller on account of such condemnation and thereupon Buyer shall control all negotiations and proceedings undertaken with the condemning authority with respect to the Property. Buyer shall receive a credit at Closing in the amount of any condemnation proceeds paid to Seller with respect to the Property prior to the Closing Date.

(e) Exclusivity. Until the earlier of the Closing or the termination of this Agreement, Seller shall not directly or indirectly, through any officer, director, partner, agent or otherwise, (i) solicit, entertain or accept any third-party offer or proposal to purchase the Property, (ii) participate in any discussions or negotiations regarding, or furnish any information to any person, entity or authority, with respect to, the disposition of the Property, or (iii) list or market the Property for sale. In furtherance of the foregoing, Seller hereby agrees that, during the term of this Agreement, Buyer shall have the exclusive right to negotiate with Seller for the purchase of the Property.

(f) Headings. The paragraph headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

(g) Weekends and Holidays. Any date specified in this Agreement for the performance of an obligation or expiration of a time period that is a Saturday, Sunday or a legal holiday shall be extended to the first regular business day after such date that is not a Saturday, Sunday or a legal holiday.

(h) Counterpart Originals. This Agreement may be executed in multiple original counterparts, each of which shall be an original, but all of which shall constitute one and the same Agreement.

(i) Litigation. In the event that either party is required to resort to litigation to enforce its rights under this Agreement, Seller and Buyer agree that any judgment awarded to the prevailing party shall include all litigation expenses of the substantially prevailing party, including (without limitation) its court costs and its actual fees, costs of its attorneys, consultants and experts, including in-house attorneys, experts and consultants, in all tribunals.

(j) Time of the Essence. TIME IS OF THE ESSENCE as to all dates and time periods contained in this Agreement.

(k) Severability. If any term or provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect, invalidate, or render unenforceable any other term or provision of this Agreement. Upon such determination that any term or other provision is invalid, illegal, or unenforceable, the parties hereto shall negotiate in good faith to modify this Agreement so as to effect the original intent of the parties as closely as possible in a mutually acceptable manner in order that the transactions contemplated by this Agreement be consummated as originally contemplated to the greatest extent possible.

(l) Waiver of Trial by Jury. TO THE FULLEST EXTENT IT MAY EFFECTIVELY DO SO UNDER APPLICABLE LAW, EACH PARTY HERETO HEREBY IRREVOCABLY WAIVES ALL RIGHT TO TRIAL BY JURY IN ANY ACTION, SUIT, PROCEEDING OR COUNTERCLAIM PERTAINING TO OR ARISING OUT OF THIS AGREEMENT.

(m) Survival. The rights and obligations of the parties set forth in this Section 18 and Section 4, Section 11, Section 12 and Section 17, and any right or obligation of the parties in this Agreement which, by its nature, should survive termination or expiration of this Agreement, will survive any such termination or expiration of this Agreement.

[Signatures on following page; remainder of page left blank intentionally.]

IN WITNESS WHEREOF, the parties hereto have caused this Real Estate Purchase Agreement to be executed as of the date first set forth above.

SELLER:

VILLAGE OF CASS CITY

By: _____

Name:

Title:

BUYER:

RENEWABLE OPERATIONS COMPANY, LLC

By: _____

Name:

Title:

EXHIBIT A

Property



**Cass City Downtown Development Authority
Minutes
September 12, 2023**

The Meeting was brought to order at 1:30 p.m. by Chairman Kranz.

BOARD MEMBERS PRESENT: Tyler Erla, James Kranz, Amy Peters, Geraldine Prieskorn, David Weiler, Tuscola EDC Director Steve Erickson and Village President Robert Piaskowski

EXCUSED: Eric Brown, Jon Ligrow

VILLAGE STAFF PRESENT: Village Manager Debbie Powell, Director of Community Development Melanie Radabaugh, Administrative Assistant Linda Miller

Motion to approve the minutes from the August 8, 2023, meeting by Weiler and supported by Peters. Motion Carried.

No comments during Citizen Comments.

Motion to approve the August 31, 2023, Financial Report was made by Weiler and supported by Peters. Motion Carried.

Tuscola County DDA Report – Tuscola EDC Director said the \$500,000 grant contract came through last Friday and this will be on the agenda for the next Land Bank meeting in October. Erickson said you need to make sure you have representation at the Land Bank meeting, so they know you are interested in receiving this grant money for stabilization of the Cultural Center Building and the demolition of the 6473 Main Street building.

Chamber of Commerce: No report.

Leach Street Property: Rob Piaskowski did some research and prepared a handout showing the number of parking spaces that would be gained by demolishing the Leach Street house.

Motion to request from the Village a special allocation for the demolition of the Leach Street house was made by Erla and supported by Weiler. Motion carried.

Business Builders Project: Melanie Radabaugh, Director of Community Development, handed out an application and a flyer for the Business Builders Event scheduled for Thursday, November 9th.

Motion to accept with regret the resignation of Joey Kreeger was made by Peters and supported by Weiler. Motion carried.

Manager Powell mentioned the Village voted to accept a grant of \$35,000 from MEDC for Pre-development Marketing of Downtown Businesses. This grant goes from August to August and must be used. The Village is putting the 2024 Budget and Goals together and needs input from the DDA.

There was some discussion on the need for tree trimming and the future of the trees in the Downton Business Area. Radabaugh will get some information on possible tree solutions.

By consensus, the meeting was adjourned at 2:35 p.m.

Respectfully submitted,

Linda W. Miller

Administrative Assistant



Moving Forward Working Together

November 27, 2023

To: Village President and Council

From: Cass City Downtown Development Authority

RE: Appoint Christine Anthony to the Cass City Downtown Development Authority

On November 14, 2023, the Cass City Downtown Development Authority voted to recommend:

Christine Anthony to fill a vacant position on the Downtown Development Authority board with a term ending May 1, 2027.

The attached application is from Ms. Anthony citing her interest to serve on the board. This request asks that you approve her nomination to the Downtown Development Authority.

MOTION: Approve appointing Christine Anthony to fill a vacant position on the Cass City Downtown Development Authority with a term ending May 1, 2027.

In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org



BOARDS & COMMISSIONS APPLICATION

Thank you for your interest and expressed willingness to serve as an official for the Village of Cass City. The purpose of this form is to provide the President and Council with basic reference data and information pertaining to any resident being considered for appointment to a Village Board or Commission. The information on this form will be available only to the Village President and Village Council in their deliberations for such appointments. Applications will be on file for two years after receipt. Please feel free to attach your resume or any other pertinent information.

When you have completed this application, please return it to:

Village of Cass City
PO Box 123
6506 Main Street
Cass City, MI 48726

NAME: ANTHONY CHRISTINE U.S. Citizen Yes No
Please print: last first mi

ADDRESS: [REDACTED]
number street city state zip

EMPLOYER: ENTREPRENEUR How long have you lived in the Village of Cass City?
BUSINESS ADDRESS: 6450 & 6544 MAIN ST. CASS CITY MI. 48726 3.5 YEARS

PHONE: [REDACTED] [REDACTED] [REDACTED]
(home) (work) (cell)

E-MAIL: INFO@PETALNBEAN.COM

Have you ever been convicted of anything other than minor traffic violations? Yes No
If yes, please explain fully on additional sheets.

Name and location of school last attended:

Name: [REDACTED] Indicate highest grade completed: _____

Street Address: _____ Did you graduate? Yes No

City: [REDACTED] State: [REDACTED] Date graduated or left? _____

College, Trade, or Graduate School?

NIKON SCHOOL FOR PROFESSIONALS	PHOTOGRAPHY	LIC	2010	PRESENT
<i>name</i>	<i>major</i>	<i>degree</i>	<i>date</i>	<i>to date</i>
REALESTATE SALES PERSON	AGENT	LIC	2004	PRESENT
<i>name</i>	<i>major</i>	<i>degree</i>	<i>date</i>	<i>to date</i>
<i>name</i>	<i>major</i>	<i>degree</i>	<i>date</i>	<i>to date</i>

Professional Qualifications and/or Work Experience:

FIRST ENDEAVOR WAS TO REIMAGIN AN UNUSED SPACE IN THE BACK OF AN EXISTING BUILDING (NOW LIGROWS) WHERE THE PHOTOGRAPHY STUDIO WAS BORN. 1 YEAR LATER WE PURCHASED OUR FIRST VACANT BUILDING ON MAIN STREET WERE WE MOVE THE PHOTOGRAPHY STUDIO. THEN IN 2019 WE RENOVATED THE BUILDING INTO OUR COFFEE SHOP PETAL N BEAN CO. THEN WITH ANOTHER VACANT BUILDING ON MAIN STREET MY HUSBAND ALONG WITH OUR CHILDREN EMBARKED ON A UNIQUE FAMILY-ORIENTED ENTERTAINMENT VENUE KNOW AS 6544 MAIN EVENTS THIS DESTINATION PROVED TO BE A GREAT SPACE FOR FAMILIES TO GET TOGETHER, CORPORATIONS TO DO TEAM-BUILDING, AND THE OPPORTUNITY FOR INDIVIDUAL OR GROUPS TO RENT THE FACILITY FOR THEIR EVENT.

Community Activities and/or Other Experience:

ALONG WITH MY HUSBAND AND CHILDREN WE HAVE INVESTED IN OUR COMMUNITY BY NOT ONLY PURCHASING AND RENOVATING PROPERITES BUT ALSO BY WORKING TO MAKE CASS CITY A DESTINATION AGAIN

References: (Please list name, address, and phone number)

[REDACTED]

[REDACTED]

[REDACTED]

Please indicate reasons for desire to serve:

TO ASSIST THE BOARD IN THE REVITALIZTION OF OUR COMMUNITY AND SUPPORT GROWTH WITHIN CASS CITY LEARN FROM OUR COMMUNITY AND LOCAL BUSINESSES TO AID IN OUR REVITALIZTION EFFORTS.

Please indicate choice(s):

- Village Council
- Planning Commission
- Zoning Board of Appeals
- Tuscola Area Airport Authority
- Downtown Development Authority
- Economic Development Commission
- Rawson Memorial Library Board
- Parks & Recreation Advisory Board

Cass City Economic Development Corporation (EDC)
Minutes
September 12, 2023

The Meeting was brought to order at 2:35 p.m. by Chairman Kranz

BOARD MEMBERS PRESENT: Tyler Erla, James Kranz, Amy Peters, Geraldine Prieskorn, David Weiler, Tuscola EDC Director Steve Erickson and Village President Robert Piaskowski

EXCUSED: Eric Brown, Jon Ligrow

VILLAGE STAFF PRESENT: Village Manager Debbie Powell, Director of Community Development Melanie Radabaugh, Administrative Assistant Linda Miller

Motion to approve the minutes from the August 8, 2023, meeting by Prieskorn and supported by Peters. Motion Carried.

No comments during Citizen Comments.

Motion to approve the August 31, 2023, Financial Report was made by Peters and supported by Erla. Motion Carried.

Tuscola County EDC Report: Tuscola EDC Director mentioned the Nestle property will be transferred to the new owner tomorrow. The kick-off of the \$600,000 grant engineering study will start with removing the contaminated items. This is scheduled as a two-year project but should take less time. They have received \$218,000 to expand Industrial Parks. There are four Industrial Parks in Tuscola County. Looking at a possible land sale to a company from New York needing to build a warehouse for a distribution center in the area. This will provide 17 new jobs and this number will double in two years. Work continues on the Caro Dam project.

Motion to accept with regret the resignation of Joey Kreeger was made by Prieskorn and supported by Peters. Motion carried.

By consensus, the meeting was adjourned at 2:49 p.m.

Respectfully submitted,

Linda W. Miller
Administrative Assistant



Moving Forward Working Together

November 27, 2023

To: Village President and Council

From: Cass City Economic Development Corporation

RE: Appoint Christine Anthony to the Cass City Economic Development Corporation

On November 14, 2023, the Cass City Economic Development Corporation voted to recommend:

Christine Anthony to fill a vacant position on the Economic Development Corporation board with a term ending May 1, 2027.

The attached application is from Ms. Anthony citing her interest to serve on the board. This request asks that you approve her nomination to the Economic Development Corporation.

MOTION: Approve appointing Christine Anthony to fill a vacant position on the Cass City Economic Development Corporation with a term ending May 1, 2027.

In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org

DEPARTMENT OF UTILITIES

VILLAGE COUNCIL SUMMARY REPORT PAGE 2

DEPARTMENT OF PUBLIC WORKS

WATER DEPARTMENT

- **The Bacti samples and Arsenic samples were completed, and Water Reports filed as required by the MDEQ.**
- Al checked on high water bills
- Al did miss digs for the month
- Kevin did water shut offs for the month
- Working on LCR inventories.
- All wells were tested by Northern Well and Pump
- **The month of October 2023: The wells pumped 8.504 million gallons of water**
- **The average daily pumpage for October 2023: 274,000 gallons**
- **The average daily pumpage for October 2022: 310,000 gallons**

PUBLIC WORKS

- Performed routine maintenance on the Village Trucks and equipment.
 - Jeremy replaced main hydraulic line on vac-truck that blew.
 - Repairing snow pusher that attaches to the loader.
- Continuing leaf pickup throughout the village
- Sweeping streets throughout town
- Repaired 2 water services on Hospital Dr.
- Monchilov repaired storm sewer at the intersection of Ale and Church, that was causing major settling.

Submitted by,

RJ Klaus

Director of Public Utilities



PARKS & RECREATION SUMMARY NOVEMBER 2023

PARKS DEPARTMENT:

- Received \$3000 grant from Pinney Foundation towards Day Camp storage shed.
- Received \$4813 from TCCF towards outdoor, cement gaming equipment.
- Q4/Q1 staffing schedules and identify winter projects with Supervisor.
- Evaluate staffing needs/budget for 2024.
- Researching additional grants for 2024 recreational development (rail trail, etc.)
- Start planning for “Winter Bliss” village event on Feb 24, 2024

COMMUNITY DEVELOPMENT SUMMARY OCTOBER 2023

- Hosted 1st **Business Builders** event with DDA/EDC, awarded entrepreneur Kellen Mooney with \$10,000 reimbursement grant to open “Market on Main”.
- Continued work on preparing **Business Builders** module for other communities.
- Continue to make connections in the business community through Chamber meetings/Christmas in the Village, DDA/EDC meeting, Tuscola Co EDC meeting, L.E.A.D. Tuscola, and one-on-one retention visits with business owners.
- Preparation/meetings for website new buildouts, including new/updates content, photos, etc. (casscity.org and casscityfun.org)

Submitted By: Melanie Radabaugh

Cass City Police Department

6506 Main Street

P.O. Box 123

Cass City, Michigan 48726-0123

Phone: (989) 872-2911

Fax: (989) 872-4855

email: ccpdfreeman@casscity.org

November 20, 2023

Police Activity Report for November 2023

Calls for service in November 2023 (65 *complaints*) have *decreased* from October 2023 (128 *complaints*). It should be noted that the *monthly comparison* is 31 days to 19 days.

Calls for service have increased in 2023 (1524 *complaints*) from the same reporting period in 2022 (1282 *complaints*).

The department was able to obtain two (2) additional AEDs from Emergency Services Coordinator Steven Andreson. We now have an AED in each patrol vehicle.

Officer Kevin Phillips will take over Code Enforcement responsibilities for 2024.

Comparing the same reporting period in 2023 to 2022

- Assaults have *increased*.
- Burglary has *decreased*.
- Larceny has *decreased*.
- Damage to Property has *increased*.
- Fraud complaints have *increased*.
- Traffic Crashes have *decreased*.
- Traffic and Parking Violations have *increased*.
- Family Offense-Other and Family-Child Abuse/Neglect have *decreased*.

Code/Ordinance Enforcement

Comparing the same YTD reporting period in 2023 to 2022

- **2023** (384 cases), **2022** (31 cases).
- *The statistics/numbers below for 2023 do NOT include open code violations from previous years.*
- 16 properties with *Blight/Rubbish* violations.
- 26 *Vacant Properties*. We are continually updating and registering properties.
- 45 *Animal Complaints*.
- 9 *Golf Carts/ORV/ATV* traffic stops for non-compliance of ordinance.
- 52 *Inoperable Vehicle Ordinance* violations.
- 36 *Recreational Vehicle Storage* violations.
- 158 properties in violation of the *Grass/Weed Ordinance*.

These numbers are the total number of complaints investigated. Attached is an Offense Report indicating violation, location, and status of the investigation.

Meetings

- Chief Freeman & Sgt Pierce – Village Council Meeting
- Chief Freeman – Personnel & Public Safety Meeting
- Chief Freeman – Committee of the Whole
- Chief Freeman – Christmas in the Village
- Sgt Pierce – Child Advocacy Center of Tuscola County Board Meeting
- Sgt Pierce – LEAD Tuscola
- Sgt Pierce – Great Start (Car Seat Program)
- Sgt Pierce – Thumb Investigator's Meeting

Training

Sgt Pierce – Midwest Gang (Motorcycle Clubs) Investigator

Officer Wagner – Advanced Response to Domestic Violence

Significant Events

- Wire Fraud
- Sexual Abuse of Elderly Person
- Child Abuse

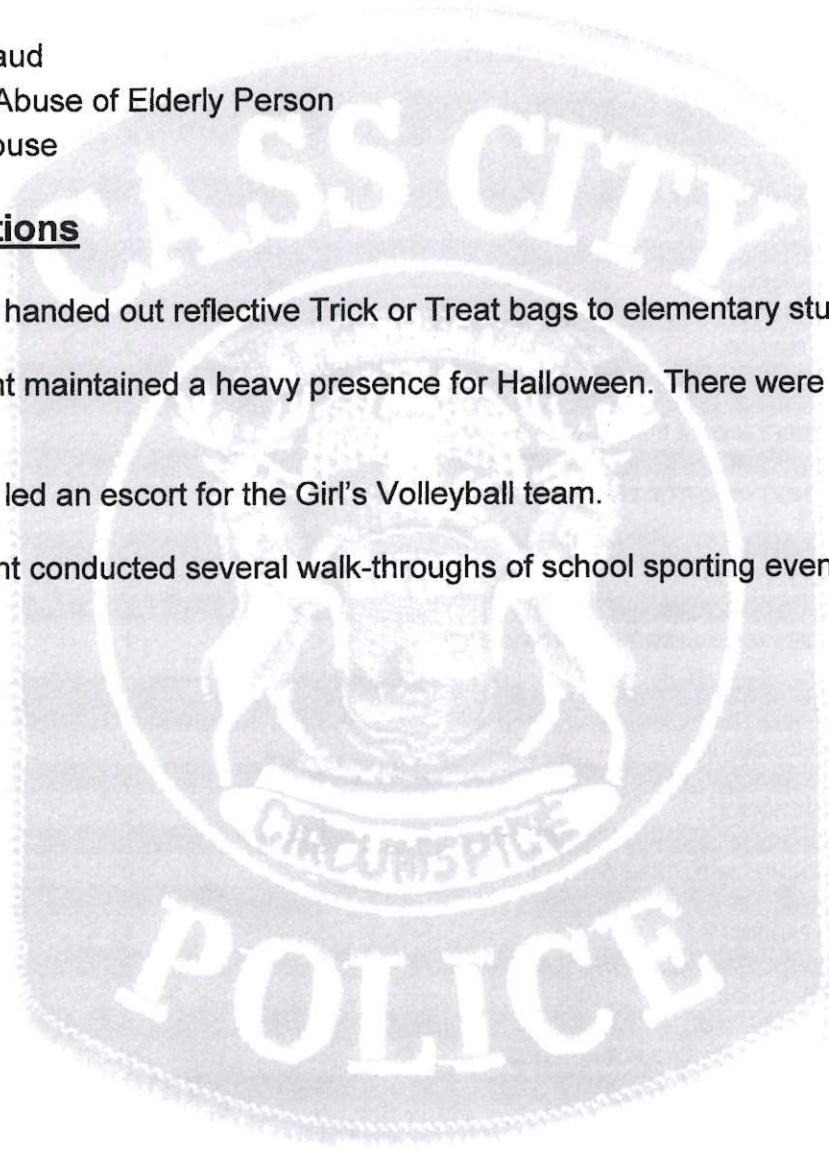
Public Relations

SRO Spangler handed out reflective Trick or Treat bags to elementary students.

The department maintained a heavy presence for Halloween. There were no significant incidents.

SRO Spangler led an escort for the Girl's Volleyball team.

The Department conducted several walk-throughs of school sporting events.



Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
2023	2022	
01/01/2023-11/19/2023	01/01/2022-11/19/2022	

Offense	Description	2023	2022
11001	SEXUAL PENETRATION PENIS/VAGINA - CSC 1ST DEGREE	2	3
11003	SEXUAL PENETRATION ORAL/ANAL - CSC 1ST DEGREE	1	0
11007	SEXUAL CONTACT FORCIBLE - CSC 2ND DEGREE	1	2
11008	SEXUAL CONTACT FORCIBLE - CSC 4TH DEGREE	0	2
13001	NONAGGRAVATED ASSAULT	20	13
13002	AGGRAVATED/FELONIOUS ASSAULT	3	4
13003	INTIMIDATION/STALKING	11	23
21000	EXTORTION	2	1
22001	BURGLARY - FORCED	0	2
22003	BURGLARY - ENTRY WITHOUT AUTHORITY, WITH OR WITHOUT FORCE	1	8
23003	LARCENY - THEFT FROM A BUILDING	4	5
23005	LARCENY - THEFT FROM MOTOR VEHICLE	0	4
23006	LARCENY - THEFT OF MOTOR VEHICLE PARTS/ ACCESSORIES	0	1
23007	LARCENY - OTHER	12	14
24001	MOTOR VEHICLE THEFT	2	0
25000	FORGERY/COUNTERFEITING	0	1
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	7	1
26002	FRAUD - CREDIT CARD/AUTOMATIC TELLER MACHINE	3	1
26003	FRAUD - IMPERSONATION	2	0
26005	FRAUD - WIRE FRAUD	2	0
26006	FRAUD - BAD CHECKS	2	1
26007	FRAUD - IDENTITY THEFT	1	2
26008	FRAUD - HACKING/COMPUTER INVASION	1	0
27000	EMBEZZLEMENT	1	2
29000	DAMAGE TO PROPERTY	21	5
35001	VIOLATION OF CONTROLLED SUBSTANCES ACT	3	1
36004	SEX OFFENCE - OTHER	4	2
37000	OBSCENITY	1	0
38001	FAMILY - CHILD ABUSE/NEGLECT NONVIOLENT	5	6
38003	OTHER FAMILY OFFENSE	17	21
41001	LIQUOR LICENSE - ESTABLISHMENT	0	1
41002	LIQUOR VIOLATIONS - OTHER	2	0
48000	OBSTRUCTING POLICE	2	0
50000	OBSTRUCTING JUSTICE	22	19
52002	WEAPONS OFFENCE - EXPLOSIVES	1	0
52003	WEAPONS OFFENCE - OTHER	1	2
53001	DISORDERLY CONDUCT	6	9
53002	PUBLIC PEACE - OTHER	2	1
54001	HIT AND RUN MOTOR VEHICLE ACCIDENT	4	10
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	4	1
54003	TRAFFIC OFFENSE	48	15
55000	HEALTH AND SAFETY	8	12

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
2023	2022	
01/01/2023-11/19/2023	01/01/2022-11/19/2022	

Offense	Description	2023	2022
57001	TRESPASS	6	3
70000	JUVENILE RUNAWAY	5	1
72000	ANIMAL CRUELTY	2	1
73000	MISCELLANEOUS CRIMINAL OFFENCE	6	2
89009	OTHER MOTOR CARRIER VIOLATION	1	0
91001	DELINQUENT MINORS	11	8
92002	INCAPACITATION	1	0
92003	WALKAWAY - MENTAL	0	2
92004	INSANITY	3	8
93001	TRAFFIC CRASH	17	22
93002	NONTRAFFIC CRASH	8	5
93003	TRAFFIC VIOLATION - CIVIL	128	22
93004	PARKING	87	31
93006	TRAFFIC POLICING	74	52
93007	TRAFFIC SAFETY	9	26
93008	BREATHALYZER INSPECTION	9	9
93009	BREATHALYZER TEST	3	0
94001	VALID ALARM ACTIVATION	1	0
94002	FALSE ALARM ACTIVATION	33	21
95001	ACCIDENTAL FIRE	0	2
98002	INVESTIGATION - VEHICLE	5	1
98003	PROPERTY INSPECTION	17	69
98004	OTHER INSPECTION	76	94
98005	UNFOUNDED ALARM	4	5
98006	CIVIL MATTER	46	31
98007	SUSPICIOUS SITUATION	69	70
98008	FOUND/LOST PROPERTY	21	23
98009	DRUG OVERDOSE	1	0
99001	SUICIDE OR ATTEMPT	9	7
99002	NATURAL DEATH	3	10
99003	MISSING PERSON	6	1
99007	PUBLIC RELATIONS	10	4
99008	GENERAL ASSISTANCE-NON POLICE AGENCY	117	89
99009	GENERAL NON-CRIMINAL	30	30
99010	VILLAGE ORDINANCE VIOLATION	5	7
99010A	ANIMALS	45	38
99010B	BLIGHT	3	12
99010C	GOLF CARTS	2	11
99010D	BRUSH IN STREET	2	12
99010G	GRASS/WEEDS	158	89
99010H	RECREATIONAL VEHICLE STORAGE	36	40
99010J	INOPERABLE VEHICLE	52	64
99010K	RENTALS	14	0
99010L	LOITERING	1	0
99010N	UNNECESSARY NOISE	5	9
99010R	RUBBISH/GARBAGE IN YARD	13	23
99010S	SNOWMOBILES	1	1

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
2023	2022	
01/01/2023-11/19/2023	01/01/2022-11/19/2022	

Offense	Description	2023	2022
99010T	ORV/ATV	7	6
99010V	VACANT PROPERTY	26	29
99010W	WASTE COLLECTION	1	3
99010Z	ZONING	10	6
99011	CURFEW VIOLATION	3	1
99013	ASSIST TO ANOTHER POLICE AGENCY	80	76
99014	ASSIST PAROLE/PROBATION AGENCY	0	1
99911	911 HANGUP CALL	13	10
Totals:		1524	1282

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
99010	99011	ALL
2023	2022	
01/01/2023-11/19/2023	01/01/2022-11/19/2022	

Offense	Description	2023	2022
99010	VILLAGE ORDINANCE VIOLATION	5	7
99010A	ANIMALS	45	38
99010B	BLIGHT	3	12
99010C	GOLF CARTS	2	11
99010D	BRUSH IN STREET	2	12
99010G	GRASS/WEEDS	158	89
99010H	RECREATIONAL VEHICLE STORAGE	36	40
99010J	INOPERABLE VEHICLE	52	64
99010K	RENTALS	14	0
99010L	LOITERING	1	0
99010N	UNNECESSARY NOISE	5	9
99010R	RUBBISH/GARBAGE IN YARD	13	23
99010S	SNOWMOBILES	1	1
99010T	ORV/ATV	7	6
99010V	VACANT PROPERTY	26	29
99010W	WASTE COLLECTION	1	3
99010Z	ZONING	10	6
99011	CURFEW VIOLATION	3	1
Totals:		384	351

Offense Count Report

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
NOVEMBER	OCTOBER	
11/01/2023-11/19/2023	10/01/2023-10/31/2023	

Offense	Description	NOVEMBER	OCTOBER
13001	NONAGGRAVATED ASSAULT	1	0
13003	INTIMIDATION/STALKING	0	3
23007	LARCENY - OTHER	2	2
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	1
26002	FRAUD - CREDIT CARD/AUTOMATIC TELLER MACHINE	1	0
26003	FRAUD - IMPERSONATION	0	1
26005	FRAUD - WIRE FRAUD	1	0
26006	FRAUD - BAD CHECKS	0	1
29000	DAMAGE TO PROPERTY	2	0
35001	VIOLATION OF CONTROLLED SUBSTANCES ACT	0	1
38001	FAMILY - CHILD ABUSE/NEGLECT NONVIOLENT	1	0
38003	OTHER FAMILY OFFENSE	1	1
50000	OBSTRUCTING JUSTICE	0	2
52003	WEAPONS OFFENCE - OTHER	1	0
54003	TRAFFIC OFFENSE	3	2
73000	MISCELLANEOUS CRIMINAL OFFENCE	0	1
93001	TRAFFIC CRASH	0	4
93002	NONTRAFFIC CRASH	0	1
93003	TRAFFIC VIOLATION - CIVIL	12	13
93004	PARKING	0	2
93006	TRAFFIC POLICING	3	7
93007	TRAFFIC SAFETY	0	1
93008	BREATHALYZER INSPECTION	0	1
94002	FALSE ALARM ACTIVATION	1	3
98003	PROPERTY INSPECTION	0	1
98004	OTHER INSPECTION	6	10
98005	UNFOUNDED ALARM	1	0
98006	CIVIL MATTER	1	5
98007	SUSPICIOUS SITUATION	6	6
98008	FOUND/LOST PROPERTY	1	0
99007	PUBLIC RELATIONS	2	0
99008	GENERAL ASSISTANCE-NON POLICE AGENCY	6	12
99009	GENERAL NON-CRIMINAL	2	3
99010A	ANIMALS	2	8
99010C	GOLF CARTS	0	1
99010G	GRASS/WEEDS	0	3
99010H	RECREATIONAL VEHICLE STORAGE	2	14
99010J	INOPERABLE VEHICLE	1	3
99010R	RUBBISH/GARBAGE IN YARD	1	0
99010V	VACANT PROPERTY	0	2
99010Z	ZONING	0	1
99013	ASSIST TO ANOTHER POLICE AGENCY	5	10
99911	911 HANGUP CALL	0	2
Totals:		65	128

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	11/19/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>9901-0 -- VILLAGE ORDINANCE VIOLATION</i>					Count: 5
23-000019	01/05/2023	Overnight Parking (Semi) - Sherman St & Huron St		FREEMAN, JAMES	Unfounded
23-000719	05/24/2023	Traffic Hazard - 6306 Pine St (X Xu)		FREEMAN, JAMES	Closed
23-000825	06/13/2023	Abandoned Vehicle - SE Municipal Lot (K Thom)		FREEMAN, JAMES	Closed
23-001196	09/07/2023	Storage Container - 6729 Third St (V Morrison)		FREEMAN, JAMES	Unfounded
23-001232	09/15/2023	48hr Parking Violation - SW Municipal Lot (T Urban)		FREEMAN, JAMES	Closed
<i>9901-0A -- ANIMALS</i>					Count: 45
23-000074	01/15/2023	Barking Dog - 6360 Houghton St		OWENS, WILLIAM	Closed
23-000098	01/19/2023	Aggressive Dog - 4153 Maple St (J Green)		FREEMAN, JAMES	Turned Over Animal Control
23-000409	04/02/2023	Dogs @ Large - 6337 Houghton St (K Stahl)		DANKS, TIMOTHY	Turned Over Animal Control
23-000417	04/04/2023	Harboring Rabbits - 6694 Garfield Ave (M Lynch)		FREEMAN, JAMES	Complied
23-000419	04/05/2023	Dogs @ Large/Aggressive Dog - Maple Cir (J Green)		FREEMAN, JAMES	Unfounded
23-000445	04/10/2023	Dog @ Large - 4567 Seeger St (M Hawk)		DANKS, TIMOTHY	Turned Over Animal Control
23-000492	04/20/2023	Sick Animal - Beechwood Dr & Hospital Dr		PIERCE, RYAN	Turned Over
23-000496	04/21/2023	Harboring/Feeding Wildlife - 6339 Brenda Dr (R Demyanovich)		FREEMAN, JAMES	Closed
23-000502	04/24/2023	Dog @ Large - 6214 Beechwood Dr (S Roland)		FREEMAN, JAMES	Closed
23-000512	04/25/2023	Harboring Chickens - 4222 Seeger St (M Ponder)		FREEMAN, JAMES	Notice Mailed
23-000528	04/27/2023	Barking Dog - 4443 Doerr Rd (J Neal/B Timm)		PIERCE, RYAN	Closed
23-000559	05/03/2023	Dog @ Large - 4410 Seeger St (T Moore)		FREEMAN, JAMES	Turned Over Animal Control
23-000569	05/05/2023	Animal Complaint - 6394 Beechwood Dr (K Shadley)		PIERCE, RYAN	Closed
23-000612	05/10/2023	Barking Dog - 4443 Doerr Rd (B Timm)		PIERCE, RYAN	Cleared by Citation
23-000666	05/15/2023	Dog scratch - 6205 Cedar Dr (C Hardesty)		DANKS, TIMOTHY	Turned Over Animal Control
23-000757	06/01/2023	Animal Complaint - 4675 Hill St (M Stein)		PIERCE, RYAN	Closed
23-000865	06/25/2023	Loose Dog/Harassment		HARTZELL, WILLIAM	Turned Over Animal Control
23-000867	06/26/2023	Feeding Feral Cats - 6370 Third St (A Mester)		FREEMAN, JAMES	Open
23-000872	06/27/2023	Dog @ Large - Rose St & Oak St		WAGNER, JEFFREY	Closed
23-000880	06/28/2023	Dogs @ Large - 6432 Seventh St (T Coleman)		FREEMAN, JAMES	Closed
23-000913	07/05/2023	Animal Neglect - 4705 Seeger St (D Mecomber)		PIERCE, RYAN	Turned Over Animal Control
23-000961	07/12/2023	Barking Dog - 4644 Oak St		OWENS, WILLIAM	Closed
23-001007	07/23/2023	Animal Complaint - 4282 West St. (J. Howell)		WAGNER, JEFFREY	Closed
23-001042	07/31/2023	Barking Dog - 6788 Third St (A Scott)		PIERCE, RYAN	Closed
23-001061	08/03/2023	Feeding/Baiting Wildlife -6339 Brenda Dr (R Demyanovich)		FREEMAN, JAMES	Unfounded
23-001076	08/08/2023	Disturbing the Peace/Barking Dog - 6361 Pine St (J Elliott)		FREEMAN, JAMES	Closed
23-001082	08/08/2023	Dog At Large - 6213 Cedar Dr (D Wayman)		PIERCE, RYAN	Turned Over Animal Control
23-001088	08/09/2023	Sick Raccoon - 6277 Virginia St (K Haire)		PIERCE, RYAN	Closed
23-001105	08/10/2023	Sick Raccoon - 4300 West St (A Windsor)		PIERCE, RYAN	Closed
23-001143	08/26/2023	Dog Off Leash - Maple St and M St - (T. Peruski)		WESSELS, DREW	Closed
23-001190	09/06/2023	Trespassing/Dog at Large - 6725 Main St (S Griggs)		FREEMAN, JAMES	Exceptional Clearance
23-001191	09/06/2023	Dog @ Large - 4446 Sherman St (E Fetterhoff)		FREEMAN, JAMES	Turned Over Animal Control
23-001235	09/15/2023	Animal Complaint - 4234 Seeger St (N Missovich)		BOOMS, DANIELLE	Turned Over Animal Control
23-001268	09/21/2023	Dog @ Large - Leach St & Church St		BOOMS, DANIELLE	Closed

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	11/19/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
23-001309	09/30/2023	Lost Dog - 6593 Houghton St (M Favazza)		OWENS, WILLIAM	Closed
23-001314	10/01/2023	Dog at Large - Huron St & Kennebec Dr (D Grifka)		WESSELS, DREW	Closed
23-001315	10/01/2023	Sick Raccoon - 4454 Maple St - (J. Wirges)		WESSELS, DREW	Closed
23-001361	10/11/2023	Dog @ Large - Houghton St & Woodland Ave (L Meck)		FREEMAN, JAMES	Closed
23-001368	10/12/2023	Animal Complaint - 6455 Seventh St (M McClorey)		PIERCE, RYAN	Closed
23-001380	10/17/2023	Maintaining Wildlife - 6339 Brenda Dr (R Demyanovich)		FREEMAN, JAMES	Unfounded
23-001385	10/17/2023	Dog @ Large - Main St & West St		BOOMS, DANIELLE	Closed
23-001386	10/18/2023	Animal Complaint - 6151 Main St		PIERCE, RYAN	Closed
23-001410	10/25/2023	Harboring Animals - 6766 Third St		PIERCE, RYAN	Notice Mailed
23-001494	11/16/2023	Dogs At Large - 4885 Seeger St (J Herp)		PIERCE, RYAN	Closed
23-001505	11/19/2023	Found dog - Seeger St & Main St		BOOMS, DANIELLE	Closed
9901-0B -- BLIGHT					Count: 3
23-000752	05/31/2023	Blighted Structure - 6306 Pine St		SPANGLER, BRADLEY	Closed
23-000912	07/05/2023	Blighted Structure - 6359 Houghton St (A Remsing)		FREEMAN, JAMES	Notice Mailed
23-001159	08/29/2023	Blighted Structure - 6306 Pine St (J Harmon)		FREEMAN, JAMES	Notice Mailed
9901-0C -- GOLF CARTS					Count: 2
23-000923	07/08/2023	Golf Cart Ordinance		HARTZELL, WILLIAM	Closed
23-001316	10/02/2023	Golf Cart Violation - West St & Third St (E Volmering)		FREEMAN, JAMES	Closed
9901-0D -- BRUSH IN STREET					Count: 2
23-000413	04/04/2023	Brush in Street - 4656 Hunt St (J Hool)		FREEMAN, JAMES	Closed
23-001233	09/15/2023	Brush in Street - 4317 Leach St (C Anderson)		FREEMAN, JAMES	Complied
9901-0G -- GRASS/WEEDS					Count: 158
23-000443	04/10/2023	Unkept Yard - 6603 Huron St (J Ricker)		FREEMAN, JAMES	Unfounded
23-000505	04/24/2023	Tall Grass/Weeds - 6603 Huron St (J Ricker)		FREEMAN, JAMES	Complied
23-000510	04/25/2023	Tall Grass/Weeds - 6628 Seed St (L Peterson)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-000518	04/26/2023	Rubbish on Property - 6680 Third St (D Rabideau)		FREEMAN, JAMES	Complied
23-000522	04/27/2023	Tall Grass/Weeds - 6456 Third St (T Wright-Wismer)		FREEMAN, JAMES	Complied
23-000523	04/27/2023	Tall Grass/Weeds - 6285 Main St (K Burch)		FREEMAN, JAMES	Complied
23-000524	04/27/2023	Tall Grass/Weeds - 6306 Pine St (X Xu)		FREEMAN, JAMES	Complied
23-000586	05/09/2023	Tall Grass/Weeds - 6229 Main St (S Seghatoleslami)		MILLER, KENNETH	Complied
23-000589	05/09/2023	Tall Grass/Weeds - 4386 Seeger St (G Standeford)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-000596	05/10/2023	Tall Grass/Weeds - 6704 Main St (E Schapp)		FREEMAN, JAMES	Complied
23-000597	05/10/2023	Tall Grass/Weeds - 6620 Third St (S Oldenburg)		FREEMAN, JAMES	Complied
23-000598	05/10/2023	Tall Grass/Weeds - 6606 Third St (T Wright-Wismer)		FREEMAN, JAMES	Complied
23-000601	05/10/2023	Tall Grass/Weeds - 4606 Seeger St (K Baka)		MILLER, KENNETH	Complied
23-000602	05/10/2023	Tall Grass/Weeds - 4607 Huron St (M Pettis)		MILLER, KENNETH	Complied
23-000603	05/10/2023	Tall Grass/Weeds - 6327 Houghton St (G Binder)		MILLER, KENNETH	Turned Over to Parks for Mowing
23-000604	05/10/2023	Tall Grass/Weeds - 4406 Sherman St (P Ramirez)		MILLER, KENNETH	Complied
23-000605	05/10/2023	Tall Grass/Weeds - 4368 Woodland Ave (S Miller)		MILLER, KENNETH	Complied
23-000606	05/10/2023	Tall Grass/Weeds - 4281 Ale St (D Smith)		FREEMAN, JAMES	Complied
23-000607	05/10/2023	Tall Grass/Weeds - 4224 Sherman St (G Wichert)		MILLER, KENNETH	Complied
23-000608	05/10/2023	Tall Grass/Weeds - 4207 Sherman St (C Payne)		MILLER, KENNETH	Complied
23-000609	05/10/2023	Tall Grass/Weeds - 4209 Seeger St (S Bootz)		MILLER, KENNETH	Complied
23-000610	05/10/2023	Tall Grass/Weeds - 6469 Sixth St (G Deitering)		MILLER, KENNETH	Complied
23-000615	05/11/2023	Tall Grass/Weeds - Evangelical Free Church		FREEMAN, JAMES	Complied

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	11/19/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
23-000616	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7100-00 (T Herron)		MILLER, KENNETH	Complied
23-000617	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7200-00 (T Herron)		MILLER, KENNETH	Complied
23-000618	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7500-00 (T Herron)		MILLER, KENNETH	Complied
23-000619	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-9200-00 (T Herron)		MILLER, KENNETH	Complied
23-000620	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-9100-00 (T Herron)		MILLER, KENNETH	Complied
23-000621	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-8600-00 (T Herron)		MILLER, KENNETH	Complied
23-000622	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7700-00 (T Herron)		MILLER, KENNETH	Complied
23-000623	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7900-00 (T Herron)		MILLER, KENNETH	Complied
23-000624	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-8100-00 (T Herron)		MILLER, KENNETH	Complied
23-000625	05/11/2023	Tall Grass/Weeds - Parcel 035-500-426-8200-00 (T Herron)		MILLER, KENNETH	Complied
23-000626	05/11/2023	Tall Grass/Weeds - Parcel 035-500-425-4800-00 (T Herron)		MILLER, KENNETH	Complied
23-000627	05/11/2023	Tall Grass/Weeds - Parcel 035-500-431-0000-00 (T Herron)		MILLER, KENNETH	Complied
23-000628	05/11/2023	Tall Grass/Weeds - 4150 Seeger St (J Faber)		MILLER, KENNETH	Complied
23-000629	05/11/2023	Tall Grass/Weeds - Parcel 035-033-000-4530-00 (A Wright Trust)		MILLER, KENNETH	Complied
23-000630	05/11/2023	Tall Grass/Weeds - 6639 Church St (C Pazak)		MILLER, KENNETH	Complied
23-000632	05/11/2023	Tall Grass/Weeds - 4834 Seeger St (J Pettis)		MILLER, KENNETH	Complied
23-000633	05/11/2023	Tall Grass/Weeds - 4325 Sherman St (B Hennessey)		MILLER, KENNETH	Complied
23-000658	05/15/2023	Tall Grass/Weeds - 6721 Garfield Ave (M Voss)		MILLER, KENNETH	Turned Over to Parks for Mowing
23-000659	05/15/2023	Tall Grass/Weeds - 4336 Woodland Ave (A Blain)		MILLER, KENNETH	Complied
23-000660	05/15/2023	Tall Grass/Weeds - 6680 Third St (D Rabideau)		MILLER, KENNETH	Complied
23-000661	05/15/2023	Tall Grass/Weeds - 4805 Hospital Dr (E Wilson)		MILLER, KENNETH	Complied
23-000662	05/15/2023	Tall Grass/Weeds - 6160 Garfield Ave (Biddinger Properties, LLC)		MILLER, KENNETH	Complied
23-000663	05/15/2023	Tall Grass/Weeds - GT Auto Wash (W Harrington)		MILLER, KENNETH	Complied
23-000664	05/15/2023	Tall Grass/Weeds - A&J Trucking (J Asho)		MILLER, KENNETH	Complied
23-000669	05/16/2023	Tall Grass/Weeds - 6290 Church St (C Lawrence)		MILLER, KENNETH	Complied
23-000670	05/16/2023	Tall Grass/Weeds - Parcel 035-500-170-0350-00 (J Kreeger)		MILLER, KENNETH	Complied
23-000679	05/17/2023	Tall Grass/Weeds - 6379 Garfield Ave (K Romstad)		MILLER, KENNETH	Complied
23-000681	05/17/2023	Tall Grass/Weeds - 6324 Houghton St (J Nizzola)		MILLER, KENNETH	Complied
23-000682	05/17/2023	Tall Grass/Weeds - 6318 Houghton St (C Mayer)		MILLER, KENNETH	Complied
23-000683	05/17/2023	Tall Grass/Weeds - 4364 Leach St (M Eaton)		MILLER, KENNETH	Complied
23-000684	05/17/2023	Tall Grass/Weeds - 6353 Seventh St (E Nizzola)		MILLER, KENNETH	Complied
23-000686	05/17/2023	Tall Grass/Weeds - Parcel 035-500-580-0300-01 (O Schneeberger)		MILLER, KENNETH	Complied
23-000690	05/18/2023	Tall Grass/Weeds - Parcel 035-028-000-2400-03 (A Wright Trust)		MILLER, KENNETH	Complied
23-000691	05/18/2023	Tall Grass/Weeds - 4881 Northwood Cir (Northwood Lake Condominium Association)		MILLER, KENNETH	Complied
23-000692	05/18/2023	Tall Grass/Weeds - 6428 Pine St (D Mayer)		MILLER, KENNETH	Complied
23-000699	05/19/2023	Tall Grass/Weeds - 4606 Seeger St (K Baka)		MILLER, KENNETH	Complied
23-000707	05/22/2023	Tall Grass/Weeds - 4445 Brooker St (B Krzeszewski)		MILLER, KENNETH	Complied
23-000711	05/23/2023	Tall Grass/Weeds - 4320 Maple St (D Matson)		MILLER, KENNETH	Complied
23-000713	05/23/2023	Tall Grass/Weeds - 6603 Huron St (J Ricker)		MILLER, KENNETH	Complied
23-000718	05/24/2023	Tall Grass/Weeds - Quaker Maid (G Singh)		FREEMAN, JAMES	Complied
23-000748	05/31/2023	Tall Grass/Weeds - 6424 Main St (D Scasny)		MILLER, KENNETH	Complied
23-000749	05/31/2023	Tall Grass/Weeds - 6306 Pine St (X Xu)		SPANGLER, BRADLEY	Complied
23-000750	05/31/2023	Tall Grass/Weeds - 6704 Main St (E Schaap)		MILLER, KENNETH	Complied
23-000751	05/31/2023	Tall Grass/Weeds - 6470 Houghton St (K Vatter)		MILLER, KENNETH	Complied
23-000772	06/05/2023	Tall Grass/Weeds - 6285 Main St (K Burch)		SPANGLER, BRADLEY	Turned Over to Parks for Mowing
23-000773	06/05/2023	Tall Grass/Weeds - Gilligan's (J Keine)		SPANGLER, BRADLEY	Complied
23-000776	06/06/2023	Tall Grass/Weeds - 6306 Pine St (X Xu)		FREEMAN, JAMES	Complied

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	11/19/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
23-000785	06/07/2023	Tall Grass/Weeds - 6861 Herron Dr (F Stoup)		SPANGLER, BRADLEY	Complied
23-000790	06/08/2023	Tall Grass/Weeds - Parcel 035-500-171-0300-00 (S Seghatoleslami)		SPANGLER, BRADLEY	Complied
23-000791	06/08/2023	Tall Grass/Weeds - 4805 Hospital Dr (E Wilson)		SPANGLER, BRADLEY	Complied
23-000793	06/08/2023	Tall Grass/Weeds - 4260 Woodland Ave (G Morse)		SPANGLER, BRADLEY	Complied
23-000823	06/13/2023	Tall Grass/Weeds - 6628 Seed St (L Peterson)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-000824	06/13/2023	Tall Grass/Weeds - 4386 Seeger St (G Standeford)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-000873	06/27/2023	Tall Grass/Weeds - 6721 Garfield Ave (M Voss)		MILLER, KENNETH	Complied
23-000874	06/27/2023	Tall Grass/Weeds - 6285 Main St (K Burch)		FREEMAN, JAMES	Complied
23-000875	06/27/2023	Tall Grass/Weeds - 6704 Main St (E Schaap)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-000886	06/29/2023	Tall Grass/Weeds - 6405 Sixth St (R Bean/B Bean)		FREEMAN, JAMES	Complied
23-000891	06/30/2023	Tall Grass/Weeds - 6428 Pine St (D Mayer)		FREEMAN, JAMES	Complied
23-000892	06/30/2023	Tall Grass/Weeds - 6680 Third St (D Rabideau)		FREEMAN, JAMES	Complied
23-000893	06/30/2023	Tall Grass/Weeds - 6620 Third St (S Oldenburg)		FREEMAN, JAMES	Complied
23-000903	07/03/2023	Tall Grass/Weeds - 4606 Seeger St (K Baka)		SPANGLER, BRADLEY	Complied
23-000909	07/05/2023	Tall Grass/Weeds - 6379 Garfield Ave (K Romstad)		SPANGLER, BRADLEY	Complied
23-000910	07/05/2023	Tall Grass/Weeds - 6324 Houghton St (J Nizzola)		SPANGLER, BRADLEY	Complied
23-000911	07/05/2023	Tall Grass/Weeds - 6327 Houghton St (G Binder)		SPANGLER, BRADLEY	Closed
23-000916	07/06/2023	Tall Grass/Weeds - 6353 Seventh St (E Nizzola)		SPANGLER, BRADLEY	Complied
23-000917	07/06/2023	Tall Grass/Weeds - 6306 Pine St (X Xu)		FREEMAN, JAMES	Complied
23-000918	07/06/2023	Tall Grass/Weeds - 4281 Ale St (D Smith)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-000928	07/10/2023	Tall Grass/Weeds - 6628 Seed St (L Peterson)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-000929	07/10/2023	Tall Grass/Weeds - 4386 Seeger St (G Standeford)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-000930	07/10/2023	Tall Grass/Weeds - 6359 Houghton St (A Remsing)		FREEMAN, JAMES	Complied
23-000931	07/10/2023	Tall Grass/Weeds - 6704 Main St (E Schaap)		FREEMAN, JAMES	Complied
23-000932	07/10/2023	Tall Grass/Weeds - 6229 Main St (S Seghatoleslami)		FREEMAN, JAMES	Complied
23-000933	07/10/2023	Tall Grass/Weeds - 4331 Seeger St (N Nicol)		FREEMAN, JAMES	Complied
23-000934	07/10/2023	Tall Grass/Weeds - 4319 Seeger St (R Smith)		FREEMAN, JAMES	Complied
23-000935	07/10/2023	Tall Grass/Weeds - 6175 Main St (A Ozorowicz)		FREEMAN, JAMES	Complied
23-000941	07/11/2023	Tall Grass/Weeds - A&J Trucking, Inc		FREEMAN, JAMES	Complied
23-000942	07/11/2023	Tall Grass/Weeds - GT Auto Wash		FREEMAN, JAMES	Complied
23-000943	07/11/2023	Tall Grass/Weeds - Parcel 035-033-000-4530-00 (P Wright)		FREEMAN, JAMES	Complied
23-000944	07/11/2023	Tall Grass/Weeds - 4169 Seeger St (S McCallum)		FREEMAN, JAMES	Complied
23-000945	07/11/2023	Tall Grass/Weeds - Parcel 035-500-431-0000-00 (T Heron)		FREEMAN, JAMES	Complied
23-000946	07/11/2023	Tall Grass/Weeds - Parcel 035-500-425-4800-00 (T Herron)		FREEMAN, JAMES	Complied
23-000947	07/11/2023	Tall Grass/Weeds - Parcel 035-426-8200-00 (T Herron)		FREEMAN, JAMES	Complied
23-000948	07/11/2023	Tall Grass/Weeds - Parcel 035-500-426-8100-00 (T Herron)		FREEMAN, JAMES	Complied
23-000949	07/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7900-00 (T Herron)		FREEMAN, JAMES	Complied
23-000950	07/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7700-00 (T Herron)		FREEMAN, JAMES	Complied
23-000951	07/11/2023	Tall Grass/Weeds - Parcel 035-500-426-8600-00 (T Herron)		FREEMAN, JAMES	Complied
23-000952	07/11/2023	Tall Grass/Weeds - Parcel 035-500-426-9100-00 (T Herron)		FREEMAN, JAMES	Complied
23-000953	07/11/2023	Tall Grass/Weeds - Parcel 035-500-426-9200-00 (T Herron)		FREEMAN, JAMES	Complied
23-000954	07/11/2023	Tall Grass/Weeds - Parcel 035-500-426-7500-00 (T Herron)		FREEMAN, JAMES	Complied
23-000955	07/11/2023	Tall Grass/Weeds - Parcel 035-5-426-7000-00 (T Herron)		FREEMAN, JAMES	Complied
23-000966	07/14/2023	Tall Grass/Weeds - 6706 Garfield Ave (A Tuckey)		FREEMAN, JAMES	Complied
23-000967	07/14/2023	Tall Grass/Weeds - 6603 Huron St (J Ricker)		FREEMAN, JAMES	Complied

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Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	11/19/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
23-000968	07/14/2023	Tall Grass/Weeds - 6623 Huron St (L Russell)		FREEMAN, JAMES	Complied
23-000979	07/17/2023	Tall Grass/Weeds - 6639 Church St (C Pazak)		FREEMAN, JAMES	Complied
23-000986	07/18/2023	Tall Grass/Weeds - 6861 Herron Dr (F Stoup)		FREEMAN, JAMES	Complied
23-001008	07/24/2023	Tall Grass/Weeds - 6606 Third St (T Wright-Wismer)		FREEMAN, JAMES	Complied
23-001009	07/24/2023	Tall Grass/Weeds - 6456 Third St (T Wright-Wismer)		FREEMAN, JAMES	Complied
23-001037	07/31/2023	Tall Grass/Weeds - 6229 Main St (S Seghatoleslami)		FREEMAN, JAMES	Complied
23-001038	07/31/2023	Tall Grass/Weeds - 6721 Garfield Ave (M Voss)		FREEMAN, JAMES	Complied
23-001039	07/31/2023	Tall Grass/Weeds - 4805 Hospital Dr (E Wilson)		FREEMAN, JAMES	Complied
23-001048	08/01/2023	Grass/Weeds - 6680 Third St (D Rabideau)		FREEMAN, JAMES	Complied
23-001049	08/01/2023	Grass/Weeds - 4386 Seeger St (G Standeford)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-001050	08/01/2023	Grass/Weeds - 4281 Ale St (D Smith)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-001051	08/01/2023	Grass/Weeds - 6628 Seed St (L Peterson)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-001052	08/02/2023	Grass/Weeds - 6405 Sixth St (R Bean)		FREEMAN, JAMES	Complied
23-001053	08/02/2023	Grass/Weeds - Evangelical Free Church		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-001077	08/08/2023	Grass/Weeds - 6617 Main St (R Azzoo)		FREEMAN, JAMES	Complied
23-001078	08/08/2023	Grass/Weeds - 4439 Seeger St (D Sanchez)		FREEMAN, JAMES	Complied
23-001079	08/08/2023	Grass/Weeds - 6379 Garfield Ave (K Romstad)		FREEMAN, JAMES	Complied
23-001086	08/09/2023	Grass/Weeds - 6428 Pine St (D Mayer)		FREEMAN, JAMES	Complied
23-001087	08/09/2023	Grass/Weeds - 4606 Seeger St (K Baka)		FREEMAN, JAMES	Complied
23-001147	08/28/2023	Grass/Weeds - 6229 Main St (S Seghatoleslami)		FREEMAN, JAMES	Complied
23-001153	08/29/2023	Grass/Weeds - 4445 Brooker St (B Krzeszewski)		FREEMAN, JAMES	Complied
23-001154	08/29/2023	Grass/Weeds - 6306 Pine St (J Harmon)		FREEMAN, JAMES	Complied
23-001155	08/29/2023	Grass/Weeds - 6470 Houghton St (K Vatter)		FREEMAN, JAMES	Complied
23-001156	08/29/2023	Grass/Weeds - 4281 Ale St (D Smith)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-001157	08/29/2023	Grass/Weeds - 6628 Seed St (L Peterson)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-001158	08/29/2023	Tall Grass/Weeds - 4386 Seeger St (G Standeford)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-001161	08/29/2023	Grass/Weeds - 4320 Maple St (D Matson)		FREEMAN, JAMES	Complied
23-001162	08/29/2023	Grass/Weeds - 6379 Garfield Ave (K Romstad)		FREEMAN, JAMES	Complied
23-001166	08/30/2023	Grass/Weeds - Parcel 035-033-00-4530-00 (P Wright)		FREEMAN, JAMES	Complied
23-001167	08/30/2023	Grass/Weeds - GT Auto Wash (W Harrington)		FREEMAN, JAMES	Complied
23-001168	08/30/2023	Grass/Weeds - 6324 Houghton St (J Nizzola)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-001203	09/09/2023	Grass/Weeds - 4406 Woodland Ave (S Wills)		FREEMAN, JAMES	Complied
23-001204	09/09/2023	Grass/Weeds - 4405 Woodland Ave (R Oesterling)		FREEMAN, JAMES	Complied
23-001205	09/09/2023	Grass/Weeds - 6371 Houghton St (D Manchester)		FREEMAN, JAMES	Complied
23-001206	09/09/2023	Grass/Weeds - 6861 Herron Dr (F Stoup)		FREEMAN, JAMES	Complied
23-001207	09/09/2023	Grass/Weeds - Gilligan's (J Keine)		FREEMAN, JAMES	Complied
23-001208	09/09/2023	Grass/Weeds - 6424 Main St (D Scasny)		FREEMAN, JAMES	Complied
23-001218	09/12/2023	Grass/Weeds - 6721 Garfield Ave (M Voss)		FREEMAN, JAMES	Turned Over to Parks for Mowing
23-001279	09/25/2023	Grass/Weeds - 6229 Main St (S Seghatoleslami)		FREEMAN, JAMES	Complied
23-001305	09/29/2023	Grass/Weeds - 4631 Oak St (M Hawk)		FREEMAN, JAMES	Complied
23-001327	10/03/2023	Grass/Weeds - 6237 Virginia St (K Kiehl)		FREEMAN, JAMES	Complied
23-001333	10/04/2023	Grass/Weeds - 6628 Seed St (L Peterson)		FREEMAN, JAMES	Turned Over to Parks for Mowing

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	11/19/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
23-001350	10/09/2023	Tall Grass/Weeds - 6620 Third St (S Oldenburg)		PHILLIPS, KEVIN	Complied
<i>9901-0H -- RECREATIONAL VEHICLE STORAGE</i>					Count: 36
23-000057	01/11/2023	Recreational Storage - 6414 Garfield Ave (D Kester)		MILLER, KENNETH	Complied
23-000229	02/21/2023	Recreational Storage - 6337 Beechwood Dr (J Kuntz)		MILLER, KENNETH	Complied
23-000270	03/02/2023	Recreational Storage - 6403 Beechwood Dr (E Hollis)		MILLER, KENNETH	Complied
23-000271	03/02/2023	Recreational Storage - 4881 Hemlock Ln (D Vowell)		MILLER, KENNETH	Complied
23-000519	04/26/2023	Recreational Storage - 6470 Garfield Ave (L Bogart)		MILLER, KENNETH	Complied
23-000771	06/05/2023	Recreational Storage - 6403 Beechwood Dr (E Hollis)		SPANGLER, BRADLEY	Complied
23-000792	06/08/2023	Utility Trailer in Street - Beechwood Dr & Spruce St (S Worth)		FREEMAN, JAMES	Complied
23-000869	06/26/2023	Recreational Storage - 6810 Herron Dr		FREEMAN, JAMES	Complied
23-000980	07/17/2023	Recreational Storage - 6799 Third St (A Kester)		FREEMAN, JAMES	Complied
23-001146	08/28/2023	Recreational Storage - 6403 Beechwood Dr (A Langmaid)		FREEMAN, JAMES	Complied
23-001171	08/30/2023	Recreational Storage - 4842 Crestwood Cir (D Curtis)		FREEMAN, JAMES	Complied
23-001224	09/13/2023	Recreational Storage - KB's Grill & Chill (K Boscaglia)		FREEMAN, JAMES	Complied
23-001243	09/18/2023	Recreational Storage - 6394 Beechwood Dr (R Shadley)		FREEMAN, JAMES	Complied
23-001258	09/21/2023	Recreational Storage - 6740 Garfield Ave (M McClorey)		FREEMAN, JAMES	Complied
23-001259	09/21/2023	Recreational Storage - 4260 Woodland Ave (G Morse)		FREEMAN, JAMES	Complied
23-001260	09/21/2023	Recreational Storage - 4215 Sherman St (S Clark)		FREEMAN, JAMES	Complied
23-001261	09/21/2023	Recreational Storage - 6657 Garfield Ave (W Herman)		FREEMAN, JAMES	Complied
23-001262	09/21/2023	Recreational Storage - 4282 West St (J Howell)		FREEMAN, JAMES	Open
23-001263	09/21/2023	Recreational Storage - 6405 Chestnut Blvd (T Gruber)		FREEMAN, JAMES	Open
23-001304	09/29/2023	Recreational Storage - 6394 Beechwood Dr (R Shadley)		FREEMAN, JAMES	Complied
23-001320	10/02/2023	Recreational Storage - 6788 Third St (E Scott)		FREEMAN, JAMES	Open
23-001334	10/04/2023	Recreational Storage - 4645 Oak St (G Froede)		FREEMAN, JAMES	Complied
23-001355	10/10/2023	Recreational Storage - 6740 Garfield Ave (M McClorey)		FREEMAN, JAMES	Complied
23-001362	10/11/2023	Recreational Storage - 6806 Houghton St (D Peters)		FREEMAN, JAMES	Complied
23-001363	10/11/2023	Recreational Storage - 6876 Herron Dr (A Fernald)		FREEMAN, JAMES	Complied
23-001367	10/12/2023	Recreational Storage - 6734 Houghton St (M Tomlinson)		FREEMAN, JAMES	Complied
23-001378	10/16/2023	Recreational Storage - 6371 Seventh St (K Dexter)		FREEMAN, JAMES	Complied
23-001431	10/31/2023	Recreational Storage - 4205 Leach St (R Boscaglia)		FREEMAN, JAMES	Open
23-001432	10/31/2023	Recreational Storage - 4584 Oak St (T Dorland)		FREEMAN, JAMES	Complied
23-001433	10/31/2023	Recreational Storage - 4293 Leach St (R Otremba)		FREEMAN, JAMES	Open
23-001434	10/31/2023	Recreational Storage - 4299 Leach St (P Okon)		FREEMAN, JAMES	Open
23-001435	10/31/2023	Recreational Storage - 6781 Third St (J Palmer)		FREEMAN, JAMES	Open
23-001436	10/31/2023	Recreational Storage - 6324 Brenda Dr (D Macnall)		FREEMAN, JAMES	Open
23-001437	10/31/2023	Recreational Storage - 6312 Brenda Dr (M Moakes)		FREEMAN, JAMES	Open
23-001449	11/02/2023	Recreational Storage - 4430 Doerr Rd (J Neal)		FREEMAN, JAMES	Complied
23-001473	11/08/2023	Recreational Storage - 6321 Dale St (M Hembrough)		FREEMAN, JAMES	Open
<i>9901-0J -- INOPERABLE VEHICLE</i>					Count: 52
23-000020	01/05/2023	Inoperable Vehicle - 6658 Huron St (S Ingram)		MILLER, KENNETH	Complied
23-000023	01/05/2023	Inoperable Vehicle - 4325 Woodland Ave (D Peters)		MILLER, KENNETH	Open
23-000024	01/05/2023	Inoperable Vehicle - 6632 Huron St (D Wilcox)		MILLER, KENNETH	Complied
23-000051	01/10/2023	Inoperable Vehicle - 6379 Sixth St (J Hill)		MILLER, KENNETH	Complied
23-000056	01/11/2023	Inoperable Vehicle - Parcel 035-500-471-0300-00 (T Welby)		MILLER, KENNETH	Complied
23-000059	01/11/2023	Inoperable Vehicle - 6447 Houghton St (C Caulkins)		MILLER, KENNETH	Complied
23-000060	01/11/2023	Inoperable Vehicle - 6446 Garfield Ave (A Nelson)		MILLER, KENNETH	Complied
23-000061	01/11/2023	Inoperable Vehicle - 4205 West St (K Rick)		MILLER, KENNETH	Complied
23-000062	01/12/2023	Inoperable Vehicle - 6370 Houghton St (W Sarles)		MILLER, KENNETH	Complied

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	11/19/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
23-000076	01/16/2023	Inoperable Vehicle - 6405 Sixth St (R Coy)		MILLER, KENNETH	Complied
23-000135	01/24/2023	Inoperable Vehicle - 6644 Garfield Ave (M Anderson)		MILLER, KENNETH	Complied
23-000136	01/24/2023	Inoperable Vehicle - 6576 Third St (J Steadman)		MILLER, KENNETH	Complied
23-000161	02/01/2023	Inoperable Vehicle - 4557 Seeger St (J Carr)		MILLER, KENNETH	Complied
23-000164	02/02/2023	Inoperable Vehicle - 6371 Seventh St (K Dexter)		MILLER, KENNETH	Complied
23-000227	02/20/2023	Inoperable Vehicle - 4215 Sherman St (S Clark)		MILLER, KENNETH	Complied
23-000230	02/21/2023	Inoperable Vehicle - 6628 Main St (K Boscaglia)		MILLER, KENNETH	Complied
23-000234	02/22/2023	Inoperable Vehicle - 6353 Seventh St (E Nizzola)		MILLER, KENNETH	Complied
23-000235	02/22/2023	Inoperable Vehicle - 6705 Third St (G Kile)		MILLER, KENNETH	Complied
23-000280	03/03/2023	Inoperable Vehicle - 6555 Church St (J Bouck)		MILLER, KENNETH	Complied
23-000289	03/06/2023	Inoperable Vehicles - 6466 Sixth St (S Wilson)		MILLER, KENNETH	Complied
23-000310	03/09/2023	Inoperable Vehicle - 6706 Garfield Ave (A Tuckey)		MILLER, KENNETH	Complied
23-000323	03/13/2023	Inoperable Vehicle - 6457 Church St (T Torres)		MILLER, KENNETH	Complied
23-000355	03/20/2023	Inoperable Vehicle - 6314 Main St (M Arthur)		MILLER, KENNETH	Complied
23-000387	03/27/2023	Inoperable Vehicle - 6403 Beechwood Dr (E Hollis)		MILLER, KENNETH	Complied
23-000392	03/28/2023	Inoperable Vehicle - 4391 Brooker St (M Tucker)		MILLER, KENNETH	Complied
23-000393	03/28/2023	Inoperable Vehicle - 6354 Fourth St (C McCormick)		MILLER, KENNETH	Complied
23-000395	03/29/2023	Inoperable Vehicle - 6193 Lakeside Dr (M Hammond)		FREEMAN, JAMES	Cleared by Citation
23-000396	03/29/2023	Inoperable Vehicle - 4631 Oak St (M Hawk)		FREEMAN, JAMES	Complied
23-000436	04/07/2023	Inoperable Vehicle/s - 6811 Main St (J Root)		MILLER, KENNETH	Open
23-000446	04/11/2023	Inoperable Vehicles - 4244 Sherman St (G Wichert)		MILLER, KENNETH	Complied
23-000447	04/11/2023	Inoperable Vehicle - 4380 Ale St (M Groombridge)		MILLER, KENNETH	Complied
23-000448	04/11/2023	Inoperable Vehicle - 6705 Third St (G Kile)		MILLER, KENNETH	Complied
23-000449	04/11/2023	Inoperable Vehicle (Frame) - 4534 West St (J Sherman)		MILLER, KENNETH	Complied
23-000451	04/11/2023	Inoperable Vehicle/s - 6815 Main St (D Weiler)		MILLER, KENNETH	Complied
23-000478	04/17/2023	Inoperable Vehicle/s - 4847 Spruce St (C Haynes, Jr)		MILLER, KENNETH	Complied
23-000482	04/18/2023	Inoperable Vehicle/s - 6446 Garfield Ave (A Reynero)		MILLER, KENNETH	Complied
23-000514	04/25/2023	Inoperable Vehicle/s & Rubbish on Property - 6357 Main St (O McConnell)		MILLER, KENNETH	Complied
23-000525	04/27/2023	Inoperable Vehicle/s - 4405 Ale St (R Rick)		FREEMAN, JAMES	Complied
23-000693	05/18/2023	Inoperable Vehicle - 4443 Doerr Rd (B Timm)		MILLER, KENNETH	Complied
23-000712	05/23/2023	Inoperable Vehicle - 6312 Brenda Dr (M Moakes)		MILLER, KENNETH	Complied
23-000829	06/15/2023	Inoperable Vehicle - 4430 Doerr Rd (J Neal)		SPANGLER, BRADLEY	Complied
23-000904	07/03/2023	Inoperable Vehicle - 4443 Doerr Rd (B Timm)		FREEMAN, JAMES	Complied
23-000915	07/06/2023	Inoperable Vehicle - 6354 Fourth St (C McCormick)		SPANGLER, BRADLEY	Complied
23-001058	08/03/2023	Inoperable Vehicle - 6324 Brenda Dr (D Macnall)		FREEMAN, JAMES	Notice Mailed
23-001059	08/03/2023	Inoperable Vehicle - 4616 Seeger St (S Wallace)		FREEMAN, JAMES	Complied
23-001220	09/12/2023	Inoperable Vehicle - 4259 Seeger St (N Hennessey)		FREEMAN, JAMES	Open
23-001221	09/12/2023	Inoperable Vehicle - 4244 Sherman St (G Wichert)		FREEMAN, JAMES	Complied
23-001245	09/18/2023	Inoperable Vehicle - 6446 Pine St (K Spencer)		FREEMAN, JAMES	Open
23-001340	10/05/2023	Inoperable Vehicle - 4281 Ale St (D Smith)		FREEMAN, JAMES	Complied
23-001356	10/10/2023	Inoperable Vehicle - 4205 Leach St (R Boscaglia)		FREEMAN, JAMES	Open
23-001438	10/31/2023	Inoperable Vehicle - 4152 Sherman St (B Deering)		FREEMAN, JAMES	Open
23-001460	11/06/2023	Inoperable Vehicle - NE Municipal Lot (B Griggs)		FREEMAN, JAMES	Open

9901-OK -- RENTALS

Count: 14

23-001091	08/10/2023	Fail to Register Rental - 4150 Seeger St (J Faber)		FREEMAN, JAMES	Cleared by Citation
23-001092	08/10/2023	Fail to Register Rental - 4408 West St (A Remsing)		FREEMAN, JAMES	Cleared by Citation
23-001093	08/10/2023	Fail to Register Rental - 6576 Houghton St (D Schaufele)		FREEMAN, JAMES	Complied
23-001094	08/10/2023	Fail to Register Rental - 6446 Sixth St (E Schaaup)		FREEMAN, JAMES	Complied

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	11/19/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
23-001095	08/10/2023	Fail to Register Rental - 6704 Main St (E Schaap)		FREEMAN, JAMES	Complied
23-001096	08/10/2023	Fail to Register Rental - 6446 Garfield Ave (E Schaap)		FREEMAN, JAMES	Complied
23-001097	08/10/2023	Fail to Register Rental - 6167 Main St (M Meyer)		FREEMAN, JAMES	Complied
23-001098	08/10/2023	Fail to Register Rental - 4457 Maple St (R Schneeberger)		FREEMAN, JAMES	Complied
23-001099	08/10/2023	Fail to Register Rental - 4481 Maple St (R Schneeberger)		FREEMAN, JAMES	Complied
23-001100	08/10/2023	Fail to Register Rental - 4534 Oak St (R Schneeberger)		FREEMAN, JAMES	Complied
23-001101	08/10/2023	Fail to Register Rental - 6593 Church St (R Schneeberger)		FREEMAN, JAMES	Complied
23-001102	08/10/2023	Fail to Register Rental - 6567 Church St (R Schneeberger)		FREEMAN, JAMES	Complied
23-001103	08/10/2023	Fail to Register Rental - 4811 Seeger St (L Janik)		FREEMAN, JAMES	Complied
23-001104	08/10/2023	Fail to Register Rental - 6501 Main St (D Osentoski)		FREEMAN, JAMES	Complied
9901-0L -- LOITERING					Count: 1
23-000442	04/10/2023	Loitering - GT Auto Wash (W Harrington)		FREEMAN, JAMES	Exceptional Clearance
9901-0N -- UNNECESSARY NOISE					Count: 5
23-000082	01/16/2023	Noise Complaint - 6694 Main St		WAGNER, JEFFREY	Unfounded
23-000345	03/17/2023	Noise Complaint - 4790 Hospital Dr (J McCoy)		MILLER, KENNETH	Closed
23-000676	05/17/2023	Disturbing The Peace - 4790 Hospital Dr Apt #6 (K. Cummins & V. McCoy)		WAGNER, JEFFREY	Closed
23-000700	05/19/2023	Loud Music - South of 6387 Houghton (Red Car in roadway people around)		MILLER, KENNETH	Closed
23-001076	08/08/2023	Disturbing the Peace/Barking Dog - 6361 Pine St (J Elliott)		FREEMAN, JAMES	Closed
9901-0R -- RUBBISH/GARBAGE IN YARD					Count: 13
23-000042	01/09/2023	Rubbish on Property - 4282 West St (J Howell)		MILLER, KENNETH	Open
23-000043	01/09/2023	Rubbish on Property - 4631 Oak St (M Hawk)		MILLER, KENNETH	Open
23-000067	01/12/2023	Rubbish on Property - 6373 Sixth St (S Kokenos)		MILLER, KENNETH	Complied
23-000368	03/23/2023	Rubbish on Property - 4455 Brooker St (M Grifka)		MILLER, KENNETH	Complied
23-000391	03/28/2023	Rubbish on Property - 6274 Main St (K Sargent)		MILLER, KENNETH	Complied
23-000491	04/20/2023	Rubbish on Property - 6318 Houghton St (C Mayer)		FREEMAN, JAMES	Unfounded
23-000504	04/24/2023	Construction Material - 6669 Huron St (J Tuckey)		FREEMAN, JAMES	Complied
23-000514	04/25/2023	Inoperable Vehicle/s & Rubbish on Property - 6357 Main St (O McConnell)		MILLER, KENNETH	Complied
23-000518	04/26/2023	Rubbish on Property - 6680 Third St (D Rabideau)		FREEMAN, JAMES	Complied
23-000774	06/05/2023	Rubbish on Property - 6318 Houghton St (C Mayer)		SPANGLER, BRADLEY	Open
23-000987	07/18/2023	Rubbish on Property - 6780 Main St (G Mellendorf)		FREEMAN, JAMES	Open
23-001264	09/21/2023	Rubbish on Property - 6405 Sixth St (R Bean)		FREEMAN, JAMES	Notice Mailed
23-001490	11/15/2023	Building Material Curbside - 4445 Oak St (B Dubbs)		FREEMAN, JAMES	Open
9901-0S -- SNOWMOBILES					Count: 1
23-000281	03/04/2023	Snowmobiles		HARTZELL, WILLIAM	Closed
9901-0T -- ORV/ATV					Count: 7
23-000268	03/01/2023	ORV Violation - Garfield Ave & Vulcan St (J Verbeek)		PIERCE, RYAN	Closed
23-000365	03/22/2023	ORV/ATV Violation - Garfield Ave & Doerr Rd (J Puvalowski)		HARTZELL, WILLIAM	Closed
23-000453	04/12/2023	ORV Violation - Main St & Nestle St (R Perry)		PIERCE, RYAN	Closed
23-000768	06/03/2023	Unlicensed Drive on 4-Wheeler - 6682 Houghton St		OWENS, WILLIAM	Exceptional Clearance
23-000777	06/06/2023	ORV/ATV Violation - Ale St & Rose St (L Severance)		FREEMAN, JAMES	Closed
23-001240	09/18/2023	ORV/ATV Violation - Seeger St & Chestnut Blvd (T Willis)		FREEMAN, JAMES	Closed
23-001275	09/23/2023	ORV/ATV Violation - Chestnut Blvd & Seeger St (Z Schram)		FREEMAN, JAMES	Exceptional Clearance
9901-0V -- VACANT PROPERTY					Count: 26

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	11/19/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
23-000026	01/05/2023	Vacant Property - 6215 Dale St		PIERCE, RYAN	Registered
23-000114	01/23/2023	Vacant Property - 6377 Seventh St (C Dotson)		PIERCE, RYAN	Registered
23-000115	01/23/2023	Vacant Property - 6395 Fourth St (P Astley)		PIERCE, RYAN	Registered
23-000116	01/23/2023	Vacant Property - 6327 Houghton St		PIERCE, RYAN	Notice Mailed
23-000117	01/23/2023	Vacant Property - 6371 Houghton St (D Manchester)		PIERCE, RYAN	Registered
23-000118	01/23/2023	Vacant Property - 6571 Houghton St		PIERCE, RYAN	Registered
23-000119	01/23/2023	Vacant Property - 6592 Third St (Bank of New York)		PIERCE, RYAN	Occupied
23-000120	01/23/2023	Vacant Property - 6712 Third St		PIERCE, RYAN	Occupied
23-000121	01/23/2023	Vacant Property - 4331 Seeger St		PIERCE, RYAN	Registered
23-000122	01/23/2023	Vacant Property - 4594 Seeger St		PIERCE, RYAN	Registered
23-000123	01/23/2023	Vacant Property - 4325 Sherman St		PIERCE, RYAN	Registered
23-000124	01/23/2023	Vacant Property - 4665 Hospital Dr (L Ross)		PIERCE, RYAN	Registered
23-000125	01/23/2023	Vacant Property - 4869 Hemlock Ln (N Leino)		PIERCE, RYAN	Registered
23-000126	01/23/2023	Vacant Property - 4663 Huron St		PIERCE, RYAN	Occupied
23-000127	01/23/2023	Vacant Property - 6306 Pine St		PIERCE, RYAN	Registered
23-000134	01/24/2023	Vacant Property - 4062 E Nicholas Dr (B Chippi)		PIERCE, RYAN	Open
23-000188	02/08/2023	Vacant Property - 6694 Main St		PIERCE, RYAN	Occupied
23-000418	04/04/2023	Vacant Property - 4656 Hunt St (K Hool)		PIERCE, RYAN	Registered
23-000422	04/06/2023	Vacant Property - 4320 Oak St (K Stefan)		PIERCE, RYAN	TOT Vlg Attorney
23-000424	04/06/2023	Vacant Property - 4215 Maple St (B Hennessey)		PIERCE, RYAN	TOT Vlg Attorney
23-000425	04/06/2023	Vacant Property - 6628 Seed St (L Peterson)		PIERCE, RYAN	TOT Vlg Attorney
23-000426	04/06/2023	Vacant Property - 4386 Seeger St (G Standeford)		PIERCE, RYAN	Notice Mailed
23-000427	04/06/2023	Vacant Property - 6456 Third St (T Wright-Wismer)		PIERCE, RYAN	TOT Vlg Attorney
23-000506	04/24/2023	Vacant Property - 6603 Huron Ave (J Ricker)		PIERCE, RYAN	Notice Mailed
23-001352	10/10/2023	Vacant Property - 6721 Garfield Ave (R Voss)		PIERCE, RYAN	Notice Mailed
23-001353	10/10/2023	Vacant Property - 6306 Pine St (J Harmon)		PIERCE, RYAN	Notice Mailed
9901-0W -- WASTE COLLECTION					Count: 1
23-001219	09/12/2023	Improper Waste Collection - 4354 Woodland Ave (M McDermott)		FREEMAN, JAMES	Complied
9901-0Z -- ZONING					Count: 10
23-000149	01/30/2023	Zoning Violation - 6191 Church St (N Adams)		FREEMAN, JAMES	Open
23-000513	04/25/2023	Zoning Violation (Fence) - 4454 Maple St (A Wirges)		FREEMAN, JAMES	Unfounded
23-000545	05/01/2023	Fail to Obtain Bldg Permit - 6403 Beechwood Dr (E Hollis)		FREEMAN, JAMES	Turned Over
23-000599	05/10/2023	Fence Violation/No Permit - 6585 Main St (S Lesoski)		FREEMAN, JAMES	Open
23-000600	05/10/2023	Fence Violation/No Permit - 6350 Garfield Ave (R Bouck)		FREEMAN, JAMES	Complied
23-000994	07/20/2023	Fail to Obtain Building Permit - 4594 Seeger St (M Matlin)		FREEMAN, JAMES	Turned Over
23-001169	08/30/2023	Building Permit - 6371 Seventh St (D Dexter)		FREEMAN, JAMES	Turned Over Building Codes
23-001193	09/07/2023	Pool Violation - 6201 Dale St (C Lenhard)		FREEMAN, JAMES	Open
23-001209	09/09/2023	Fence Permit - 4255 West St (J Boyce)		FREEMAN, JAMES	Closed
23-001366	10/12/2023	Zoning Violation - 6405 Sixth St (R Bean)		FREEMAN, JAMES	Notice Mailed
9901-1 -- CURFEW VIOLATION					Count: 3
23-000884	06/29/2023	Curfew Violations		HARTZELL, WILLIAM	Exceptional Clearance
23-000889	06/30/2023	Curfew Violations		HARTZELL, WILLIAM	Exceptional Clearance
23-001112	08/15/2023	Curfew Violation		HARTZELL, WILLIAM	Closed

Total: 384

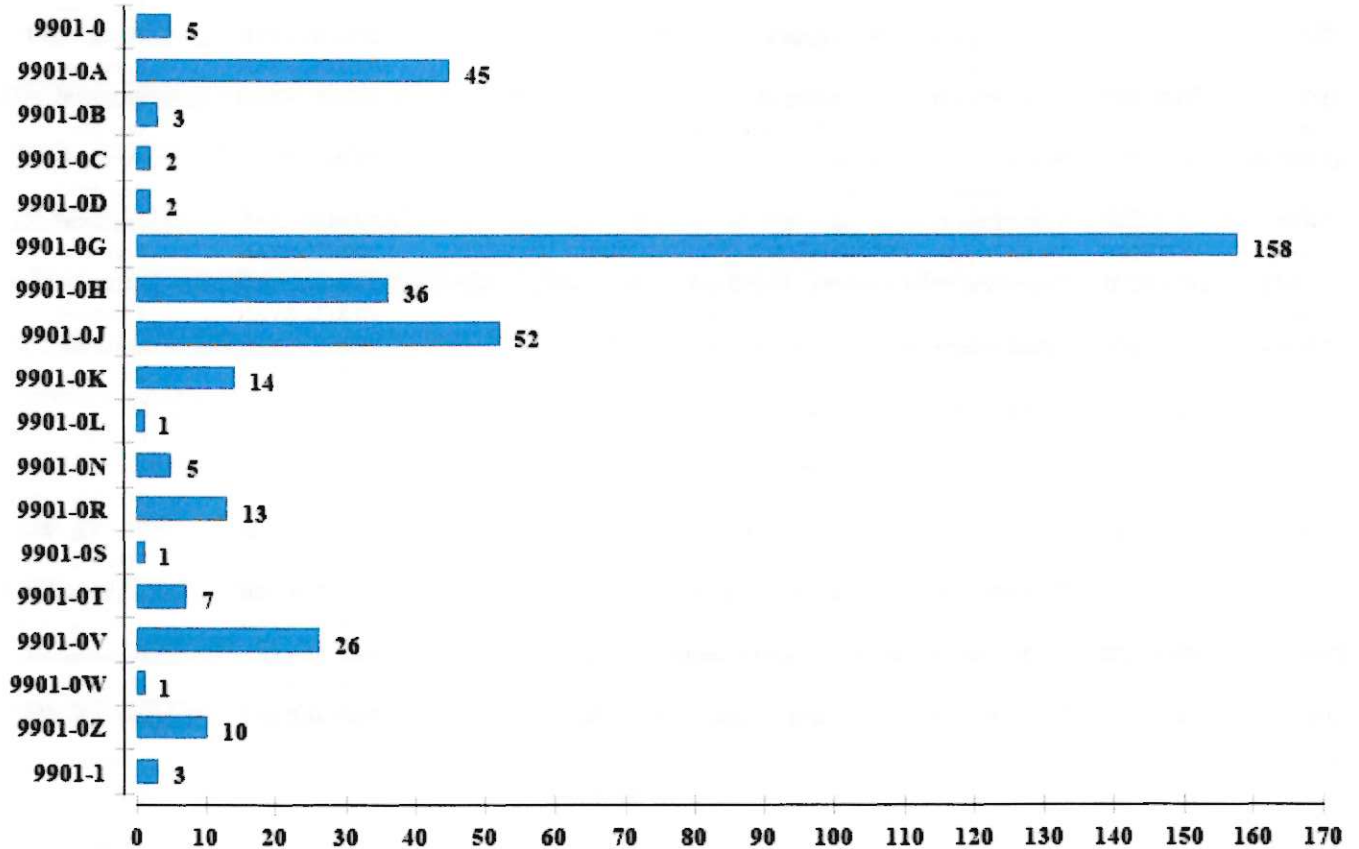
Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2023	11/19/2023	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
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Offense Activity Counts



11-18-2023

To Whom It may concern

I wish to comment on the Fall Newsletter under Strategic Planning goals. Item 3 is about downtown street parking. In my opinion the diagonal parking would be a big mistake. Often I have been blinded by the tall pick up truck or SUV that is parked next to me. It is impossible to see if any car is coming until I am in the lane of traffic. The speed of traffic on M-81 would be even higher than traffic speed in a parking lot. I feel for safety reasons it is a bad option.

Sincerely

A handwritten signature in black ink, appearing to be 'CS' with a stylized flourish.

Catherine Somerville, Cass City Resident



Michigan Department of
TREASURY

2023 STC^{*} Update

Nanette S. Walsh

October 31, 2023

This Certificate of Completion is issued to the aforementioned student for completion of the 2023 STC Update Course

The student listed is hereby awarded 4 hours of Continuing Education Credit

** State Tax Commission*

*Coursework includes new legislation,
Recent court cases and policy changes.*
